

City of Portage – Historic District Commission
Wednesday, January 7, 2009 – 5:30 p.m.
Portage City Hall – Conference Room #2

MINUTES

Call to Order: Meeting was called to order at 5:35 p.m. by Mark Reile.

Members Present: Kathy Fosmoe; Ann Marie Kreuzer; Rose Mary Higginbottom; Susan Woerner; Mark Reile; Jeanette Field; Amy Noonan, Youth Participant.

Members Not Present: Tim Bunch.

Guests Present: Mary Beth Block, City Staff Liaison.

Approval of Minutes: Minutes of the November 5, 2008 meeting were amended and approved by consensus.

Announcements:

1. HDC Account Balance as of January 2, 2009 was \$1012.45, including a \$500 donation from historic homeowner, Seth Giem, to ensure the color printing of Picket Fences.

Old Business:

1. Project Leader Reports:

Archives – No report.

Book Sales – Discussion of barcode cost, where to print/apply labels and a book signing event. Susan Woerner will pursue further and report at the February meeting.

Community Awareness – Mary Beth Block will follow up on the display of historic home photos at the Portage District Library and report at the February meeting. Rose Mary Higginbottom will do a telephone survey of historic homeowners to ascertain what topics/speakers would be of interest to them at the 2009 Homeowners gathering.

Newsletter – Editor Susan Woerner will be joined by Amy Noonan as an assistant writer.

Oral Histories – No report.

Site Inspections – Assignments will be re-distributed among Commissioners at the February meeting.

2. Suggested HDC Goals and Objectives for 2009 that were provided to the City Council were distributed to the Commission. Council will review these suggested Goals and Objectives and provide their approval in June.

New Business:

1. Election of Officers: Mark Reile was elected as Chairperson, Kathy Fosmoe was elected as Vice Chairperson and Jeanette Field and Ann Marie Kruezer were elected as Co-Secretaries. At the time of this meeting, one application for the two HDC vacancies had been received.
2. Meeting Time: Motion by Ann Marie Kreuzer, seconded by Rose Mary Higginbottom to change the meeting time of the Historic District Commission to the first Wednesday of every month at **8:15 a.m. beginning February 4, 2009**. Motion carried.

Citizen Comments: None.

Member Comments: None.

Adjournment: Meeting adjourned at 6:20 p.m.

Next meeting: February 4, 2009 City Hall Conference Room 2 at 8:15 a.m.

Respectfully submitted,
Ann Marie L. Kreuzer
