

**HUMAN SERVICES BOARD**  
Minutes of Meeting, May 7, 2009

**CALL TO ORDER:** 6:35 p.m.

**MEMBERS PRESENT:** Carrie Healy, Ron Lambe, Bill Lenehan, Elma (Pat) Maye, Jason Sims, Mike Thomspson, Amy Tuley, Joanne Willson, Logan Wessendorf (Youth Advisory Committee Liaison)

**MEMBERS ABSENT:** Marc Meulman

**STAFF PRESENT:** Vicki Georgeau, Deputy Director of Neighborhood Services

**APPROVAL OF MINUTES:** Minutes of the April 20, 2009 meeting were approved as submitted, 8-0.

**OLD BUSINESS:**

Human/Public Service Funding – Annual Process – Board Discussion: Tuley requested an amendment to the agenda to include a report on the May 5<sup>th</sup> City Council Budget Work Session. Tuley noted she explained methodology of the Board's funding recommendation, and several applicants made brief presentations to Council regarding their requests. Tuley indicated that due to time constraints, Council postponed a decision until another meeting date. Staff explained that at 9 p.m., due to availability of time, Council had further discussions regarding the applications, and that Willson was also present for this portion of the meeting. Willson noted she shared with Council that the annual funding recommendations have a level of subjectivity, and is a difficult process each year. Staff noted there was general consensus among Council that funding may not be appropriate to Goodwill Industries, Disability Network and Prevention Works next fiscal year, and that a compromise between the City Administration and Board recommendation for the remaining funding should be presented for additional consideration at the May 12<sup>th</sup> and May 26<sup>th</sup> City Council meetings. With regard to part 4 (review of proposals and funding allocations) of the CQI process recommended by Meulman, there was consensus that the Board should meet as a committee of the whole to develop recommended changes to the process. Willson, Thompson and Healy agreed that the applicant presentations provide an opportunity to inform Portage citizens, and for Board members to ask specific questions regarding applications. With regard to scoring of applications, Willson recommended the Board consider using a median or mode methodology so that very high and/or very low applicant scores do not skew results. Thompson also recommended the Board consider the unit cost of providing a service when making recommendations so there is a logical relationship between to service costs and funding provided. In response to Board comments, staff recommended the application form be modified to ask current grantees to explain the rationale for increased funding requests. After additional discussions, the Board decided to deliberate on this issue at the May 20<sup>th</sup>, June 4<sup>th</sup> and August 6<sup>th</sup> meetings. Unless there was an action item on the agenda, the Board determined the regular meeting on July 2, 2009 is cancelled.

**NEW BUSINESS:**

FY 2008-09 Community Development Block Grant (CDBG) Annual Action Plan Amendment: Staff summarized the May 7<sup>th</sup> communication included in the Final Agenda regarding the additional \$57,194 in CDBG funding to be received by the city through the American Recovery and Reinvestment Act. Included in the communication was the proposed citizen participation schedule, public notice, and general summary of proposed activities. Staff explained that a draft of the substantial amendment would be prepared over the next week, with the 7-day public comment period starting on May 13<sup>th</sup> and ending with a public hearing of the Board on May 20<sup>th</sup>. The amendment would be reviewed by City Council on May 26<sup>th</sup> and submitted to HUD by June 5<sup>th</sup> for review and approval.

Metro Transit ADA Advisory Board Committee/County Transit Authority: Lenehan indicated there was no ADA Advisory Board meeting. Lambe noted the first millage vote passed and was supported by all precincts in Portage. Lambe indicated additional information regarding KCTA plans could be discussed in more detail at a future meeting.

**STATEMENT OF CITIZENS:** None.

**ADJOURNMENT:** The Board meeting was adjourned at approximately 7:40 p.m.

Respectfully submitted,

Vicki Georgeau, Deputy Director of Neighborhood Services