

# City of Portage Directory

7900 South Westnedge Avenue ■ Portage, MI 49002

City Offices are open from 8 a.m. to 5 p.m., Monday through Friday

Important Phone Numbers	Area Code (269) Telephone
Benefit Services .....	324-9208
City Assessor .....	329-4433
City Clerk .....	329-4511
City Manager .....	329-4400
Citizen Complaint Line .....	329-4404
Community Development.....	329-4477
Emergency .....	9 1 1
Employee Development .....	329-4533
Finance .....	329-4456
Fire - 7830 Shaver Road.....	329-4488
Parks Recreation & Property Management .....	329-4522
Police - 7810 Shaver Road .....	329-4567
Purchasing .....	329-4534
Recycling Hotline .....	329-4416
Senior Citizen Services - 320 Library Lane .....	329-4555
Streets & Equipment - 7719 South Westnedge Avenue .....	329-4444
Transportation & Utilities - 7719 South Westnedge Avenue .....	329-4422
Treasurer .....	329-4455
Water and Sewer (provided by Earth Tech) .....	324-9235

**Emergency 9-1-1**

Visit The City of Portage Online at [www.portagemi.gov](http://www.portagemi.gov)

# City of Portage Department Listings

## City Manager

*Contact us for:*

- New Resident/Relocation Information
- City Administration Information
- Cable TV/Portage Cable Access
- Community Survey
- *Portager* Community Newsletter
- Public Information (publications, tours)
- City Web Site
- City Hall Artwork Displays

329-4400



## City Assessor

*Contact us for:*

- Change in Mailing Address
- Homestead Property Tax Affidavit Filing
- Property Deeds
- Property Transfer Affidavit Filing
- Real Property Information (land/building sizes, values, State Equalized Value, sale prices of homes)
- Special Assessment Rolls

329-4433



## City Clerk

*Contact us for:*

- Absentee Ballots
- City Council Agenda Questions
- City Council Correspondence
- Block Party Permits
- Volunteer Board & Commission Appointments
- Cemetery Information
- City Council Agendas and Meeting Minutes
- Freedom of Information Requests
- City Ordinance Information
- Elections
- Voter Registration

329-4511

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## Community Development

Contact us for:

- Aerial Photographs of the City
- Census Information
- Community Development Block Grant/  
Housing Rehabilitation
- GIS Mapping
- Flood Zones/Maps
- Land Division/Lot Splits
- Ordinance Enforcement
- City Planning and Zoning
- Blight/Weed and Tall Grass Concerns
- Code Requirements
- Construction Permits and Inspections:
  - Building
  - Electrical
  - Mechanical
  - Plumbing
  - Sign
  - Soil Erosion
  - New Water/Sewer Installation
- Property Dimensions and Copies of Maps
- Sidewalk Snow Removal
- Street Address Assignments
- Water/Sewer Availability

329-4477

## Earth Tech

Contact us for:

- Water Service Repair Requests
- Water Main Breaks
- Street Sweeping
- Hydrant Flushing
- Utilities - Change of Service
- Final Reading
- High Usage Concerns
- Rusty Water
- No Water
- Water/Sewer Location - MIS Dig

324-9235



## Employee Development

Contact us for:

- Professional Employment Opportunities
- Employment Applications
- Seasonal Employment
- On-Call Firefighter Training
- Volunteer Opportunities

329-4533

## Finance /Treasury

Contact us for:

- Water and Sewer Utility Billing Questions
- Utility Payments
- Tax Payments
- Special Assessment Payments
- City Budget Questions
- Water Service Turn On/Transfer
- Senior Discounts
- Auto Payment/Direct Debit Payment

329-4456



## Fire

Contact us for:

- Fire Codes
- Campfire Permits
- No Burning Ordinance
- Fire Extinguisher Service Questions
- Fire Safety Presentations
- Smoke Detector Installation Program

**EMERGENCY 9•1•1**

Non-emergency 329-4488



## Parks & Recreation

Contact us for:

- Summer Entertainment Series
- Recreation Brochures/Publications
- Bikeway System
- Trail Facilities
- Celery Flats Historical Area
- Park Locations
- Softball Leagues
- Ice Rink
- Skatepark
- Neighborhood Parks
- Facility Rentals
- Park Maintenance
- Park Shelter Reservations
- Street Tree Trimming/Removal/Replacement
- Cemetery Maintenance
- Seasonal Recreation
- Park Rules

329-4522

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## Police

Contact us for:

- Patrol and Detective Divisions
- Police or Accident Report Copies
- Non-Emergency Calls
- Alarm/Security Systems
- Crime Prevention
- School Liaison Program
- Neighborhood Watch Program
- Fingerprinting
- Gun Permits

**EMERGENCY 9•1•1**

Non-emergency 329-4567



## Portage Senior Center

Contact us for:

- Membership Information
- Programs/Events
- Support Groups
- Volunteer Services
- Information on Aging Issues
- Housing for Seniors
- Transportation for Seniors
- Trips and Special Events
- Senior Wellness Program
- Medicare Prescription Program
- Flu Shots

329-4555

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## Streets & Equipment

Contact us for:

- Spring Cleanup Program
- Fall Leaf Pickup Program
- Monthly Brush Pickup Program
- Public Street Snowplowing
- Fallen Trees and Limbs
- Road Repairs (potholes, flooding, signs)
- Road Hazards
- Sidewalk Repairs
- Street Sweeping

329-4444



## Transportation & Utilities

Contact us for:

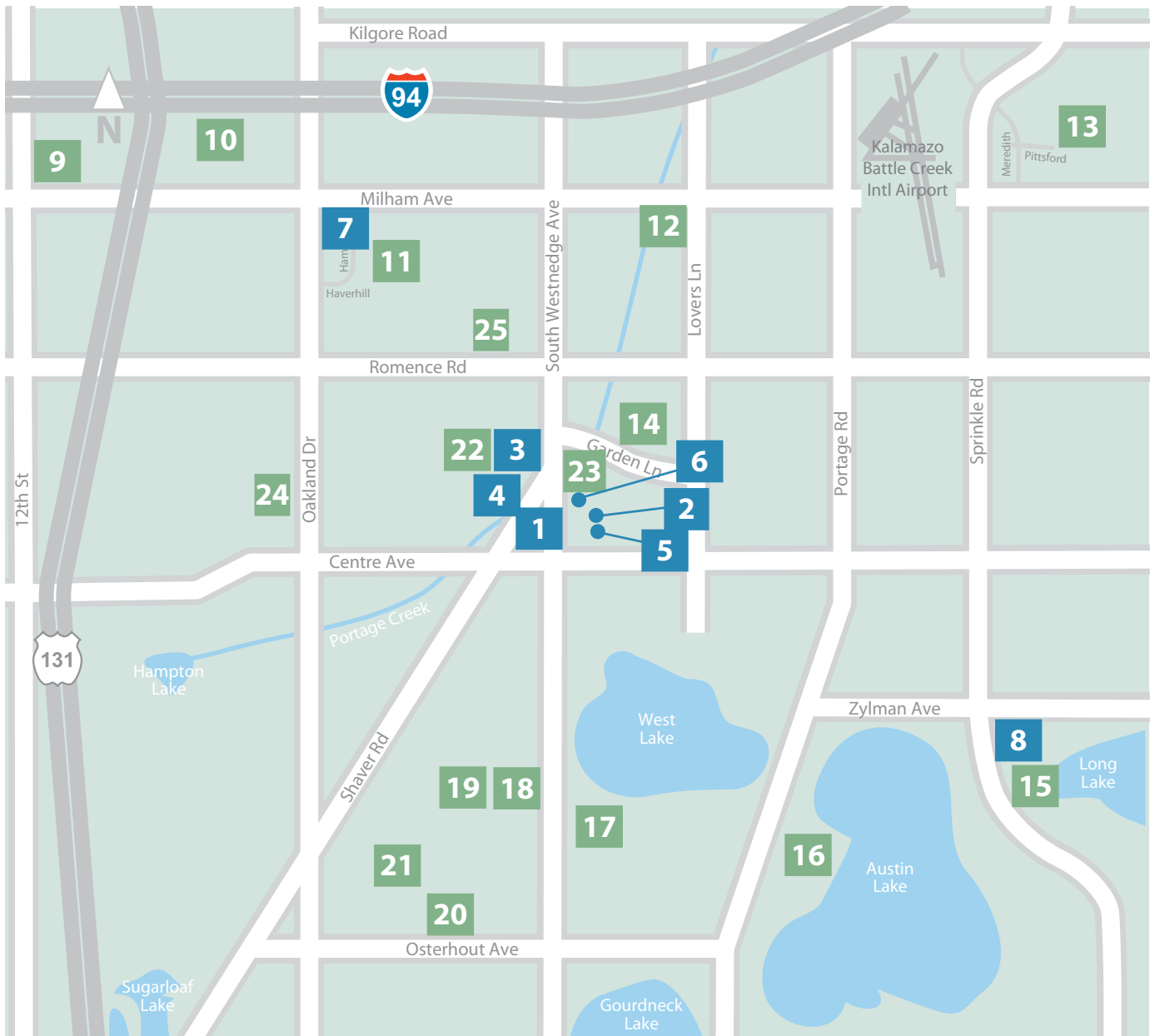
- Utility Project Requests
- Environmental Questions
- Sewer Connection Questions
- Storm Basin Maintenance
- Report a Streetlight Out
- Traffic Signals
- Water/Sewer Construction Projects
- Road Closings/Construction Zones
- Motorist's Vision Obstructions

329-4422



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# Portage Public Facilities and Parks



## Public Facilities

1. Portage City Hall
2. Portage District Library
3. Police/Court Building
4. Fire Station #1
5. Portage Senior Center
6. Department of Public Services
7. Fire Station #2
8. Fire Station #3

## Portage Parks

9. Westfield Park
10. Harbors West Park
11. Haverhill Park
12. Portage Creek Bicentennial Park
13. Lexington Green Park
14. Celery Flats Historical Area
15. Ramona Park
16. Lakeview Park
17. West Lake Nature Preserve
18. South Westnedge Park
19. Skatepark at South Westnedge Park
20. Schrier Park
21. Bishop's Bog Preserve
22. Central Park
23. Liberty Park
24. Oakland Drive Park
25. Millennium Park