

- A refundable security deposit of \$150.00 is due at the time of making your reservation (see cancellation policy). The deposit is a separate fee and not applied towards rental fees. Failure to pay the deposit in the time specified could result in cancellation of the reservation. The deposit will be refunded within four to six weeks if the facility and surrounding grounds are left in proper condition and time limits are to be adhered to as well as no other Parks Rules and Regulations are broken.
- All rental fees are due in full at the time of making your reservation.
- Fee Schedule: Rental time **must** include set up and tear down
  - \$180 for the first 3-hours
  - \$30 for each additional hour
  - Maximum daily rental fee of \$300
- The Amphitheatre chairs will be cleaned **one time** the morning of your event. Additional cleaning will be up to the renter.
- Amphitheatre performances must end by 9:00 p.m. unless prior approval has been received from the Parks Department.
- All decorations are to be removed before leaving the facility after your rental.
- In the event of inclement weather, you will not receive a refund.
- To reach a Park Ranger during your rental time **only** call (269) 998-7522.



**CANCELLATION POLICY: The security deposit is Non-Refundable once made. Rental fees will be returned minus a \$10 administration fee, if canceled before 1 month prior to your event any later cancellations will result in 100% forfeiture of the rental fee. In the event of inclement weather such as rain, thunderstorms, tornado warning, (warm temperatures do not count as inclement weather), every effort will be made to reschedule your reservation if desired (excludes all indoor facilities); otherwise, the cancellation policy will determine the amount of refund.**

