

**2018 ELECTION INSPECTOR APPLICATION**

**CITY OF PORTAGE**

Full Legal Name \_\_\_\_\_ Preferred Name \_\_\_\_\_

Home Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

BEST Phone # \_\_\_\_\_ Email Address: \_\_\_\_\_

If any contact information has changed since last application please check the box.

Registered in  City  
 Township of \_\_\_\_\_ Precinct # \_\_\_\_\_ Ward # \_\_\_\_\_  
 Village

County of \_\_\_\_\_ Length of Residence in County \_\_\_\_\_

Are you 16 years or older?      Yes      No

Political Party Affiliation (to be eligible for appointment you **MUST** check one):

Republican  Democratic  Green  Libertarian  Natural Law  Working Class  US Taxpayers

Have you ever been convicted of a felony or election crime?       Yes       No

Education Background (include highest grade completed or degrees held):

\_\_\_\_\_

Employment Background Summary (include current or last place of employment and type or work performed):

\_\_\_\_\_

\_\_\_\_\_

Experience as an election inspector, if any (include name of jurisdiction):

\_\_\_\_\_

Languages other than English that you speak/sign (if any). \_\_\_\_\_

Please indicate your computer experience (data look-up, database processing, internet use specifically):

1= not experienced, 5= very experienced

1                      2                      3                      4                      5

I CERTIFY THAT I am not a member or a known active advocate\* of a political party other than the party identified above. I FURTHER CERTIFY THAT the foregoing statements are true to the best of my knowledge and belief.

\_\_\_\_\_

Signature of Applicant

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\*A "known active advocate" of another political party is defined to mean a person who 1) is a delegate to the convention or an officer of another party 2) is affiliated with another party through an elected or appointed government position or 3) has made documented public statements specifically supporting by name another political party or its candidates in the same calendar year as the election at which the person will serve as an inspector. "Documented public statements" means statements reported by the news media or written statements with a clear and unambiguous attribution to the applicant.

ANY FALSE STATEMENTS MADE ON THIS APPLICATION WILL DISQUALIFY THE APPLICANT.

**PLEASE COMPLETE BOTH SIDES OF THE APPLICATION**

**ELECTION INSPECTOR APPLICATION ADDENDUM**

All election inspectors must be able to perform several essential job functions, including

- ✓ the ability to move, lift and assemble voting booths, ballot bags and voting equipment with weights occasionally exceeding 25 pounds;
- ✓ the visual ability to read precinct lists, applications to vote, ballots, as well as other clerical work assigned by the Chairperson;
- ✓ the ability to deal with the public in a courteous, patient, and efficient manner; and
- ✓ the ability to sustain long periods of sitting and standing throughout the day, as the demands of voters may require.

Additionally, all election inspectors must be registered voters in the state of Michigan and must be willing to **remain inside the polling room from 6:00 a.m. until dismissed by the Clerk when work is completed after the 8:00 p.m. poll closing.** The only exceptions to this requirement are for lunch and dinner breaks as permitted by the Chairperson.



Are you able to perform the functions listed on the job description above with or without reasonable accommodation?  
 Yes       No

If reasonable accommodation is required, please detail \_\_\_\_\_

\_\_\_\_\_

Date	Signature

**ADDITIONAL QUESTIONS TO ASSIST WITH PLACEMENT FOR 2018:**

Please rank your areas of interest:

- \_\_\_\_\_ A precinct (6 AM-8:30 PM)\*
- \_\_\_\_\_ Absentee Voter Counting Board (8 AM-9 PM)\*
- \_\_\_\_\_ Election Receiving Board (8 PM-11:30 PM)\*

\*Ending hours are only approximate.

Please select your availability for 2018 Elections: \_\_\_\_\_ November 6

If not currently a chair or assistant chairperson do you have a desire to be or be developed into one?      Yes      No

Are you related to anyone holding or running for public office?     Yes       No

If so, who? \_\_\_\_\_

By law a relative of a political candidate may not work as an election inspector in a polling location with that candidate on the ballot. Please notify us if this conflict arises.

**PLEASE COMPLETE BOTH SIDES OF THE APPLICATION**