

# CITY COUNCIL MEETING SUMMARY

January 20, 2015

## ACCOUNTS PAYABLE REGISTER

- ◆ Approved the Check Register of January 20, 2015, as presented.

## PUBLIC HEARINGS

- ◆ Approved Rezoning Application #14/15-2 and rezoned the west ten feet of 4707 West Milham Avenue and 4713 West Milham Avenue (excepting the west ten feet) from B-2, community business, to OS-1, office service.

## REPORTS FROM THE ADMINISTRATION

- ◆ Approved the Preliminary Condominium Subdivision for Copperleaf, Phase 1, subject to approval of detailed engineering plans for the public infrastructure improvements.
- ◆ Approved detailed engineering plans for the Final Preliminary Condominium Subdivision for Copperleaf Phase 1.
- ◆ Adopted Resolution No. 4 for the West Osterhout Avenue Sanitary Sewer Project #414-S, setting a public hearing on the Assessment Roll for February 10, 2015.
- ◆ Adopted Resolution No. 4 for the Pine View Drive Sanitary Sewer Project #415-S, setting a public hearing on the Assessment Roll for February 10, 2015.
- ◆ Appointed Lori Knapp, Michael Quinn and William Brandt to serve on "Sub-Committee One" of the Board of Review and appointed Jay Woodhams, Keith Hearit and Wesley Mazurek to serve on "Sub-Committee Two" of the Board of Review.
- ◆ Received the December 2014 Summary Environmental Activity Report as information only.
- ◆ Received the Departmental Monthly Reports.

## COMMUNICATIONS

- ◆ Received the annual report and presentation of the Portage Youth Advisory Committee.
- ◆ Received the Communication from Mr. Charles Agosti regarding the proposed amendment to the Code of Ordinances, Chapter 34, Fire Prevention and Protection, reflecting changes in the 2012 edition of the International Fire Code.

## UNFINISHED BUSINESS

- ◆ Authorized the City Administration to conduct a public session(s) to discuss the potential interest in extending leaf, brush and spring cleanup collection programs to private streets in the city with residential property owners and representatives with property interests in city private streets.

## NEW BUSINESS

- ◆ Authorized the Administration to review the current contract with McDonald's Towing and Rescue, Inc. to ensure contract compliance and quality of service within the past year.

## BID TABULATIONS

- ◆ Awarded an engineering services contract for the Pine View Drive Sanitary Sewer Project (from Bacon Avenue to Chaucer Street) to Midwest Civil Engineers, P.C., of South Haven, Michigan, in the amount not to exceed \$22,250 and authorized the City Manager to execute all documents related to the contract on behalf of the city.

## STATEMENTS OF CITIZENS

- ◆ Mr. Jonathon Peer, 1030 Romence Road, spoke and thanked City Council for his appointment to the Park Board and expressed his regret that he was unable to attend the October Board and Commission interview session.

## STATEMENTS OF CITY COUNCIL AND CITY MANAGER

- ◆ Councilmember Reid shared that there are changes in government structure at the state and federal levels and cited the combination of the two largest departments in the State into a single department as an example.
- ◆ Councilmember Randall shared that the *Portager* was returning to monthly distribution based in large part on feedback from the Community Survey. She reminded residents that Property Assessment Change Notices would be mailed in mid-February and that sign up for Board of Review appointments would begin on March 2<sup>nd</sup>. Councilmember Randall complimented the City Manager and Office of the City Assessor on the tenor of an upcoming *Portager* article regarding property assessments and the Board of Review. Finally, she shared that she, along with the City Manager, Mayor Pro Tem Pearson and Councilmember Ford, attended the Police and Fire holiday party and that it was a great opportunity to interact with public safety employees. She concluded by stating that she has heard a lot of optimism on the direction of the City.
- ◆ City Manager Shaffer shared that Director of Parks, Recreation and Public Services, Bill Deming, will be retiring. He also shared that Mr. Deming had helped to secure funding that would help cover costs associated with creating a dog park in the community. He also expressed optimism that additional private funds could be solicited in support of the project.
- ◆ Mayor Pro Tem Pearson shared his enthusiasm for obtaining private funding in support of a dog park and complimented Police and Fire on the overwhelmingly positive feedback they consistently receive in the Community Survey.
- ◆ Mayor Strazdas recognized and thanked City Staff for their support of a recent food drive in which employees donated food for the Portage Community Center and congratulated the Police on being the department that donated the most. He then shared details about the Committee of the Whole meeting held earlier in the evening.

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**COMPLETE MINUTES OF EACH CITY COUNCIL MEETING ARE AVAILABLE ON THE CITY WEBSITE AT PORTAGEMI.GOV, IN CITY HALL AND IN THE DISTRICT LIBRARY. MINUTES OF CITY BOARDS AND COMMISSIONS ARE AVAILABLE ON REQUEST FROM VARIOUS DEPARTMENTS.**