

CITY COUNCIL MEETING SUMMARY

February 10, 2015

ACCOUNTS PAYABLE REGISTER

- ◆ Approved the Check Register of February 10, 2015, as presented.

PUBLIC HEARINGS

- ◆ Tabled the adoption of Resolution No. 5 for the West Osterhout Avenue Sanitary Sewer Project #414-S, confirming the Special Assessment Roll until March 10, 2015 (four weeks), in order to give Mr. Griffioen time to combine his properties on Osterhout Avenue.
- ◆ Adopted Resolution No. 5 for the Pine View Drive Sanitary Sewer Project #415-S, confirming the Special Assessment Roll.

REPORTS FROM THE ADMINISTRATION

- ◆ Confirmed the appointment of Rodney Russell as the Director of the Department of Public Services, effective February 11, 2015.
- ◆ Approved the three-year pricing renewal agreement with ADP, Incorporated, to perform payroll services on behalf of the City of Portage at a cost of \$27,375.47 for the first and second year and a cost of \$27,992.97 for the third year, and authorized the City Manager to execute all documents related to the contract on behalf of the city.
- ◆ Approved the annual Microsoft licensing renewals with CDW-G at a total cost of \$50,388.13 and authorized the City Manager to execute all documents related to this action on behalf of the city.
- ◆ Added the item, to have CCTA Executive Director Sean McBride present the CCTA proposals to the citizens, and have this scheduled at the earliest time period in the Regular City Council Meeting of February 24, 2015.
- ◆ Set a Committee of the Whole (COW) Meeting for Tuesday, February 24, 2015, at 6:00 p.m. in Conference Room No. 1 to discuss enriching culture and increasing community engagement, and the study of the city retail profile to guide City Council efforts.

UNFINISHED BUSINESS

- ◆ Received the communication from the City Manager regarding an Audit of the City Towing and Impound Contract.

COUNCIL COMMITTEE REPORTS

- ◆ Received the Central County Transit Authority Report from Councilmember Urban, the Public Media Network Board Report from Councilmember Reid, and the Austin Lake Governmental Lake Board from Mayor Pro Tem Pearson.

BID TABULATION

- ◆ Awarded a contract to perform design engineering services for the Lovers Lane/Kilgore Road Traffic Signal Interconnection project to Abonmarche Consultants, Incorporated, in the amount not to exceed \$35,480 and authorized the City Manager to sign all documents related to the contract on behalf of the city.

STATEMENTS OF CITY COUNCIL AND CITY MANAGER

- ◆ Councilmembers Ford and Urban each said he and his family enjoyed the Fifth Annual Winter Snow Party that was organized by Deputy City Clerk Adam Herringa using Youth Advisory Committee volunteers.
- ◆ All Councilmembers and City Manager Shaffer congratulated Parks, Recreation and Public Services Director Bill Deming and wished him a happy retirement; and, all Councilmembers and City Manager Shaffer welcomed newly appointed Public Services Director Rodney Russell.
- ◆ Councilmember Reid mentioned that she attended the "Go Red for Women Luncheon" last week which is a benefit for the Michigan Chapter of the American Heart Association. She reminded everyone that the month of February is Heart Health Month. She stressed the importance of thinking about heart health, especially for women, as heart failure is the number one killer of women. She said that heart disease, heart attacks, do not present in the traditional way in women, so being aware of one's numbers and of one's health is important for women to keep in mind.
- ◆ Mayor Pro Tem Pearson spoke about the second Committee of the Whole (COW) held by City Council earlier at 6 p.m. in Conference Room No. 1. He mentioned that the discussion was about Economic Development, and that the next two meetings will be about enriching culture and increasing community engagement. He also said that following those meetings, there will be two more meetings on supporting regionalization while focusing on Portage. He noted that the focus at the earlier meeting was enhancing development using PA 198 Policy. He said that there was good discourse and great interaction with Community Development Director Vicki Georgeau, who will be coming back with some recommendations. He cited speed to market, the meeting with Southwest Michigan First Director Ron Kitchens, and changes in the Tax Increment Financing State Law as other areas of discussion at the meeting.

COMPLETE MINUTES OF EACH CITY COUNCIL MEETING ARE AVAILABLE ON THE CITY WEBSITE AT PORTAGEMI.GOV, IN CITY HALL AND IN THE DISTRICT LIBRARY. MINUTES OF CITY BOARDS AND COMMISSIONS ARE AVAILABLE ON REQUEST FROM VARIOUS DEPARTMENTS.