

Brownfield Redevelopment Authority

Minutes of Meeting – Monday, December 21, 2009

The meeting of the City of Portage Brownfield Redevelopment Authority was called to order by President Janke at 8:00 a.m. in Conference Room #1, at Portage City Hall, 7900 South Westnedge Avenue, Portage, Michigan.

MEMBERS PRESENT:

Mark Janke, President; Tom Vance, Vice-President; Tom King, Secretary; Bill Parse; Devrim Yaman; and Jeff Monroe.

MEMBERS EXCUSED:

Daniel Vomastek, Tom Noverr and Robert Feeney

IN ATTENDANCE:

Christopher Forth, Deputy Director of Planning and Development Services; Randall Brown, City Attorney; and Keith Lewandowski

APPROVAL OF MINUTES:

The minutes from the November 4, 2009 meeting were introduced for approval. Mr. Lewandowski noted his name was incorrectly spelled. A motion was offered by Vance, seconded by Monroe to approve the minutes as amended. The motion was unanimously approved.

BUSINESS:

1. Treystar Holdings Development and Reimbursement Agreement (8019 Portage Road). President Yanke stated the meeting was called to review and approve the Development and Reimbursement Agreement between the Authority and Treystar Holdings, LLC. City Council approved Brownfield Redevelopment Plan Amendment No. 6, 8019 Portage Road, following a public hearing on December 15, 2009. From a procedural standpoint, President Yanke asked how often reimbursement payments would be made to the developer. Mr. Forth and Mr. King indicated reimbursement payments would be made depending on several factors including when taxes are paid (September and February), how much is annually paid by the developer, amount of reimbursement requested and when reimbursement payments can be made by the city. Attorney Brown also stated the agreement requires payment to the developer within 60 days. Mr. Lewandowski asked for clarification on regarding the \$40,000 tax payment on page 11 of the Plan. Mr. King clarified the amount of taxes collected.

Fritz Brown, Treystar Holdings, LLC, was present to answer any questions regarding the agreement. Mr. Brown indicated the agreement has been reviewed and approved by Treystar Holdings, LLC.

There being no further discussion, a motion was offered by King, seconded by Parse that

the Brownfield Redevelopment Authority approve the Development and Reimbursement Agreement between Treystar Holdings, LLC and the Authority involving Brownfield Redevelopment Plan Amendment No. 6, 8019 Portage Road. Upon a roll call vote King - yes; Vance - yes; Parse - yes; Monroe - yes; Yaman - yes; and Yanke - yes. The motion was approved 6-0.

STATEMENT OF CITIZENS:

None.

ADJOURNMENT:

There being no further business to come before the Authority the meeting was adjourned at 8:15 a.m.

Respectfully submitted,

Christopher Forth, Deputy Director of Planning and Development Services
Department of Community Development

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