

CITY OF PORTAGE HUMAN SERVICES BOARD

Minutes of Meeting, January 7, 2010

CALL TO ORDER: 6:30 p.m., approximately 12 people were in the audience

MEMBERS PRESENT: Diane Durian, Angela Manahan Ilori, Elma (Pat) Maye, Marc Meulman, Sandra Sheppard, Mike Thompson, Amy Tuley, Joanne Willson, and Logan Wessendorf (Youth Advisory Committee Liaison)

MEMBERS EXCUSED: Bill Lenehan

STAFF PRESENT: Vicki Georgeau, Deputy Director of Neighborhood Services

APPROVAL OF MINUTES: December 3, 2009 minutes were approved as submitted, 9-0.

NEW BUSINESS:

1. Memorandum regarding Human/Public Service funding, Human/Public Service Funding Application Booklet and Evaluation Criteria Forms: Staff summarized the six funding applications received, current year funding levels and amount of monies available through both the CDBG Program and General Fund in comparison to the total funding requests received. Staff also noted that the Board would hold a special meeting on January 21, 2009 to discuss application scores and rankings, and would make a recommendation on FY 2010-11 funding levels to City Council at their February 4, 2010 meeting. Finally, staff referenced the application summary forms provided to assist the Board with application scoring and ranking.
2. Presentations by Applicants: Representatives from Catholic Family Services (the ARK), Gryphon Place (2-1-1/Help-Line), YWCA (Domestic Assault, Sexual Assault, and Mentoring programs) Housing Resources, Inc. (Housing + Program), and the Portage Community Center (Program Coordination and Development, Youth Development, Emergency Assistance Programs and Fund Development Activities) made presentations regarding their grant requests from the General Fund and CDBG Fund. The Board had a number of questions and comments for the applicants regarding services provided to Portage residents, client qualifications for program participation, outreach efforts and the ability to measure program outcomes.
3. Public Hearing - FY 2010-11 Community Development Block Grant (CDBG) Program Community Development Block Grant (CDBG) Program – Housing and Community Development Needs: Chairperson Tuley opened the public hearing. With regard to the CDBG Program, staff provided an overview of the annual consolidated planning process, identified community development needs identified in the 2005-09 Consolidated Plan, recent census data estimates, and CDBG Program core activities and performance. With regard to the housing and community development needs analysis, the U.S. Department of Housing and Urban Development (HUD) granted the city a one-year extension to the update of the five-year 2005-09 Consolidated Plan due to the lack of relevant census data needed to prepare a meaningful analysis. Staff summarized the next steps in the process, which include: a recommendation to City Council regarding human/public service funding in early February 2010; a 30-day public comment period on the draft FY 2010-11 Annual Action Plan beginning in early March 2010; a public hearing by the Board on the draft plan in April 2010; review and approval of the CDBG budget and plan; and human/public service funding by City Council in mid-April 2010 and submission of the FY 2010-11 Annual Action Plan to HUD not later than May 15, 2010. In addition, while the CDBG entitlement grant is not yet known, staff indicated a seven percent increase from the current year is projected. Willson inquired if reported housing available for special needs households includes the Barrington Woods Apartments owned by Residential Opportunities, Inc. Staff indicated the 2000 Census data did not include the 12 special needs housing units added at the Barrington Woods in 2007, or the 10 special needs housing units added at the Gladys Street Apartments by the LIFT Foundation in 2009. Meulman indicated that based on the age of Portage housing stock, the housing lead hazard data is likely higher than reported. Staff noted that it is understood the Census estimates actual lead hazards, such as existence of peeling lead-based paint, as opposed to presence of lead-based paint and plumbing. As no comments from the Board or public were received, the hearing was closed.

OLD BUSINESS: None

STATEMENT OF CITIZENS: None

ADJOURNMENT: There being no further business before the Board, the meeting was adjourned at 8:35 p.m.