

**City of Portage – Historic District Commission**  
**Wednesday, March 3, 2010 – 8:15 a.m.**  
**Portage City Hall – Conference Room #2**

**MINUTES**

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**Call to Order:** Meeting was called to order at 8:25 a.m. by Mark Reile.

**Members Present:** Rose Mary Higginbottom, Katie VanLonkhuyzen, Mark Reile, Ann Marie Kreuzer, Jeanette Field and Michelle Dunlap.

**Members Excused:** Kathy Fosmoe, Amy Noonan and Susan Woerner

**Guests Present:** Seth Giem, Historic Home Owner, and Mary Beth Block, City Staff Liaison

**Approval of Minutes:** Minutes of February 3, 2010 were approved.

**Announcements:**

1. Robert El Henicky's resignation letter of February 15<sup>th</sup> was shared. The next interview of citizens for appointment to boards and commissions will be held By the City Council May 11<sup>th</sup>.
2. HDC Account balance as of February 25, 2010 is \$749.49.

**Old Business:**

1. *Project Leader Reports* – none
2. *Annual Historic Homeowners Gathering:* April 29<sup>th</sup> Michelle will guide a Portage Senior Center drive-by tour of potential 2010 Preservation Award homes, including a work in progress property (1:45-5:00). Additionally, there will be an on-site tour of the Cully Gage farm by owner and award winner, Mick Lynch. Mark will confirm details with Mick. At today's meeting, 2008 award winner Seth Giem, added the Train Barn to the tour's itinerary. Jeanette expressed an interest in the second of two spots reserved for our commission on the bus. Michelle will provide participants a check sheet on the properties and collect the completed forms at the conclusion of the tour.

Michelle was able to submit an awareness article for the March/April PSC newsletter. A follow-up for the May/June issue must be received prior to the last Friday in April when it goes to print.

Katie reviewed the working draft of Picket Fences. Ann Marie will request a bio from this year's speaker, Linda Whitlock, for inclusion in same. Jeanette recommended a change from hors d'oeuvres to light refreshments and confirmed there will be no admission charge, donations would be accepted. The roster of

HDC members on the back page will be brought current and wording of the contact information for the City Manager Office in City Hall changed.

The Commission identified the following properties for the PCS bus tour:

1. 5719 Angling Road
2. 5029 Angling Road
3. 6638 Angling Road
4. 2106 Forest Drive
5. 7119 Oakland Drive
6. 2112 Vanderbilt Road

Katie will include a cover letter to these owners with the Spring issue.

The time of the Gathering was established as 6:30-8:00 p.m., with Linda Whitlock giving her presentation near the end of the evening.

**New Business:** The six month review of HDC Goals and Objectives (due April 2010) will take place at the next meeting.

**Citizen Comments:** Seth Giem will apply for a barn addition again. Whether or not he follows through on the actual project, after receiving approval, would be determined at a later date.

**Member Comments:** Mark reminded members the May meeting would be held *May 12, the second Wednesday of the month.*

**Adjournment:** Meeting adjourned at 9:20 a.m.

Respectfully Submitted,  
Ann Marie Kreuzer

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**Next Meeting: April 7, 2010 at 8:15 a.m. , Portage City Hall Conference Room #2**