

**City of Portage – Historic District Commission**  
**Wednesday, January 5, 2011 @ 8:15 a.m.**  
**Portage City Hall – Conference Room #2**

**MINUTES**

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**Present:** Mark Reile, Katie VanLonkhuyzen, Philip Ellison, Michelle Carter, Dorie Erhig, Tyler Harper, Mary Beth Block

**Absent:** Kathleen Fosmoe, Rose Mary Higginbottom

**Approval of Minutes:** September 1, 2010 meeting minutes approved.

**Announcements:** HDC Account Balance as of December 23 , 2010 was \$575.95.

**Old Business:**

1. Newsletter: Commission thanked Katie for her work on the Fall newsletter. The next edition will be published in late April.
2. Site Inspections: Katie reported that she drove past the home at 2106 Forest Drive and noted that the initial/partial work done on the wainscoting had been removed and it appears that work is underway to install a stucco application in its place. Mark will review and advise Mary Beth if a follow-up letter to the Reaumes is necessary.

**New Business:**

1. Election of Officers: HDC officers were elected as follows:
  - a. Mark Reile – Chairperson
  - b. Michelle Carter – Vice Chairperson
  - c. Katie VanLonkhuyzen – Secretary
2. Updates to 2010-2011 Goals and Objectives: The Commission approved the update to the goals and objectives with the following modification:
  - a. Modified 2.3. to include a comment about the mini-home tour in partnership with the PSC.
3. 2011 Homeowners Gathering: The Commission would like to build upon the mini-home tour idea. Tyler will investigate whether there are active history clubs at the high school that might be interested in joining this tour. Michelle will contact Jason Horan at the Portage Senior center inquire about conducting the tour again. Mark asked for members to think about speakers, consider assisting with the tour and other ideas. This item will continue at the February meeting.

**Citizen Comments:** None

**Member Comments:** None

**Adjournment:** 9:07 a.m.