CITY OF PORTAGE PLANNING COMMISSION

FINAL AGENDA

February 4, 2010
(7:00 p.m.)

Portage City Hall Council Chambers

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

January 21, 2010

SITE/FINAL PLANS:

* 1. Site Plan: Portage Animal Hospital 8037 Portage Road

PUBLIC HEARINGS:

PLATS/RESIDENTIAL CONDOS:

OLD BUSINESS:

NEW BUSINESS:

STATEMENT OF CITIZENS:

ADJOURNMENT:

MATERIALS TRANSMITTED

Star (*) indicates printed material within the agenda packet.

CITY OF
PORTAGE
A Place for Opportunities to Grow

Department of Community Development

TO: Planning Commission **DATE:** January 29, 2010

FROM: Jeffrey M. Erickson, Director of Community Development

SUBJECT: Special Land Use Permit/Site Plan: Portage Animal Hospital, 8037 Portage Road

Following is an update on this subject.

During the January 21, 2010 meeting, the Planning Commission adjourned consideration of the site plan, and an Access Management ordinance appeal, should an appeal be submitted, until the February 4, 2010 commission meeting. Following the January 21st Commission meeting, staff met with Terry Patterson, Treystar, on Monday, January 25th and urged Treystar to work with the owners of the Portage Animal Hospital to find a cross access solution acceptable to both parties consistent with the site plan approval of the Treystar project. Mr. Patterson indicated that discussions with the owners of the Portage Animal Hospital would occur.

On Wednesday, January 27th, staff contacted Attorney Karre representing the Portage Animal Hospital to obtain a progress update for the Commission regarding negotiations with Treystar and/or an Access Management ordinance appeal. Attorney Karre indicated discussions were occurring and he would further inform staff by the end of the workday on Thursday, January 28th.

Since additional information has not yet been received for staff and Planning Commission consideration, the Commission is advised to adjourn further consideration of the site plan for the Portage Animal Hospital, 8037 Portage Road, until the meeting of February 18, 2010.

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January 29, 2010

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Mike West
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Portage, MI 49002

RECEIVED
[illegible] 2010
COMMUNITY DEVELOPMENT

Re: Portage Animal Hospital

Mike:

I'm writing on behalf of our client Portage Animal Hospital. Please consider this letter a request that the Portage Planning Commission adjourn any consideration of the Hospital's site plan review until the second meeting in February, 2010. Our client is continuing conversation with the developer of the Centerport Commons condominium project, the outcome of which will affect the site plan the Hospital submits and the requests it makes. We hope to know what agreements we can reach in the next 2 weeks.

I know you will advise if you have questions or suggestions.

Vandervoort, Christ & Fisher, P.C.

Nelson Karre

nk/
c Portage Animal Hospital

Mike West - Portage Animal Hospital, 8037 Portage Road (2-3-10 UPDATE)

From: Mike West
To: Erickson, Jeffrey; Forth, Christopher
Date: 2/3/2010 2:09 PM
Subject: Portage Animal Hospital, 8037 Portage Road (2-3-10 UPDATE)

Chris/Jeff,

At around 11:30am this morning, I received a telephone call from Attorney Nelson Karre (representing the Portage Animal Hospital). Attorney Karre wanted to confirm that we received his letter requesting the site plan consideration for the Portage Animal Hospital be adjourned to the February 18th Planning Commission meeting. I informed Attorney Karre that we did receive his letter, however, not until Monday. As such, the Planning Commission did not receive the letter in the original agenda packet which was mailed last Friday, however, I informed Attorney Karre it would be provided to the Planning Commission in tomorrow's final agenda packet.

Attorney Karre then provided an update on the project and indicated a meeting between Treystar and Portage Animal Hospital took place last week Friday, January 29th. According to Attorney Karre, the Portage Animal Hospital made a proposal regarding a shared/cross access arrangement. Attorney Karre did not provide details of the proposal, however, indicated Treystar was still considering the proposal.

Mike