

CITY OF PORTAGE PLANNING COMMISSION

FINAL AGENDA

March 18, 2010

(7:00 p.m.)

Portage City Hall Council Chambers

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

March 4, 2010

SITE/FINAL PLANS:

PUBLIC HEARINGS:

1. Height Modification: Centre Meadows Senior Apartments, 1405, 1419 and 1503 East Centre Avenue

PLATS/RESIDENTIAL CONDOS:

OLD BUSINESS:

NEW BUSINESS:

- * 1. FY 2010-2020 City of Portage Capital Improvements Program
 - adjourned to City Hall Conference Room #1
 - Communication from Cooley Drive business owners requesting signalization of the Cooley/West Centre intersection

STATEMENT OF CITIZENS:

ADJOURNMENT:

MATERIALS TRANSMITTED

Star (*) indicates printed material within the agenda packet.

TO: Planning Commission

DATE: March 18, 2010

FROM: Jeffrey M. Erickson, Director of Community Development

SUBJECT: FY2010-2020 Capital Improvement Program – Information Only

During the past week, comments have been provided by Commission members regarding the proposed FY2010-2020 Capital Improvement Program. The comments with responses from the Administration are provided below.

Water/Sanitary Sewer Categories

Comment: Although the project profile involving the Zylman and Cliffwood water/sanitary sewer projects indicates both utilities are scheduled for installation at the same time, funding is allocated in two different years (FY2016-17 and FY2017-18).

Response: The successive year funding for the Cliffwood and Zylman water/sanitary sewer projects was planned as a means to align revenues and expenditures. The water main portion of the project funding will be secured in FY16-17 and allocated in FY17-18 when the project is constructed. This method of financing has been used on other CIP projects such as the Vanderbilt/Angling water and sanitary sewer mains. Since it will be several years before these projects are completed, timing and funding sources are subject to change.

Public Facilities Category

Comment: Is the city share of the West Lake Weed Management program based on the percent of lake frontage the city owns?

Response: The city share of the West Lake Weed Management program is approximately 20 percent. This percentage is based on several factors including frontage (app. 20%), usage and the importance to maintain and preserve West Lake as a community asset that benefits the general public. Finally, the 20 percent contribution is consistent with previous five year management programs.

Police Category

Comment: The Police Facility Improvements project indicates the impact/benefit is to decrease energy use, but no savings is shown under Operating Fund Impact.

Response: Proper maintenance of the police facility and all operational systems will prevent future costs since facilities and systems will last longer. Systems run more efficiently and less expensive when properly serviced. Proper maintenance activities will not reduce the current Police Department budget but will enable the Department to operate within the budget. The maintenance program was a recommended strategy in a report prepared by Forum, Inc.

Finally, three minor typographical errors were noted on pages 107, 115 and 123. These typographical errors have been noted by staff.

The Planning Commission is advised to continue the discussion concerning FY2010-2020 Capital Improvement Program during the March 18, 2010 meeting. Staff will be present to answer any additional questions from the Commission.

March 2, 2010

RECEIVED

MAR 15 2010

COMMUNITY DEVELOPMENT

City of Portage Planning Commission
7900 S. Westnedge Avenue
Portage, Michigan 49002

Portage City Council
7900 S. Westnedge Avenue
Portage, Michigan 49002

Ladies and Gentlemen:

The undersigned businesses located in the City of Portage feel that the implementation of a traffic signal at the intersection of Cooley Drive and W. Centre Avenue is important to the prosperity and safety of its employees, customers, visitors, and the City of Portage residents.

We are requesting that the City of Portage incorporate the installation of a traffic signal at the Cooley Drive and W. Centre Avenue intersection as part of the 2010/2011 Capital Improvement Projects.

Thank you for your consideration.

Sincerely:

Business Name/Tax Payer: Keith A. Cohrs, DDS, PC

Address: 8110 Cooley Drive

Telephone Number: (269) 382 3125

Contact Person/Email Address: Keith Cohrs / portage dentist@hotmail.com

Business Name/Tax Payer: Team Logic IT

Address: 3275 Cooley Court

Telephone Number: 269 492-7400

Contact Person/Email Address: Nick Zafer nzafer@teamlogicit.com

Business Name/Tax Payer: William F. Piper, PLC

Address: 3275 Cooley Court, Suite 160

Telephone Number: 269-321-5008

Contact Person/Email Address: Michelle McLark@wpiperlaw.com

Business Name/Tax Payer: TWINSTRA Appr.
Address: 3275 Cooley Ct.
Telephone Number: 269-324-0600
Contact Person/Email Address: STEVIE TWINSTRA

Business Name/Tax Payer: _____
Address: _____
Telephone Number: _____
Contact Person/Email Address: _____

Business Name/Tax Payer: _____
Address: _____
Telephone Number: _____
Contact Person/Email Address: _____

Business Name/Tax Payer: _____
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