

**FINAL AGENDA FOR THE COUNCIL MEETING
CITY OF PORTAGE
September 7, 2010**

7:30 p.m. Call to Order.

Invocation: Reverend Chad Wells of the First Baptist Church of Portage.

Pledge of Allegiance.

Roll Call.

Proclamation: Childhood Obesity Awareness Week.

A. Approval of the August 24, 2010 Regular Meeting Minutes.

* B. Approval of Consent Agenda Motions.

* C. Communication from the City Manager recommending that City Council approve the Accounts Payable Register of September 7, 2010, as presented.

D. Public Hearings:

E. Petitions and Statements of Citizens:

F. Reports from the Administration:

- * 1. Communication from the City Manager recommending that City Council accept for first reading an ordinance amendment to the City of Portage Code of Ordinances, Chapter 50, Section 50-116 – Disturbing the Peace, and consider final adoption on September 21, 2010.
- * 2. Communication from the City Manager recommending that City Council approve a two-year labor agreement between the City of Portage and the Portage Police Command Officers Association and authorize the Mayor and City Clerk to execute all documents on behalf of the city.
- * 3. Communication from the City Manager recommending that City Council renew a service contract in an amount not to exceed \$23,000 with Sprint Solutions for Nextel mobile phone service through September 3, 2011, and authorize the City Manager to execute all documents related to this action.
- * 4. Communication from the City Manager recommending that City Council approve the annual Novell server maintenance and software licensing fees in the amount of \$21,840.72 to be provided through SARCOM and authorize the City Manager to execute all documents related to this action.
- * 5. Communication from the City Clerk recommending that City Council adopt the Resolution Designating Polling Places and Rate of Compensation for the November 2, 2010 General Election.
- * 6. Communication from the City Clerk recommending that City Council set a Special Meeting on Tuesday, October 5, 2010, beginning at 5:15 p.m. to interview board and commission applicants.

G. Communications:

H. Unfinished Business:

* I. Minutes of Boards and Commissions Meetings:

- 1. Portage Historic District Commission of June 2, 2010.
- 2. Portage Board of Education Organizational of July 12, Special of August 3, Policy Governance Retreat of August 12 and Policy Governance Retreat of August 13, 2010.
- 3. Portage Park Board of August 4, 2010.

J. Ad-Hoc Committee Reports:

K. New Business:

L. Bid Tabulations:

- * 1. Communication from the City Manager recommending that City Council award a contract to perform engineering services for the 2011 Major Street Reconstruction Program to Prein & Newhof in the not-to-exceed amount of \$88,930 and authorize the City Manager to execute all documents related to the contract on behalf of the city.

M. Other City Matters:

- 1. Statements of Citizens.
- 2. From City Council and City Manager.
- * 3. Reminder of Meetings:
 - a. Wednesday, September 8, 7:00 p.m., Environmental Board, City Hall Room #1.
 - b. Monday, September 13, 6:30 p.m., Youth Advisory Committee, City Hall Room #1.
 - c. Wednesday, September 15, 2:30 p.m., Senior Citizen Advisory Board, Portage Senior Center.
 - d. Thursday, September 16, 7:00 p.m., Library Board, Portage District Library.
 - e. Thursday, September 16, 7:00 p.m., Planning Commission, City Council Chambers.
 - f. Monday, September 20, 8:00 a.m., Legislative Roll Call, Kalamazoo Regional Chamber of Commerce, 346 West Michigan Avenue, Kalamazoo.
 - g. Monday, September 20, 7:00 p.m., Zoning Board of Appeals, City Council Chambers.

N. Materials Transmitted.

Adjournment.

CITY COUNCIL MEETING SUMMARY

August 24, 2010

PROCLAMATION

- ◆ Mayor Strazdas issued a Kalamazoo River Valley Trail Proclamation and a Proclamation commemorating the 85th Birthday of the Kalamazoo Community Foundation.

ACCOUNTS PAYABLE REGISTER

- ◆ Approved the Check Register of August 24, 2010, as presented.

REPORTS FROM THE ADMINISTRATION

- ◆ Adopted Resolution No. 2 to Approve Second Amendment to Development Agreement Selling Real Estate and authorized the City Manager to execute the agreement.
- ◆ Approved Contract 10-5539 between the Michigan Department of Transportation and the City of Portage concerning funding for street modifications on South Westnedge Avenue at the Trade Centre Way intersection and adopted a resolution authorizing the City Manager to sign Contract 10-5539 on behalf of the city.
- ◆ Authorized the Mayor and City Clerk to execute a one-year labor agreement between the City of Portage and the United Auto Workers.
- ◆ Received the communication from the City Manager regarding the July 2010 Summary Environmental Activity Report as information only.
- ◆ Received the Department Monthly Reports from the various city departments.

COMMUNICATION

- ◆ Referred the communication from the Portage Park Board Chair Mark Anthony Martin recommending the prohibition of smoking in playground and picnic shelter areas in Portage parks to the Administration for review and recommendation with the understanding that the review not be limited to playground areas, but should include the whole park system.

UNFINISHED BUSINESS

- ◆ Reconfirmed the Resolution to Relinquish an existing Water Main Easement located on the properties addressed as 10619 Woodlawn Drive and 10625 Woodlawn Court.

BID TABULATION

- ◆ Approved the purchase of ice control salt from Detroit Salt Company in the low bid amount of \$52.45 per ton for 3,000 tons at a total cost not to exceed \$157,350 for early delivery and North American Salt Company in the low bid amount of \$62.19 per ton for 1,300 tons at a total cost not to exceed \$80,847 for seasonal backup on an as-needed basis and authorized the City Manager to execute all documents related to these purchases on behalf of the city.

STATEMENTS OF CITY COUNCIL

- ◆ Councilmember Urban expressed his appreciation to the firefighters he and his four year old daughter observed for forty-five minutes who also allowed her to sit in the driver seat of a fire engine at the end of their training.
- ◆ Mayor Pro Tem Sackley indicated that he was pleased to see Jerry Albertson at the meeting to accept the Kalamazoo River Valley Trail Proclamation and Juan Olivera to receive the Proclamation commemorating the 85th Birthday of the Kalamazoo Community Foundation and revealed his dream of riding his bike from the Portage Public Library to South Haven.
- ◆ Mayor Strazdas invited City Council to accompany him and some Kalamazoo County officials to the east side of the state on Saturday, August 28, 2010, from 7 a.m. to 6 p.m. to tour the Regional Farmers Market in consideration of a regional farmers market in the Southwest Region.

COMPLETE MINUTES OF EACH CITY COUNCIL MEETING ARE AVAILABLE ON THE CITY WEBSITE AT PORTAGEMI.GOV, IN CITY HALL AND IN THE DISTRICT LIBRARY. MINUTES OF CITY BOARDS AND COMMISSIONS ARE AVAILABLE ON REQUEST FROM VARIOUS DEPARTMENTS.



City of Portage Proclamation

CHILDHOOD OBESITY AWARENESS WEEK

WHEREAS, childhood obesity has tripled in the past decade; and

WHEREAS, one in three children are now considered obese or overweight, and experts estimate that by 2020, approximately 15 million children in the United States will be considered obese; and

WHEREAS, at the current rate, one third to one half of the children born in the 21st century will become diabetic; and

WHEREAS, in Michigan, 12 percent of the middle school students and 15 percent of the high school students are considered obese; and

WHEREAS, parents are encouraged to sit down with their children and teach them how to make healthier food choices, the importance of portion control and the value of exercise; and

WHEREAS, we recognize the efforts of such organizations as the Medical Weight Loss Clinic in providing the resources and tools for Michigan youth to make healthy food choices.

NOW, THEREFORE, BE IT RESOLVED THAT I, Peter J. Strazdas, Mayor of the City of Portage, Michigan, do hereby proclaim the week of September 20 through 26 as **CHILDHOOD OBESITY AWARENESS WEEK** in Portage and ask that all citizens recognize and take advantage of programs designed for and available to their children, and support all children in leading healthier lifestyles.



Signed this 7th day of September 2010

Peter J. Strazdas, Mayor

CITY COUNCIL MEETING MINUTES FROM AUGUST 24, 2010

DRAFT

The Regular Meeting was called to order by Mayor Strazdas at 7:30 p.m.

At the request of Mayor Strazdas, Reverend Barry Petrucci of the Chapel Hill United Methodist Church gave the invocation and the City Council and the audience recited the Pledge of Allegiance.

The City Clerk called the roll with the following members present: Councilmembers Elizabeth A. Campbell, Margaret E. O'Brien, Patricia M. Randall, Claudette S. Reid and Terry R. Urban, Mayor Pro Tem Edward J. Sackley and Mayor Peter J. Strazdas. Also in attendance were City Manager Maurice S. Evans, City Attorney Randall Brown and City Clerk James R. Hudson.

PROCLAMATIONS: Mayor Strazdas issued a Kalamazoo River Valley Trail Proclamation and a Proclamation commemorating the 85th Birthday of the Kalamazoo Community Foundation.

APPROVAL OF MINUTES: Motion by O'Brien, seconded by Reid, to approve the August 10, 2010 Regular Meeting Minutes as presented. Upon a voice vote, motion carried 7 to 0.

* **CONSENT AGENDA:** Mayor Strazdas asked Councilmember O'Brien to read the Consent Agenda. Motion by O'Brien, seconded by Reid, to approve the Consent Agenda motions as presented. Upon a roll call vote, motion carried 7 to 0.

* **APPROVAL OF ACCOUNTS PAYABLE REGISTER OF AUGUST 24, 2010:** Motion by O'Brien, seconded by Reid, to approve the Accounts Payable Register of August 24, 2010. Upon a roll call vote, motion carried 7 to 0.

REPORTS FROM THE ADMINISTRATION:

* **PORTAGE DOWNTOWN DEVELOPMENT AUTHORITY:** Motion by O'Brien, seconded by Reid, to adopt Resolution No. 2 to Approve Second Amendment to Development Agreement Selling Real Estate and authorize the City Manager to execute the agreement. Upon a roll call vote, motion carried 7 to 0.

* **MICHIGAN DEPARTMENT OF TRANSPORTATION CONTRACT – WIDENING OF I-94 FROM APPROXIMATELY OAKLAND DRIVE TO LOVERS LANE:** Motion by O'Brien, seconded by Reid, to approve Contract 10-5539 between the Michigan Department of Transportation and the City of Portage concerning funding for street modifications on South Westnedge Avenue at the Trade Centre Way intersection and adopt a resolution authorizing the City Manager to sign Contract 10-5539 on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

* **PROPOSED ONE-YEAR LABOR AGREEMENT WITH THE UNITED AUTO WORKERS:** Motion by O'Brien, seconded by Reid, to authorize the Mayor and City Clerk to execute a one-year labor agreement between the City of Portage and the United Auto Workers. Upon a roll call vote, motion carried 7 to 0.

* **JULY 2010 SUMMARY ENVIRONMENTAL ACTIVITY REPORT AS – INFORMATION ONLY:** Motion by O'Brien, seconded by Reid, to receive the communication from the City Manager regarding the July 2010 Summary Environmental Activity Report as information only. Upon a roll call vote, motion carried 7 to 0.

* **DEPARTMENT MONTHLY REPORTS:** Motion by O'Brien, seconded by Reid, to receive the Department Monthly Reports from the various city departments. Upon a roll call vote, motion carried 7 to 0.

COMMUNICATION:

PARK BOARD CHAIR MARK ANTHONY MARTIN: Mayor Strazdas deferred to City Manager Maurice Evans, who indicated that the Park Board has been investigating options for prohibiting or limiting smoking in city park properties. He noted the existing park rule prohibiting smoking at the Ramona Park beach area, reviewed the results of their internet survey that supported the prohibition and the Park Board recommendation of restricting smoking in playground and picnic shelter areas. City Council expressed various concerns and questions:

Councilmember Reid asked if the rationale of the Park Board was based upon the health considerations of second hand smoke or safety concerns as the effects of second hand smoke in outside areas are not conclusive. Discussion followed.

Councilmember Randall expressed a concern for enforcement as with patrols and any fine that may apply. Discussion followed. City Attorney Randy Brown indicated that it would be like a simple violation of a city ordinance, a civil infraction, and a ticket would be issued. If it were considered a more serious infraction, a person could be subjected to expulsion from the park.

Mayor Pro Tem Sackley noted that the Park Board narrowed the scope of the review to only the playground and picnic shelter areas and expressed a preference for the Administration to review the entire park system.

Councilmember Reid asked if the reason for the smoking ban at Ramona Park beach area was a question of litter or was it based upon safety concerns.

Councilmember O'Brien asked whether the trail system would be included when reviewing the entire park system.

Motion by Sackley, seconded by O'Brien, to refer the communication from the Portage Park Chair Mark Anthony Martin recommending the prohibition of smoking in playground and picnic shelter areas in Portage parks to the Administration for review and recommendation with the understanding that the review not be limited to playground areas, but should include the whole park system.

Councilmember Urban made the suggestion that the Administration check with other municipalities to find out what rules have been established to address this issue. Discussion followed. Upon a roll call vote, motion carried 7 to 0.

UNFINISHED BUSINESS:

* **WATER MAIN EASEMENT, 10619 WOODLAWN DRIVE AND 10625 WOODLAWN COURT:** Motion by O'Brien, seconded by Reid, to reconfirm the Resolution to Relinquish an existing Water Main Easement located on the properties addressed as 10619 Woodlawn Drive and 10625 Woodlawn Court. Upon a roll call vote, motion carried 7 to 0.

* **MINUTES OF BOARDS AND COMMISSIONS:** City Council received the minutes for the following boards and commissions:

Portage Human Services Board of May 6, 2010.

Portage Environmental Board of June 9, 2010.

Portage Zoning Board of Appeals of July 12, 2010.

Kalamazoo County Board of Commissioners Regular of July 20, 2010.

BID TABULATION:

* **ICE CONTROL SALT PURCHASE:** Motion by O'Brien, seconded by Reid, to approve the purchase of ice control salt from: Detroit Salt Company in the low bid amount of \$52.45 per ton for 3,000 tons at a total cost not to exceed \$157,350 for early delivery and North American Salt Company in the low bid amount of \$62.19 per ton for 1,300 tons at a total cost not to exceed \$80,847 for seasonal backup on an as-needed basis and authorize the City Manager to execute all documents related to these purchases on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

OTHER CITY MATTERS:

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: Councilmember Urban expressed his appreciation to the firefighters he and his four year old daughter observed for forty-five minutes who also allowed her to sit in the driver seat of a fire engine at the end of their training.

Mayor Pro Tem Sackley indicated that he was pleased to see Jerry Albertson at the meeting to accept the Kalamazoo River Valley Trail Proclamation and Juan Olivera to receive the Proclamation commemorating the 85th Birthday of the Kalamazoo Community Foundation and revealed his dream of riding his bike from the Portage Public Library to South Haven.

Mayor Strazdas invited City Council to accompany him and some Kalamazoo County officials to the east side of the state on Saturday, August 28, 2010, from 7 a.m. to 6 p.m. to tour the Regional Farmers Market in consideration of a regional farmers market for the Southwest Region.

ADJOURNMENT: Mayor Strazdas adjourned the meeting at 8:00 p.m.

James R. Hudson, City Clerk

*Indicates items included on the Consent Agenda.

CITY OF PORTAGE

COMMUNICATION

TO: Honorable Mayor and City Council

DATE: August 31, 2010

FROM: Maurice S. Evans, City Manager

A handwritten signature in black ink, appearing to read "M. Evans", is written over the "FROM:" line. The signature is enclosed in a hand-drawn oval.

SUBJECT: Accounts Payable Register

ACTION RECOMMENDED: That City Council approve the Accounts Payable Register of September 7, 2010 as presented.

Attached please find the Accounts Payable Register for the period August 18, 2010 through August 31, 2010, which is recommended for approval.

c: Daniel S. Foecking, Finance Director

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	BANK CODE	CHECK AMOUNT
08/20/2010	272516	K.H.R.M.A.	999999		99.00
08/20/2010	272517	AT&T	849		3,518.48
08/20/2010	272518	A-1 AUTO BODY SHOP, INC.	97		506.48
08/20/2010	272519	A-1 SIGNS	2873		245.00
08/20/2010	272520	ACS GOVERNMENT SYS., INC.	3748		745.00
08/20/2010	272521	ADMIRAL LOCK & KEY SERVICE	104		37.75
08/20/2010	272522	AIRGAS GREAT LAKES	106		396.66
08/20/2010	272523	ALL-PHASE ELECTRIC SUPPLY CO.	108		147.69
08/20/2010	272524	ALLEGRA PRINT & IMAGING	533		632.22
08/20/2010	272525	ALRO STEEL CORPORATION	2934		641.98
08/20/2010	272526	AMERICAN SAFETY & FIRST AID	113		296.83
08/20/2010	272527	GAIL ANDRUS TRAVEL	2071		1,621.50
08/20/2010	272528	ANIMAL REMOVAL SERVICE, LLC	3428		1,375.00
08/20/2010	272529	ANY CUTTING & WELDING	3347		360.00
08/20/2010	272530	TODD ARBANAS ENTERPRISES INC.	1704		3,370.00
08/20/2010	272531	ARTWEAR APPAREL GRAPHICS, INC.	3804		345.00
08/20/2010	272532	AUMACK, MICHAEL	670		235.00
08/20/2010	272533	AUTOMATIC DATA PROCESSING	3305		1,523.01
08/20/2010	272534	BAC TAX SERVICES CORP	999999		13,234.67
08/20/2010	272535	BAILEY CONTRACTORS INC., ROBER	771		1,946.25
08/20/2010	272536	BARNARD, FRAND & ANN	999999		52.00
08/20/2010	272537	BDO USA, LLP	136		2,100.00
08/20/2010	272538	BEBBE, RON	3018		188.00
08/20/2010	272539	BIG BROTHER/BIG SISTER	999999		225.00
08/20/2010	272540	BILL'S LOCK SHOP, INC.	146		183.00
08/20/2010	272541	BLOOMBERG BUSINESSWEEK	999999		20.00
08/20/2010	272542	BLUE CROSS/BLUE SHIELD OF MICH	642		130,892.27
08/20/2010	272543	BOOTH NEWSPAPERS INC	89		2,238.44
08/20/2010	272544	BOOTH NEWSPAPERS INC	89		45.57
08/20/2010	272545	BORGESS HEALTH ALLIANCE	151		293.00
08/20/2010	272546	BOUNCELAND, LLC	4589		50.00
08/20/2010	272547	BRATCHER & ASSOCIATES, INC.	2390		1,500.00
08/20/2010	272548	BRINK'S, INC	153		227.01
08/20/2010	272549	RANDALL L BROWN & ASSOC. PLC	2351		47.81
08/20/2010	272550	BYHOLT INC.	68		2,936.87
08/20/2010	272551	C B C INNOVIS INC	2887		158.97
08/20/2010	272552	C T ELECTRICAL SERVICES, INC.	2407		3,460.00
08/20/2010	272553	CALHOUN CO JUSTICE COMPLEX	999999		500.00
08/20/2010	272554	CAMPBELL AUTO SUPPLY	437		97.08
08/20/2010	272555	CAPITAL ADVANTAGE LEASING	994		24,063.85
08/20/2010	272556	CARRIER & GABLE	1647		1,522.75
08/20/2010	272557	CENTER MEDICAL SUPPLY CO.	1571		39.67
08/20/2010	272558	CHAPTER 7 IRWA	999999		220.00
08/20/2010	272559	CHARTER COMMUNICATIONS	3080		17.17
08/20/2010	272560	CHEMSEARCH	1809		275.71
08/20/2010	272561	CINTAS CORP.	2206		380.21
08/20/2010	272562	CITY OF KALAMAZOO (PUBLIC UTIL	540		227,893.87
08/20/2010	272563	CITY OF PORTAGE	177		9,270.98
08/20/2010	272564	COLLIER, MICHAEL	999999		300.00
08/20/2010	272565	COMSTOCK PUBLIC SCHOOLS	1671		16,302.33
08/20/2010	272566	CONSUMERS ENERGY	743		42,068.80

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	BANK CODE	CHECK AMOUNT
08/20/2010	272567	CONSUMERS ENERGY-BILL PMT CNT	189		57,043.58
08/20/2010	272568	CONTINENTAL LINEN SUPPLY CO.	191		103.77
08/20/2010	272569	CRITICAL INFORMATION NETWORK L	4438		3,576.75
08/20/2010	272570	CRITTER BARN	999999		950.00
08/20/2010	272571	CROSSROADS CAR WASH	195		254.00
08/20/2010	272573	CROSSROADS EXPERT AUTO SERVICE	4109		2,569.71
08/20/2010	272574	DAHL, LEO	999999		227.93
08/20/2010	272575	DAN MILLS	532		649.47
08/20/2010	272576	DATAMATION	999999		206.50
08/20/2010	272577	DENOYER BROTHERS, INC.	210		38.56
08/20/2010	272578	DEPATIE FLUID POWER CO., INC.	211		51.74
08/20/2010	272579	DETROIT NEWSPAPER PARTNERSHIP,	1274		182.74
08/20/2010	272580	DEVON TITLE AGENCY	999999		166.75
08/20/2010	272581	DEVON TITLE AGENCY	999999		50.00
08/20/2010	272582	DRENTH, JACOB	4542		172.00
08/20/2010	272583	DRISENGA & ASSOCIATES, INC.	3277		29,306.40
08/20/2010	272584	EAST JORDAN IRON WORKS	226		1,862.85
08/20/2010	272585	EMERGENCY VEHICLE PRODUCTS	2948		4,406.89
08/20/2010	272586	EMPLOYMENT GROUP, INC.	959		351.00
08/20/2010	272587	ENGINEERED PROTECTION SYSTEMS,	2973		801.75
08/20/2010	272588	ENHANCE WELLNESS	2012		900.00
08/20/2010	272589	ETNA SUPPLY, INC.	692		2,474.86
08/20/2010	272590	EXPRESS LABS INC.	999999		44.95
08/20/2010	272591	FASTENAL CO.	1248		11.78
08/20/2010	272592	FLORIDA DBPR	999999		25.00
08/20/2010	272593	D L GALLIVAN INC.	203		309.00
08/20/2010	272594	GORDON WATER SYSTEMS	517		202.25
08/20/2010	272595	GOVERNMENT FINANCE OFFICERS AS	42		425.00
08/20/2010	272596	GRAHAM FORESTRY SERVICE, INC.	464		720.00
08/20/2010	272597	W W GRAINGER INC	699		746.52
08/20/2010	272598	GRAPHIC SCIENCES	4040		411.00
08/20/2010	272599	GREGWARE EQUIPMENT CO.	4397		168.00
08/20/2010	272600	GRIFFIN PEST CONTROL, INC.	598		244.00
08/20/2010	272601	HANSEN (BUILDER), JEFF	999999		7.48
08/20/2010	272602	HARTMAN, CHARLES	913		70.50
08/20/2010	272603	HAVENS, ELAINE	999999		47.00
08/20/2010	272604	HI-TECH ELECTRIC CO.	1327		3,240.00
08/20/2010	272605	HOLTZ INDUSTRIES, INC.	4581		711.00
08/20/2010	272606	HOT THREADS	4440		45.00
08/20/2010	272607	I S G	3433		317.50
08/20/2010	272608	I-DEAL, LLC	2719		1,250.00
08/20/2010	272609	IRVOLINA, SUSAN	2074		85.00
08/20/2010	272610	INDUSCO SUPPLY CO., INC.	63		46.66
08/20/2010	272611	INSTITUTE OF TRANSPORTATION	999999		239.50
08/20/2010	272612	INT'L PERSONNEL MGMT ASSOC	1048		360.00
08/20/2010	272613	IRISH AVRES ENTERPRISES, LLC	4143		6,915.95
08/20/2010	272614	J C PENNEY DEPARTMENT STORE 19	1351		145.30
08/20/2010	272615	JEREMY & ASSOCIATES, INC.	4561		467.50
08/20/2010	272616	KAHN, WILMA	2868		168.00
08/20/2010	272617	KALAMAZOO AREA TRANSPORTATION	4285		1,400.00
08/20/2010	272618	KALAMAZOO COUNTY TREASURER	514		332.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	BANK CODE	CHECK AMOUNT
08/20/2010	272619	KALAMAZOO LANDSCAPE SUPPLIES	90		65.00
08/20/2010	272620	KEMPER, TERRI	999999		225.00
08/20/2010	272621	KERKSTRA PRECAST, INC.	706		1,839.00
08/20/2010	272622	KIESER & ASSOCIATES	234		2,635.75
08/20/2010	272623	KIN PROPERTIES INC	999999		304.90
08/20/2010	272624	KIRK, NILA MAY	999999		70.83
08/20/2010	272625	KLING, ERIC	999999		140.00
08/20/2010	272626	KLOSTERMAN DISTRIBUTING	3805		490.17
08/20/2010	272627	KNAPP ENERGY, INC.	235		8,897.78
08/20/2010	272628	KONING, MERLE D	999999		9.13
08/20/2010	272629	KOPEC, CASEY	4409		42.00
08/20/2010	272630	KUIPER BROTHERS MOVING INC.	1066		1,333.00
08/20/2010	272631	KZOO TIRE COMPANY	564		98.00
08/20/2010	272632	LAKETOWN TOWNSHIP	999999		805.00
08/20/2010	272633	LAWSON PRODUCTS, INC	240		185.93
08/20/2010	272634	LEWIS PAPER PLACE, INC.	242		45.30
08/20/2010	272635	LIBRA INDUSTRIES, INC. OF MICH	4371		1,524.00
08/20/2010	272636	LOCEY SWIM POOL CO.	243		135.95
08/20/2010	272638	LOWE'S HOME CENTER	2630		738.35
08/20/2010	272639	MACLOW ASSOCIATES	2189		365.00
08/20/2010	272640	MAURER, LANCE	999999		200.00
08/20/2010	272641	MAYFLOWER TOURS	3492		350.00
08/20/2010	272642	MCCARTHY SMITH LAW GROUP, PLC	2950		3,425.69
08/20/2010	272643	MCDONALD'S TOWING & RESCUE, IN	728		40.00
08/20/2010	272644	MCNALLY ELEVATOR CO.	256		85.96
08/20/2010	272645	MEDEMA, TIMOTHY	4406		44.00
08/20/2010	272646	MENARDS, INC	258		35.14
08/20/2010	272647	METEORLOGIX	377		525.75
08/20/2010	272648	MI RECREATION & PARKS ASSOC.	2622		532.00
08/20/2010	272649	MICH. RECREATION & PARK ASSOC.	895		898.00
08/20/2010	272650	MICHIGAN ASSESSOR'S ASSOC.	763		75.00
08/20/2010	272651	MICHIGAN ELECTION RESOURCES, I	264		1,625.62
08/20/2010	272652	MICHIGAN POLICE EQUIPMENT CO.	269		1,954.00
08/20/2010	272653	MIDLAND POLICE DEPARTMENT	999999		600.00
08/20/2010	272654	MIDWEST COMMUNICATION SERVICES	1983		600.00
08/20/2010	272655	MIDWEST CUSTOM EMBROIDERY COMP	613		215.59
08/20/2010	272656	MINISTRY WITH COMMUNITY INC.	4580		200.00
08/20/2010	272657	MORDAS, DON	4003		117.50
08/20/2010	272658	T MORGAN INC.	376		295.41
08/20/2010	272659	MSU	999999		975.00
08/20/2010	272660	MULDER WATERPROOFING & SEALANT	859		375.00
08/20/2010	272661	NATIONAL RECREATION & PARK AS.	919		145.00
08/20/2010	272662	NELSON'S APPLIANCE SERVICE	2955		55.00
08/20/2010	272663	NEW FRESH CLEANING SERVICE	4351		742.50
08/20/2010	272664	A NEW LEAF	635		103.50
08/20/2010	272665	NEXTEL	1709		.00
08/20/2010	272666	NICHOLS, ANDREW	4229		546.00
08/20/2010	272667	NICHOLSON, SANDY	999999		100.00
08/20/2010	272668	NORTHERN LAKE SERVICE, INC.	999999		1,350.00
08/20/2010	272669	NVE UNIFORMS	299		1,379.94
08/20/2010	272671	OFFICE DEPOT, INC.	1721		1,369.26

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
08/20/2010	272672	OFFICEMAX INCORPORATED	301	138.31
08/20/2010	272673	ONE WAY PRODUCTS	440	2,781.22
08/20/2010	272674	P C MALL GOV. INC.	3945	625.00
08/20/2010	272675	JAROTH - P T S	3957	303.00
08/20/2010	272676	PARADIGM DESIGN, INC.	3306	2,326.20
08/20/2010	272677	PARKER, KYLE	4557	352.50
08/20/2010	272678	PARKER, ROBERT	2298	235.00
08/20/2010	272679	PEERLESS-MIDWEST, INC.	1231	23,650.00
08/20/2010	272680	PEERLESS, INC.	1171	81.00
08/20/2010	272681	PETERMAN CONCRETE CO.	310	803.70
08/20/2010	272682	PETTY CASH-CITY MANAGER	805	128.19
08/20/2010	272683	PETTY CASH-PARKS	536	422.70
08/20/2010	272684	PETTY CASH-POLICE DEPT.	890	314.36
08/20/2010	272685	PETTY CASH-SENIOR CENTER	537	211.66
08/20/2010	272686	PHILLIPS, HAL	999999	500.00
08/20/2010	272687	PLEUNE SERVICE COMPANY	3985	1,750.00
08/20/2010	272688	JOSEPH G POLLARD CO.	3273	40.78
08/20/2010	272689	PRECISION PRINTER SERVICES INC	2584	2,904.74
08/20/2010	272690	PURITY CYLINDER GASES, INC	323	55.68
08/20/2010	272691	QUALITY AIR HEATING & COOLING,	3621	832.37
08/20/2010	272692	RANDALL BAAS	999999	75.00
08/20/2010	272693	RATHCO SAFETY SUPPLY, INC.	327	910.00
08/20/2010	272694	REFRIGERATION SERVICES	4527	1,860.00
08/20/2010	272695	REPUBLIC WASTE SERVICES OF W M	4443	877.26
08/20/2010	272696	RESIDENTIAL PLUMBING SERVICES,	1977	115.00
08/20/2010	272697	RIDGE AUTO NAPA	438	7,137.60
08/20/2010	272698	RIGHT-WAY RENTAL, INC.	337	38.00
08/20/2010	272699	RIVERSIDE INTEGRATED SYSTEMS,	3598	270.00
08/20/2010	272700	ROAD EQUIPMENT PARTS CENTER	339	277.67
08/20/2010	272701	ROE-COMM, INC.	341	96.40
08/20/2010	272702	ROSE PEST SOLUTIONS	634	527.00
08/20/2010	272703	SAFARILAND, LLC	4531	.00
08/20/2010	272704	SARCOM	2076	41,113.49
08/20/2010	272705	SIGN CENTER	862	144.00
08/20/2010	272706	SILLY SAFARIS	999999	200.00
08/20/2010	272707	SIMMONS FORD	2064	39.92
08/20/2010	272708	SLAVIN, NATHAN	999999	.00
08/20/2010	272709	SPELLING PERSONNEL SERVICES	2107	735.00
08/20/2010	272710	SPRINT	3721	1,528.68
08/20/2010	272711	STAP BROS LAWN & LANDSCAPE, INC	366	280.00
08/20/2010	272712	STATE INDUSTRIAL PRODUCTS CORP	2010	1,306.94
08/20/2010	272713	STATE OF MICHIGAN (DOT)	368	139,121.09
08/20/2010	272714	STATE OF MICHIGAN-APPRAISERS	999999	210.00
08/20/2010	272715	STATE SYSTEMS RADIO, INC	369	2,899.10
08/20/2010	272716	STEENSMAN LAWN & POWER EQUIPMEN	3222	413.92
08/20/2010	272717	STRYKER	999999	374.00
08/20/2010	272718	SUDS SHINY BRITE	373	110.00
08/20/2010	272719	SUITS U TAILOR SHOP INC	4237	518.00
08/20/2010	272720	T M P ARCHITECTURE, INC.	2651	225.00
08/20/2010	272721	T-MOBILE USA INC	3665	29.99
08/20/2010	272722	THOMPSON, HELENE	4417	95.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
08/20/2010	272723	TRACTOR SUPPLY CORP.	2817	250.43
08/20/2010	272724	TRUGREEN CHEMLAWN	390	142.98
08/20/2010	272725	U S POSTMASTER	391	7,000.00
08/20/2010	272726	U S POSTMASTER	392	6,000.00
08/20/2010	272727	UNDERGROUND SECURITY COMPANY	980	28.84
08/20/2010	272728	UNITED WATER NACO LLC	4304	164,003.33
08/20/2010	272729	VAN TUINEN PAINTING	999999	75.00
08/20/2010	272730	VANDER VEEN, DONALD	4230	88.00
08/20/2010	272731	VANDERBILT, JOHN	668	188.00
08/20/2010	272732	WATKINS, GREG	4231	282.00
08/20/2010	272733	WELLNESS COUNCILS OF AMERICA	3938	292.00
08/20/2010	272734	WIGHTMAN ENVIRONMENTAL INC	4524	3,000.00
08/20/2010	272735	WINDMULLER ELECTRIC, INC.	3061	2,600.00
08/20/2010	272736	WINGFOOT COMMERCIAL TIRE	2613	345.41
08/20/2010	272737	WMUK	999999	480.00
08/20/2010	272738	YODER, ANDREW	4546	120.00
08/20/2010	272739	CLEVELAND COTTON PRODUCTS	724	723.28
08/27/2010	272740	PRIORITY HEALTH	4254	18,401.78
08/27/2010	272741	SAPARILAND, LLC	4531	895.00
08/27/2010	272742	SARCOM	2076	36,548.00
08/27/2010	272743	WAL MART	999999	489.88
08/27/2010	272744	ROAD SAFETY INTERNATIONAL INC.	4565	16,613.66
08/20/2010	727739	CLEVELAND COTTON PRODUCTS	724	.00

DATE RANGE TOTAL * 1,161,814.53 *

PREPARED 08/31/2010, 8:46:24
 PROGRAM: GM176L
 CITY OF PORTAGE

ELECTRONIC FUNDS TRANSFER REGISTER
 FROM: 08/18/2010 TO: 08/31/2010

PAGE 1
 ACCOUNTING PERIOD 01/2011

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
63	B & B	YARDSCAPE	08/20/2010	1,708.00	0720003200000001	0000001	00
71	BLUE CARE NETWORK-GREAT LAKES		08/27/2010	61,876.86	0720003200000001	0000001	00
72	DELTA DENTAL PLAN OF MI		08/27/2010	20,406.10	0720003200000002	0000001	00
64	HARTFORD LIFE INSURANCE COMPANY		08/20/2010	8,108.50	0720003200000002	0000001	00
65	KUSHNER & COMPANY, INC.		08/20/2010	373.14	0720003200000003	0000001	00
66	RIGGS, KEVIN		08/20/2010	40.00	0720003200000004	0000001	00
67	ROBERTS, BRIAN		08/20/2010	199.00	0720003200000005	0000001	00
68	ROBERTS, CHARLES D		08/20/2010	235.00	0720003200000006	0000001	00
69	VISION SERVICE PLAN INSURANCE CO		08/20/2010	2,307.27	0720003200000007	0000001	00
70	WEST, STEVE		08/20/2010	311.00	0720003200000008	0000001	00

GRAND TOTAL: 95,564.87 NO. OF CHECKS: 10

CITY OF PORTAGE

COMMUNICATION

TO: Honorable Mayor and City Council

DATE: September 1, 2010

FROM: Maurice S. Evans, City Manager



SUBJECT: Ordinance Amendment – Disturbing the Peace

ACTION RECOMMENDED: That City Council accept for first reading an ordinance amendment to the City of Portage Code of Ordinances, Chapter 50, Section 50-116 – Disturbing the Peace, and consider final adoption on September 21, 2010.

Attached is a proposed amendment to the City of Portage Code of Ordinances regarding disturbing the peace. The amendment addresses differing concerns raised by citizens and members of the Portage Police Department. After a review of current city ordinances and state laws, it was determined that the Portage Police Department does not have the authority to take necessary action to stop certain behaviors that threaten the peace of the city.

The proposed amendment to the City of Portage Code of Ordinances involves the addition of Section 50-116 to Chapter 50. The amendment would make it unlawful to engage in any disturbance, fight or quarrel in a public place or engage in other actions that disturb the public peace and describes activities / actions that are defined as a disturbance. The language in the proposed ordinance is similar to ordinances in other communities and has been found to be successful in reducing disturbances in those communities.

It is recommended that City Council accept for first reading an ordinance amendment to the City of Portage Code of Ordinances, Chapter 50, Section 50-116 – Disturbing the Peace, and consider final adoption on September 21, 2010. Assistant City Attorney Charles Bear has prepared and approved as to form the proposed ordinance amendment.

Attachment

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF PORTAGE, MICHIGAN
BY ADDING SECTION 50, ARTICLE 4 OF CHAPTER 50
OFFENSES AND MISCELLANEOUS PROVISIONS**

THE CITY OF PORTAGE ORDAINS:

That Chapter 50, Article 4, shall be amended to add the following:

Section 50-116. Disturbing the Peace.

No person shall:

- (a) Create or engage in any disturbance, fight or quarrel in a public place.
- (b) Create or engage in any disturbance, fight or quarrel that causes or tends to cause a breach of the peace.
- (c) Cause or make any unusual or unnecessary loud noise, shouting, or yelling of such volume or of such a nature as to cause annoyance to persons of ordinary sensibility, or otherwise disturb the public peace and quiet.
- (d) Disturb without lawful authority any lawful assembly or meeting of persons.
- (e) Engage in, participate in or attempt to engage in or participate in a riot.
- (f) Incite, cause or attempt to incite or cause a riot.
- (g) Use threatening, abusive, profane or indecent language likely to cause annoyance, disturbance or vexation to persons of ordinary sensibility, or likely to provoke another to fight.

Dated: _____

Peter J. Strazdas, Mayor

FIRST READING:
SECOND READING:
ORDINANCE #:
EFFECTIVE DATE:

CERTIFICATION

I, James R. Hudson, do hereby certify that I am the duly appointed and acting City Clerk of the City of Portage and that the foregoing ordinance was adopted by the City of Portage on the _____ day of _____, 2009.

James R. Hudson, City Clerk

PREPARED BY:
Randall L. Brown (P34116)
Portage City Attorney
1662 East Centre Avenue
Portage, MI 49002
(269) 323-8812

Approved as to Form:

Date: 6-16-2009

CRB

City Attorney

**ADOPTION OF ORDINANCE
CITY OF PORTAGE, MICHIGAN
NOTICE**

**TO THE RESIDENTS AND PROPERTY OWNERS OF THE CITY OF PORTAGE AND
ALL OTHER INTERESTED PERSONS.**

NOTICE IS HEREBY GIVEN, that an Ordinance to amend Chapter 50, Offenses and Miscellaneous Provisions, of the Codified Ordinances of Portage, Michigan, was adopted by the City Council at a regular meeting held on the _____ day of _____, 2009, and will become effective _____, 2009.

NOTICE IS FURTHER GIVEN that the following sections of Chapter 50 of the Codified Ordinances of Portage, Michigan, have been amended as follows:

THE CITY OF PORTAGE ORDAINS:

That Chapter 50, Article 4, shall be amended to add the following:

Section 50-116. Disturbing the Peace.

No person shall:

- (a) Create or engage in any disturbance, fight or quarrel in a public place.
- (b) Create or engage in any disturbance, fight or quarrel that causes or tends to cause a breach of the peace.
- (c) Cause or make any unusual or unnecessary loud noise, shouting, or yelling of such volume or of such a nature as to cause annoyance to persons of ordinary sensibility, or otherwise disturb the public peace and quiet.
- (d) Disturb without lawful authority any lawful assembly or meeting of persons.
- (e) Engage in, participate in or attempt to engage in or participate in a riot.
- (f) Incite, cause or attempt to incite or cause a riot.
- (g) Use threatening, abusive, profane or indecent language likely to cause annoyance, disturbance or vexation to persons of ordinary sensibility, or likely to provoke another to fight.

PLEASE TAKE NOTICE that a copy of the Ordinance as amended may be purchased or inspected at City Hall on any business day except public and legal holidays from and after publication of this Notice from 8:00 a.m. to 5:00 p.m. local time.

Dated: _____

James R. Hudson, City Clerk

PREPARED BY:
Randall L. Brown (P34116)
Portage City Attorney
1662 East Centre Avenue
Portage, MI 49002

Z:\Jody\PORTAGE\ORD\NONZONE\Breach of Peace Sec 50-116 Ord Amendment.061509.wpd

CITY OF PORTAGE

COMMUNICATION

TO: Honorable Mayor and City Council

DATE: August 31, 2010

FROM: Maurice S. Evans, City Manager



SUBJECT: Proposed two-year Labor Agreement with the Portage Police Command Officers Association

ACTION RECOMMENDED: That City Council approve a two-year labor agreement between the City of Portage and the Portage Police Command Officers Association and authorize the Mayor and City Clerk to execute all documents on behalf of the city.

The City Administration has been negotiating with the Portage Police Command Officers Association (PPCOA) regarding a replacement contract for the labor agreement that expired on June 30, 2009. A tentative agreement has been reached and was ratified by the PPCOA members. The agreement covers 10 lieutenant/sergeant command officers for a period from July 1, 2009, through June 30, 2011. Highlights of the ratified contract include:

- Conversion of the annual longevity payments made by the city from a percentage to a fixed dollar amount. Longevity payments will no longer escalate with an increase in base pay.
- A ten percent decrease in the amount the city pays to employees who opt out of the city health insurance plan, including retirees who retire after July 1, 2010.
- Changes to the Health Insurance program increasing employee co-pays in the areas of office calls, emergency room/urgent care visits and prescription drugs.
- Modification to the method that the clothing allowance is administered to comply with IRS regulations.
- Wages remain at the current levels.

Council approval of the two-year labor agreement is recommended.

CITY OF PORTAGE

COMMUNICATION

TO: Honorable Mayor and City Council

DATE: September 1, 2010

FROM: Maurice S. Evans, City Manager



SUBJECT: Nextel Mobile Phone Service

ACTION RECOMMENDED: That City Council renew a service contract in an amount not to exceed \$23,000 with Sprint Solutions for Nextel mobile phone service through September 3, 2011 and authorize the City Manager to execute all documents related to this action.

The city is able to take advantage of the State of Michigan Mi-Deal Extended Purchasing Program for the procurement of Nextel mobile phone service and equipment. The state cooperative purchasing program provides the city excellent savings due to large quantity purchasing power. In this case, the cooperative purchasing program translates to a 25 percent discount on service rate plans and a 20 percent discount on accessory orders (phones, chargers, etc.).

The city has used Nextel phone services since 1999 and the City Administration has been satisfied with the performance and service provided by Sprint/Nextel. Over the past several years the annual cost for service and accessory orders has been reduced from a high of \$45,000 in FY 2004-05 to approximately \$22,000 in FY 2009-10. Annual costs for FY 2010-11 are estimated to be approximately \$23,000.

It is recommended that the City Council approve a service contract in an amount not to exceed \$23,000 with Sprint Solutions through the State of Michigan Mi-Deal Extended Purchasing Program for the provision of Nextel mobile phone service and the purchase of phone accessories through September 3, 2011, and authorize the City Manager to execute all documents related to this action. Funds are budgeted and available for these services in the individual department FY 2010-11 operating budgets.

CITY OF PORTAGE

COMMUNICATION

TO: Honorable Mayor and City Council

DATE: September 1, 2010

FROM: Maurice S. Evans, City Manager



SUBJECT: Annual Service Maintenance and Licensing for Computer Network Servers

ACTION RECOMMENDED: That City Council approve the annual Novell server maintenance and software licensing fees in the amount of \$21,840.72 to be provided through SARCOM and authorize the City Manager to execute all documents related to this action.

The City of Portage computer network consists of Novell servers that allow the city to conduct citywide daily e-business operations such as Internet and Intranet connectivity, email, printing, data processing and storage backup of electronic data. Annual server maintenance and licensing is required to maintain and operate the city servers.

Maintenance has historically been purchased through Novell, as Novell receives special government discount pricing. However, the city routinely procures additional quotes from other vendors as a price check against the special discount pricing. Recently, additional quotes were procured from SARCOM and Computer Integrated Services Company for the maintenance and software licensing fees. SARCOM submitted the lowest pricing proposal.

It is recommended that Council approve the annual Novell server maintenance and software licensing fees in the amount of \$21,840.72 to be provided through SARCOM and authorize the City Manager to execute all documents related to this action. Funds are budgeted and available in the Management Information Systems Equipment Repair & Maintenance account for annual server maintenance and licensing.

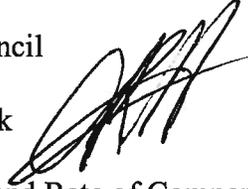
CITY OF PORTAGE

COMMUNICATION

TO: Honorable Mayor and City Council

DATE: August 26, 2010

FROM: James R. Hudson, City Clerk



SUBJECT: Election Polling Places and Rate of Compensation Resolution

ACTION RECOMMENDED: That City Council adopt the Resolution Designating Polling Places and Rate of Compensation for the November 2, 2010 General Election.

Attached is a Resolution listing the polling places established for the election to be held on November 2, 2010. This Resolution also establishes the rate of pay for precinct chairpersons and other election officials. It is recommended that City Council adopt the Election Polling Places and Rate of Compensation Resolution.

Attachment

c: Maurice S. Evans, City Manager
Daniel Foecking, Finance Director

**CITY OF PORTAGE
RESOLUTION**

Moved by:
Supported by:

RESOLVED that the following locations be and are hereby designated as polling places for the GENERAL ELECTION to be held on November 2, 2010, and that the polling places are to remain open from 7:00 o'clock a.m. until 8:00 o'clock p.m. on the day of each election.

1. Community Education Building - 1010 West Milham Road
2. Goldentree Apts. Community Building - 4795 E. Milham Road
3. Portage Senior Center - 320 Library Lane
4. Lake Center Elementary School - 10011 Portage Road
5. Waylee Elementary School - 8106 Waylee Street
6. Lake Center Elementary School - 10011 Portage Road
7. Victory Baptist Church - 308 W. Milham Road
8. Amberly Elementary School - 6637 Amberly Street
9. Haverhill Elementary School - 1710 Haverhill Avenue
10. Central Elementary School - 8422 S. Westnedge Avenue
11. Angling Road Elementary School - 5340 Angling Road
12. Central Middle School - 8305 S. Westnedge Avenue
13. K/RESA - 1819 E. Milham Avenue
14. Woodland Elementary School - 1401 Woodland Drive
15. North Middle School - 5808 Oregon Avenue
16. Portage United Church of Christ - 2731 W. Milham Road
17. Portage United Methodist Church - 8740 S. Westnedge Avenue
18. Moorsbridge Elementary - 7361 Moorsbridge Road
19. Woodland Elementary School - 1401 Woodland Drive
20. Milham Meadows Community Building - 6103 Mallard Circle
21. St. Catherine's Catholic Church - 1150 West Centre Avenue
22. Absentee Counting Board - Portage City Hall - 7900 S. Westnedge Avenue

BE IT FURTHER RESOLVED that the City of Portage establish an Election Review Board for the election to be held on November 2, 2010, to convene from 8:00 o'clock p.m. until 10:30 p.m. on the day of each election.

BE IT FURTHER RESOLVED that the rate of pay for the Election Precinct Inspectors be as follows: \$120.00 (plus \$15 for attending each Training Session) for each precinct inspector, \$130.00 (plus \$15 for attending each Training Session) for each assistant precinct chairperson, and \$145.00 (plus \$15 for attending each Training Session) for each precinct chairperson and \$25.00 (plus \$15 for attending each Training Session) for each review board member.

YES:
NO:
ABSENT:

James R. Hudson, City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the City Council of the City of Portage, Michigan, Kalamazoo County, held on September 7, 2010, the original of which is in the official proceedings of the City Council.

James R. Hudson, City Clerk

CITY OF PORTAGE

COMMUNICATION

TO: Honorable Mayor and City Council

DATE: September 3, 2010

FROM: James R. Hudson, City Clerk

SUBJECT: Special Meeting with Board and Commission Applicants

ACTION RECOMMENDED: That City Council set a Special Meeting on Tuesday, October 5, 2010, beginning at 5:15 p.m. to interview board and commission applicants.

As reflected on the attached Board and Commission Vacancy Summary, applicants are needed at this time to fill vacancies on the Economic Development Corporation/Tax Increment Finance Authority and Brownfield Redevelopment Authority, Environmental Board, Historic District Commission, Human Services Board, Park Board and Senior Citizens Advisory Board. It is recommended that City Council set a Special Meeting on Tuesday, October 5, 2010, beginning at 5:15 p.m. to interview board and commission applicants.

Per the *Policy for Appointments to Citizen Advisory Boards*, applicants for the following boards and commissions and any other boards or commissions vacancies that arise will be interviewed:

EDC/TIFA and BRA	1 expiring term
Environmental Board	2 expiring terms, 2 vacancies
Historic District Commission	3 vacancies
Human Services Board	1 expiring term, 2 vacancies
Park Board	1 expiring term, 2 vacancies
Senior Citizens Advisory Board	4 expiring terms, 1 vacancy

Attachment: Vacancy Summary

c Boards/Commissions Chairs
Boards/Commissions Ex Officios

BOARD/COMMISSION VACANCY SUMMARY FOR OCTOBER 5, 2010 SPECIAL MEETING

INTERVIEWS	5:15 pm	pm	pm	pm	pm	pm	pm	STATUS
APPLICANTS	EDC/TIFA and BRA 1 exp term	ENV BD 2 exp terms 2 vacancies	HDC 3 vacancies	HSB 1 exp term 2 vacancies	PK BD 1 exp term 2 vacancies	SR CITZ 4 exp terms 1 vacancy		
Aaron Allen	Applicant						Applicant	Invited/Interviewed
Daniel D. Burch, Sr.		Member						Appointed 05/11/10
Ruth Caputo								
Philip L. Ellison					Applicant			
Kathleen Hoyle	Applicant				Applicant			
Andrew Judge	Applicant							
Thomas G. King	Member							Appointed 10/06/98
Jason R. Koscinski					Member			Appointed 01/12/10
Elma (Pat) Maye								Appointed 01/08/08
Ruth Ann Meyer				Member			Member	Appointed 10/09/07
Ruth Michelhaugh							Alternate	Appointed 05/12/09
John Moore	Applicant				Applicant			
James Novaria					Applicant			
Mary Lou Petruccio							Alternate	Appointed 10/06/09
Alexander Ray		Applicant						Interviewed 05/11/10
Amanda Rice		Applicant						
Gertrude Riker					Applicant		Applicant	
Martin Sepanik		Member						Appointed 05/27/03
Lawrence M. Smith							Member	Appointed 10/12/04
Amy Tanis		Applicant						

NOTE: Alternate - currently serving as an Alternate Member of a Board or Commission and is seeking appointment or reappointment.
 Member - currently serving as a Member of a Board or Commission and is seeking reappointment.
 Applicant - new applicant seeking appointment to a Board or Commission.

- 1 - will attend
- 2 - unable to attend
- 3 - no response
- 4 - withdrew

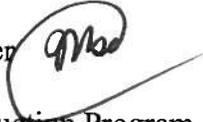
CITY OF PORTAGE

COMMUNICATION

TO: Honorable Mayor and City Council

DATE: September 1, 2010

FROM: Maurice S. Evans, City Manager



SUBJECT: 2011 Major Street Reconstruction Program

ACTION RECOMMENDED: That City Council award a contract to perform engineering services for the 2011 Major Street Reconstruction Program to Prein & Newhof in the not-to-exceed amount of \$88,930 and authorize the City Manager to execute all documents related to the contract on behalf of the city.

The 2010-11 Capital Improvement Program contains a project for the 2011 Major Street Reconstruction Program. With completion of the West Milham Avenue Reconstruction Project, the entire major arterial street network has been reconstructed. Future work will focus on preserving and restoring pavement conditions on major streets which will allow additional roadway mileage to be restored yearly. Major street reconstruction projects are selected based on pavement condition, average daily traffic, federal aid eligibility, as well as potential development activities. The selected major streets for the 2011 program are listed below:

Oakland Drive (Shaver Road to north of Katie Court)
South Westnedge Avenue (North of West Melody Avenue to West Centre Avenue)
Portage Road (Osterhout Avenue to Lakeview Drive)
Lovers Lane (Forest Drive to East Centre Avenue)

On August 20, 2010, proposals were received for design and construction engineering services for the selected streets. Ten proposals were received. Based upon review of the proposals, staff have determined that the proposal of Prein & Newhof best fits the needs of the project. Prein & Newhof has significant experience with Michigan Department of Transportation policies and procedures and is currently under contract with the city to perform engineering services for the Trade Centre Way Relocation project.

The Oakland Drive, South Westnedge Avenue and Portage Road projects have been approved by the Kalamazoo Area Transportation Study Policy Committee for federal funding, while the Lovers Lane project will be funded by the city. In total, approximately \$773,000 in federal funds has been approved to assist in financing the 2011 Major Street Reconstruction Program. The remaining city cost of approximately \$877,000 will be financed through the sale of Capital Improvement Bonds and available funds in the Municipal Street Fund.

It is recommended that City Council award a contract to Prein & Newhof to perform engineering services for the 2011 Major Street Reconstruction Program in the not-to-exceed amount of \$88,930 and authorize the City Manager to execute all documents related to the contract on behalf of the city. A bid tabulation is attached for the information of City Council.

Attachment

TABULATION OF PROPOSALS
2011 MAJOR ROAD RECONSTRUCTION PROGRAM

<u>FIRM</u>	<u>ESTIMATED PROJECT HOURS</u>			<u>TOTAL BID</u>
	<u>DESIGN</u>	<u>CONSTRUCTION</u>	<u>TOTAL</u>	
Prein & Newhof 7123 Stadium Drive Kalamazoo, MI 49009	282	1,106	1,388	\$88,930.00
Jones & Henry Engineers, Ltd. 4791 Campus Drive Kalamazoo, MI 49008	802	690	1,492	\$99,800.00
Hurley & Stewart, LLC 2800 S. 11th Street Kalamazoo, MI 49009	655	1,427	2,082	\$110,500.00
Driesenga & Associates, Inc. 552 South 8th Street Kalamazoo, MI 49009	598	1,558	2,156	\$117,706.00
CESO, Inc 8164 Executive Court, Suite B Lansing, MI 48917	405	1,390	1,795	\$121,430.00
Paradigm Design, Inc. 550 3 Mile Road NW, Suite B Grand Rapid, MI 49544	596	1,300	1,896	\$123,500.00
Wightman Jones, Inc. 264 Western Ave. Allegan, MI 49010	630	1,280	1,910	\$129,700.00
Abonmarche 95 West Main Street Benton Harbor, MI 49022	510	1,214	1,724	\$136,750.00
Moore & Bruggink, Inc. 2020 Monroe Ave., NW Grand Rapids, MI 49505	905	1,212	2,117	\$148,000.00
Fishbeck, Thompson, Carr & Huber, Inc. 4775 Campus Drive Kalamazoo, MI 49008	408	1,192	1,600	\$148,400.00