

**APPLICATION FOR RESIDENTIAL INTERIOR REMODEL  
RENOVATION PLAN APPROVAL**

Address: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Parcel/Lot Description: \_\_\_\_\_

Applicant Name and Address: \_\_\_\_\_

Applicant Phone Number(s): \_\_\_\_\_ (Work) \_\_\_\_\_ (Home)

Contractor Name and Address: \_\_\_\_\_

Contractor Phone Number(s): \_\_\_\_\_ (Work) \_\_\_\_\_ (Home)

Description of Project: \_\_\_\_\_

Are there exterior changes (height, addition, floor area, etc.)? If so, explain.

\_\_\_\_\_

Are there interior changes (plumbing, electrical, mechanical)? If so, explain.

\_\_\_\_\_

Building Plan (1 set):  
Valuation of Project \_\_\_\_\_

Date: \_\_\_\_\_ Applicant \_\_\_\_\_

**\*\*\*\*\*FOR DEPARTMENTAL USE ONLY \*\*\*\*\***

Is this a nonconforming lot/structure? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, explain \_\_\_\_\_

Any change in floor area? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, explain \_\_\_\_\_

Any change in height of structure? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, explain \_\_\_\_\_

Any change in exterior dimensions? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, explain \_\_\_\_\_

Is application information consistent with property tax records? Yes \_\_\_\_\_ No \_\_\_\_\_  
If no, explain \_\_\_\_\_

Is site visit necessary? Yes \_\_\_\_\_ No \_\_\_\_\_  
If no, explain \_\_\_\_\_

Date: \_\_\_\_\_

Received by: \_\_\_\_\_