

CITY OF
PORTAGE
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**HUMAN SERVICES
BOARD**

May 5, 2011

CITY OF PORTAGE HUMAN SERVICES BOARD

A G E N D A

Thursday, May 5, 2011

(6:30pm)

Conference Room #1

APPROVAL OF MINUTES:

- * April 11, 2011

OLD BUSINESS:

- * 1. Human/Public Services Public Education – Community Forum – Board discussion

NEW BUSINESS:

1. Board Meeting Schedule – Summer 2011
2. Metro Transit ADA Advisory Committee – Update by Board member Lenehan

STATEMENT OF CITIZENS:

ADJOURNMENT:

MATERIALS TRANSMITTED

Star (*) indicates printed material within the agenda packet.

CITY OF PORTAGE HUMAN SERVICES BOARD
Minutes of Meeting, April 11, 2011

DRAFT

CALL TO ORDER: 6:40 p.m.

MEMBERS PRESENT: Diane Durian, Angela Manahan Ilori, Elma (Pat) Maye, Marc Meulman, Sandra Sheppard

MEMBERS EXCUSED: Genna Nichols, Kyle Huitt (Youth Advisory Committee Liaison)

MEMBERS ABSENT: Pamela Gilchrist, Bill Lenehan

STAFF PRESENT: Vicki Georgeau, Deputy Director of Neighborhood Services

APPROVAL OF MINUTES: March 3, 2011 minutes were approved as submitted, 5-0.

OLD BUSINESS:

1. Human/Public Services Public Education – Community Forum – Board discussion: The Ad Hoc Committee was not able to meet prior to the meeting. Meulman recommended discussion be postponed until May 5th. Ilori offered to assist with the Ad Hoc Committee work.
2. Selection of Human Services Board representative to Metro Transit ADA Advisory Committee: Meulman explained that Gilchrist is interested in serving, but has other commitments through the Spring 2012. Meulman indicated he could serve beginning October 1, 2011, and that if Gilchrist is still interested next spring, the Board could revisit the issue. A motion was made by Maye, supported by Ilori, that a recommendation be made to City Council that Marc Meulman serve as the Human Services Board representative on behalf of the City of Portage on the Metro Transit ADA Local Advisory Committee. The motion was approved 5-0.

NEW BUSINESS:

1. Public Hearing - Draft Community Development Block Grant (CDBG) Program: FY 2011-15 Consolidated Plan, FY 2011-12 Annual Action Plan and Analysis of Impediments to Fair Housing: The Board Secretary opened the public hearing. Pat (Elma) Maye, an employee of the Fair Housing Center of Southwest Michigan (a CDBG sub-recipient) disclosed a conflict of interest and abstained from discussion. Staff provided an overview of the FY 2011-2015 Consolidated Plan, FY 2011-12 Annual Action Plan, and Analysis of Impediments to Fair Housing. Staff summarized proposed activities with funding estimated over the next fiscal year, but noted that the CDBG entitlement grant amount is still not known, and additional reductions in funding are anticipated. Once the actual grant amount is known, the program activity budget will have to be revised as determined appropriate. Cindy Graham of Housing Resources, Inc. provided a letter outlining the housing needs of low-income residents in the community and increased poverty and aging housing in Portage. The letter referenced the potential benefit of a rental registration program to ensure low-income renters have decent housing. Graham also outlined efforts of the Kalamazoo LISC Affordable Housing Partnership to address low-income housing needs in the community. Kellie Swikoski of the YWCA thanked the city for addressing the housing needs of domestic violence victims in the Consolidated Plan. Diane Schrock of the Portage Community Center inquired if the plan would be updated as 2010 Census data becomes available. Staff indicated that the Consolidated Plan would not be updated again until 2016, but that other planning efforts carried out by the city will include an analysis of 2010 Census data. As no further comments were received, the public hearing was closed. Staff explained the next steps in the process were a City Council budget workshop on April 19th and City Council review and approval of the CDBG Program documents on May 10th and submission to HUD by May 15th.
2. Metro Transit ADA Advisory Committee–Member report: As Lenehan was not present, no report was provided.
3. 2010-11 Goal Update and Proposed 2011-12 Goals – Board Discussion: The Board reviewed the draft memo to City Council. Staff noted a minor change to the fair housing study report title, and Ilori recommended that the FY 2011-12 Goals be revised to emphasize item 3(b)(3) in the current goals. After further discussion, Maye moved, and Ilori supported a motion to revise the memo and recommended goals to reflect the two items discussed. The motion carried 5-0.

STATEMENT OF CITIZENS: Ilori inquired about the Board summer meeting schedule. Meulman indicated the Board could decide to take June and July off, unless there is an action item or other needed work activity.

ADJOURNMENT: There being no further business before the Board, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,
Vicki Georgeau, Deputy Director of Neighborhood Services

DRAFT PROPOSAL

- What?** City of Portage Human Services Fair
- When?** September or October, week night, 6:30 or 7:00 (1-2 hours)
- Where?** PCC (Diane offered at last Board meeting)
- Who?** Service Providers: Grantees and any other organizations that provide services to Portage Residents
- Audience: general public with effort to target potential referral sources such as religious leaders, counselors, etc.
(We need to compile lists for both groups)
- How?** Have service provider booths/tables where they can provide information about services and answer questions. Start event with a short presentation from each provider (2-3 minutes each) that introduces agency/organization and brief overview of services offered. Then disperse so that audience can check out booths and get information that is of interest to them.