

CITY OF
PORTAGE
A Place for Opportunities to Grow

**HUMAN SERVICES
BOARD**

November 3, 2011

CITY OF PORTAGE HUMAN SERVICES BOARD

A G E N D A

Thursday, November 3, 2011

(6:30pm)

Conference Room #1

CALL TO ORDER:

APPROVAL OF MINUTES:

- * October 6, 2011

OLD BUSINESS:

- * Human Services Public Education: October 26, 2011 communication from Director Georgeau and Board discussion/planning

NEW BUSINESS:

1. Overview of Kalamazoo County Public Transportation Issues: Bill Schomish, Metro Transit
2. Metro Transit ADA Advisory Committee – update by Meulman
- * 3. 2011-2012 Goals update: Board Discussion

STATEMENT OF CITIZENS:

ADJOURNMENT:

MATERIALS TRANSMITTED

Star (*) indicates printed material within the agenda packet.

CITY OF PORTAGE HUMAN SERVICES BOARD
Minutes of Meeting, October 6, 2011

DRAFT

CALL TO ORDER: 6:30 p.m.

MEMBERS PRESENT: Angela Manahan Ilori, Raymond LaPoint, Elma (Pat) Maye, Marc Meulman, Nadeem Mirza, Cory Puterbaugh, Sandra Sheppard, and Kyle Huitt (Youth Advisory Committee Liaison)

MEMBERS EXCUSED: Diane Durian

STAFF PRESENT: Elizabeth Money, Neighborhood Program Specialist

RESIGNATION: Mirza moved and Sheppard seconded a motion to accept the resignation of Pamela Gilchrist. Upon vote, motion passed 7-0.

APPROVAL OF MINUTES: Mirza moved and Sheppard seconded a motion to approve the August 4, 2011 minutes as submitted. Upon vote, motion passed 7-0.

OLD BUSINESS:

1. Human/Public Services Public Education – Community Forum – Board discussion: Meulman summarized the presentation by Peggy Gagen, Associate Director of the Community Investment, Greater Kalamazoo United Way from the September 2011 meeting. In conclusion, Meulman suggested a refocus of efforts from a human service fair to increasing awareness and educating Portage service providers regarding the United Way forums and other information already available. Additional Board suggestions included use of the city website for information, articles in the Portager, and mailings. Mirza agreed with refocus but added there was a considerable amount of material to disseminate and it was ideal to engage key individuals. Discussion ensued on the United Way forums, their locations, the need to get persons to these forums for education on the programs available, and the number of people who attend these forums. Huitt expressed a concern over the inclusion of Planned Parenthood materials and references to abortion. Board discussion followed including the overall focus of Planned Parenthood and that the Board was not responsible for editing information provided by service agencies. After further discussion on disseminating information, Sheppard made a motion to support the refocusing of efforts and for Meulman to provide a memo to Council saying such. Mirza seconded. Upon vote, motion passed 7-0. Board discussed assembling mailing list, which staff would assist with, and about collecting contact information from key individuals in the community.
2. Red Ribbon Week: Maye made a motion to accept as written the National Red Ribbon Proclamation. Ilori seconded. Upon vote, motion passed 7-0. Maye and Meulman would work out what school would participate and if school children were available to read the proclamation.

NEW BUSINESS:

1. Metro Transit ADA Advisory Committee–Member report: Meulman did not attend the September meeting and had no updates to provide.

STATEMENT OF CITIZENS: Doug Huitt lent support earlier comments by Kyle Huitt regarding Planned Parenthood.

ADJOURNMENT: There being no further business before the Board, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,
Elizabeth Money, Neighborhood Program Specialist

CITY OF PORTAGE

COMMUNICATION

TO: Human Services Board

DATE: October 27, 2011

FROM: Vicki Georgeau, ^{VJ} Director of Community Development

SUBJECT: Human Service Information and Referral Resources

During the October 6th Human Services Board meeting, a motion was approved to revise the proposal to organize and host a Human Services Fair, and instead focus on preparing materials to complete a direct mailing to organizations that come into contact with Portage residents in need of human services. While it was moved that the Board Chair draft a communication to City Council regarding this matter, it is recommended the Board further clarify the specific actions proposed. In this regard, the following information and comments are provided for consideration of the Board:

- The Board discussed the development of a mailing list that includes: schools, churches, day care centers, emergency and non-emergency medical providers, neighborhood watch groups, elected and appointed officials (school board, city advisory boards, substance abuse task force members). To assist the Board with the completion of this task, attached are several lists, which include: 1) day care centers, medical providers, religious institutions and public and private schools within Portage; 2) City of Portage elected and appointed officials; and 3) Portage Public School Board members. It is recommended the Board review these lists to determine if additions or deletions are appropriate.
- The Board discussed the development of written materials that summarize informational resources available in the community such as service guides (e.g., Emergency Services Guide), 2-1-1 and community forums. The attached September 28th communication summarizes resources presented to the Board by the Greater Kalamazoo United Way in September. This information may assist the Board in developing materials to be included in the proposed mailing.
- In addition to the above, the Board has discussed several other public education efforts that could be undertaken, which include:
 - Portager: Article(s) highlighting existing human service information and referral resources. Prior articles regarding 2-1-1 have been published in the Portager.
 - Cable Access: 2-1-1 service announcements and additional programs and assistance information are currently broadcast periodically on cable access. This practice could be expanded by current city grantees and other organizations.
 - City of Portage website: Website links to 2-1-1, Portage Community Center, Kalamazoo County Health and Community Services Department, Michigan Department of Human Services and other organizations can be developed as determined appropriate. Resource materials such as the Emergency Assistance Guide developed annually by the Gryphon Place and Greater Kalamazoo United Way could also be posted to the website.

Information referenced above is included in your agenda for reference and further discussion during the November 3, 2011 Board meeting.

CITY OF PORTAGE

COMMUNICATION

TO: Human Services Board

DATE: September 28, 2011

FROM: Vicki Georgeau, ^{VG} Director of Community Development

SUBJECT: Human Service Information and Referral Resources

To assist the Board with further review of the proposal to organize and host a Human Services Fair, the following information is provided that summarizes the existing human service information and referral resources presented by Peggy Gagen, Associate Director of Community Investment, Greater Kalamazoo United Way on September 1, 2011.

- 2-1-1 / HELP-Line: 24-hour help line that provides referrals to health and human services, crisis intervention/counseling, and volunteer opportunity information. This service is operated by the Gryphon Place in partnership with the United Way. Also available on the Gryphon Place web site is a 2-1-1 searchable database for service providers and consumers.
- Greater Kalamazoo United Way Service Maps: Maps or flow charts have been developed annually by the United Way to assist health and human service providers, planners and other funders better understand services provided in the community and funded by the United Way.
- Emergency Services Guide: This guide is also updated annually by the United Way and Gryphon Place to assist health and human service providers with directing consumers to appropriate resources for: Housing Assistance; Utility Assistance; Food Assistance; and Other Emergency Needs & Community Centers.
- Navigating Health Care Guide; Navigating Health Care Brochure, Youth Out of School Time Guide; Youth Mentoring Guide: Similar to the Emergency Services Guide, the United Way and Gryphon Place annually update additional resource information to assist service providers and consumers with health care services, youth development and youth mentoring resources.
- Annual Forums: The United Way facilitates four annual forums to provide updates regarding: 1) Energy Assistance; 2) Housing Assistance; 3) Medical/Dental Assistance; and 4) Food Assistance. These forums are open to service providers throughout the greater Kalamazoo area.
- Community Housing Information Center: A weekly "housing hour" is provided at Housing Resources Inc. and includes several agencies that provide information regarding housing assistance, human services, legal aid and health care assistance. The housing hour is open to service providers and consumers.

Information regarding the above resources are included in your agenda for reference, and further discussion during the October 6, 2011 Board meeting.

Human/Public Service Education Mailing List

OWNER NAME	TYPE*
Adventures Learning Centers	DC
Bright Futures Child Care Center	DC
C.H.U.M. Co-Op Preschool	DC
Child Development Center - Oakland	DC
Christ For Kids Childcare	DC
Cristin's Creative Corner	DC
Curious Kids	DC
Curious Kids @ 12th Street	DC
Curious Kids @ Amberly	DC
Curious Kids @ Angling Road	DC
Curious Kids @ Lake Center	DC
Curious Kids @ Moorsbridge	DC
Curious Kids @ Woodland	DC
Grace Montessori Preschool	DC
Joy City USA	DC
Kinder Care Learning Center	DC
KINDER CARE LEARNING CENTER #332	DC
Little Tykes Learning Center	DC
Milestone Educare	DC
Nazarene Wee Care Center	DC
Otis Montessori Academy Inc	DC
Pathfinder Church Childcare	DC
Play and Learn Zone (PALZ)	DC
Portage Head Start	DC
Portage YMCA Ahoma	DC
Shamrock Montessori Center Inc	DC
St James Lutheran Preschool	DC
Tutor Time ChildCare Learning Center	DC
Woods Edge YMCA Preschool	DC
ACUPUNCTURE & ORIENTAL MEDICINE	M
ARRHYTHMIA CENTER	M
ASTHMA ALLERGY CENTERS	M
BORGESS FAMILY MEDICARE	M
BORGESS MEDICAL CENTER	M
BRONSON FAMILY PRACTICE	M
CHILDREN'S MEDICINE PC	M
CONSTANCE BROWN HRG & SPCH CTR	M
DANIEL S MAUDLIN, DDS	M
DAVID J WADAS, DDS	M
DR MARK STEVENSON, DDS	M
ELLARD DENTAL CLINIC	M
ESSENTIAL CARE FAMILY MEDICINE	M
F W OPPEL DDS	M
FAITH A ROWEAN, DDS	M
FRANK ALLEY, DDS	M
GASTROENTEROLOGY OF SW MICHIGAN	M
GRAYDON COON, DDS, PLC	M
GREAT LAKES PLASTIC & HAND SURGERY	M
GREATLAKES CARDIO THORACIC SURGERY	M
HAND SURGERY CTR OF SW MICH	M
HAND THERAPY OF MICHIGAN	M

*DC=Day Care, M=Medical, R=Religious, S=School

Human/Public Service Education Mailing List

HARRY BELL, DDS	M
HEARING LIFE	M
JACK HOSNER, DDS	M
JASON DOPP, DDS, PLC	M
JEFFREY J RIGGS, DDS &	M
JOHN A WILER, DDS	M
JOHNSON & SMITH, LLC	M
KALAMAZOO ANESTHESIOLOGY, PC	M
KALAMAZOO CHIROPRACTIC CENTER	M
KALAMAZOO ENDOSCOPY CENTER	M
KALAMAZOO NERVE CENTER	M
KALAMAZOO ORAL & MAXILLAFACIAL SURG	M
KALAMAZOO ORTHODONTICS	M
KALAMAZOO PHYSICIANS REALTY CO	M
KEITH COHRS, DDS	M
KELLY MOTSON DDS	M
KENNETH M VANDERVELDE, MD PC	M
KEVIN KELLY, MD PC	M
LAKE CENTER BIBLE CHURCH	M
MARY ANN BUKOWSKI, DDS	M
OB/GYN ASSOC OF SW MICHIGAN	M
OPHTHALMIC MGMT SVC LLC	M
OPHTHALMOLOGY	M
OPTIMUM HEALTH	M
ORTHOPEDIC ASSOCIATES OF KALAMAZOO	M
PAIN CLINIC	M
PAUL MASTON, DDS	M
PEDIATRICS, PC	M
PHYSICIANS CTR OF PHYS MED, PC	M
PLASTIC SURGERY OF KAL.,P.C.	M
PRO MED INTERNAL MEDICINE	M
PRO MED PHYSICIANS CENTER	M
PROMED HEALTHCARE	M
PROSTHODONTICS OF SW MICHIGAN, PC	M
RICHARD OPPENLANDER, DDS	M
ROGER VANDERBEEK, DDS	M
RONALD L FLACHS, DDS	M
SKIN CARE CENTER	M
SOUTHERN MICH PAIN CONSULTANTS, PC	M
SPORTS MEDICINE & JOINT CARE	M
SW MICHIGAN DERMATOLOGY	M
THOMAS J SAEWERT, DDS	M
TIMOTHY G WALBRIDGE, DDS	M
TLC MICHIGAN, LLC	M
W MICHIGAN EAR, NOSE & THROAT	M
BEREAN BAPTIST CH OF PORTAGE	R
CHAPEL HILL UNITED METH CHURCH	R
CHERRY CREEK COMMUNITY CHURCH	R
CHRIST APOSTOLIC CHURCH OF KALAMAZOO	R
CHRISTIAN ASSEMBLY OF GOD	R
DIOCESE OF KALAMAZOO	R
FIRST ASSEMBLY OF GOD CHURCH	R

Human/Public Service Education Mailing List

FIRST BAPTIST CHURCH OF PTG	R
FIRST CHURCH OF GOD OF PORTAGE	R
FIRST CHURCH OF NAZARENE	R
FIRST UNITED METHODIST CHURCH	R
GREATER FAITH MINISTRY	R
GURDWARA SINGH SABHA KALAMAZOO	R
JEHOVAH'S WITNESSES	R
KALAMAZOO DEACONS CONFERENCE	R
KALAMAZOO VALLEY FAMILY CHURCH	R
LORD OF LIFE LUTHERAN CHURCH	R
MICH DIST ASSEMBLIES OF GOD	R
MICHIGAN PRESBYTERIAN BOARD	R
OAKLAND DR CHURCH OF CHRIST	R
PORTAGE 1ST METHODIST CHURCH	R
PORTAGE CHURCH OF CHRIST	R
PORTAGE CONGREGATIONAL CHURCH	R
PORTAGE FR METHODIST CH	R
PORTAGE UNITED CHURCH OF CHRIST	R
PRAIRIE EDGE CHURCH	R
PRINCE OF PEACE LUTHERAN CHURCH	R
ST BARNABAS EPISCOPAL CHURCH	R
ST MICHAEL LUTHERAN CHURCH	R
SW MI CLASSIS, REFORMED CHURCH	R
THE FIRST REFORMED CHURCH	R
THE NEW APOSTOLIC CHURCH OF	R
THREADS CHURCH, INC.	R
UNITARIAN UNIVERSALIST COMM CHURCH	R
VICTORY BAPTIST CH OF PORTAGE	R
12th Street Elementary	S
Amberly Elementary	S
Angling Road Elementary	S
Central Elementary	S
Central High School	S
Central Middle School	S
Community Education Center	S
FOUNDATION FOR BEHAV RESEARCH	S
Haverhill Elementary	S
Kalamazoo Country Day	S
Lake Center Elementary	S
Moorsbridge Elementary	S
North Middle School	S
Northern High School	S
Portage Community High School	S
Portage Cong Comm Nurs Inc	S
West Middle School	S
Woodland Elementary	S

Total number included in list: 149

DC: 30

M: 67

R: 35

S: 17

**PORTAGE
CITY OFFICIALS
BOARDS AND COMMISSIONS**

<u>CITY COUNCIL</u>	PHONE	ADDRESS	APPOINTED	TERM EXP.
Peter J. Strazdas, Mayor	327-4478 H	7130 Crown Pointe Cir, 49024 peter.strazdas@portagemi.gov		11/11
Edward J. Sackley III, M. Pro Tem	323-8119 H 385-2408 B	10314 Archwood Dr, 49002 edsackley@msn.com		11/13
Cory A. Bailes	271-2045 H 344-0518 B	2309 Beethoven Ave, 49024 cbailles@att.net		11/11
Elizabeth A. Campbell	321-9383 H 323-9100 B	10548 Abigail St, 49002 campbell4portage@yahoo.com		11/11
Patricia M. Randall	324-7779 H	6702 Oleander Ln, 49024 patricia.randall@portagemi.gov		11/11
Claudette S. Reid	329-7183 H 517 241-0382 B	5419 Woodmont Dr, 49002 claudette.reid@portagemi.gov		11/13
Terry R. Urban	323-8160 H	211 Cherryview Dr, 49024 terry.urban@portagemi.gov		11/13
<u>PLANNING COMMISSION</u>	1st and 3rd Thurs; 7:00 p.m., Council Chambers at City Hall.			
Richard Bosch	598-6359 H 321-5080 B	8175 Creekside Dr, 49024 rickinmich@att.net	06/01/09 (05/12/09)	05/31/12
James D. Pearson, Sec.	327-9136 H	3004 East Shore Dr, 49002 jdpearso@hotmail.com	12/18/07	05/31/12
Wayne D. Stoffer	323-1995 H 372-8358 B x16	6457 Pepperidge Cir, 49024 wstoffer@chartermi.net	06/01/09 (05/12/09)	05/31/12
James Cheesebro, Chr.	327-0091 H 337-2355 B	9748 Corduroy St, 49002 jecheesebro@cmsenergy.com	05/11/04	05/31/13
Mark Siegfried	762-4380 H 762-3005 B	3085 Innisbrook Dr, 49024 msiegfried@dimplexthermal.com	05/11/10	05/31/13
Paul Welch	321-9501 H 323-7700 B x3246	6313 Westshire St, 49024 paul.welch@stryker.com	06/01/07	05/31/13
Miko Dargitz	808 398-6062 C	9211 Austin Dr, 49002 cmikoDH@yahoo.com	06/01/08 (05/13/08)	05/31/14
Bill Patterson	720-2922 H	5302 Bala Cynwyd Ct, 49024 bill69mi@yahoo.com	05/12/09	05/31/14
Allan Reiff	323-2178 H	135 Montague Dr, 49024 divot731@hotmail.com	01/11/11	05/31/14
Christopher Forth, Ex Officio	329-4477 B	forthc@portagemi.gov		
<u>ZONING BOARD OF APPEALS</u>	2nd Mon; 7:00 p.m., Council Chambers at City Hall.			
Donald Mordas	484-4419 H 833-9204 B	10505 Woodlawn Dr, 49002 donald.m.mordas@pfizer.com	01/12/10 (05/12/09 A)	02/28/12
Lowell Seyburn	327-2848 H 383-6800 B	3218 Coachlite Ave, 49024 lseyburn@seyburnlaw.com	03/01/09 (10/09/07 A)	02/28/12
Robert M. Linenger, Chr.	321-0663 H 998-3277 B	3089 Muirfield Dr, 49024 rlinenger@kingscott.com	01/13/04	02/28/13
Betty Schimmel, Sec.	327-5624 H	5629 Thunder Bay St, 49024	01/13/04 (10/07/03 A)	02/28/13
Timothy Bunch	372-6651 H 491-1926 B	7417 S. 12 th St, 49024 tim@ssinspect.com	03/01/11 (05/12/09 A)	02/28/14
David Felicijan, V. Chr.	329-4017 H	8134 Black Forest Dr, 49002 dfelicijan@chartermi.net	10/09/07 (01/09/07 A)	02/28/14
Marianna Singer	327-5437 H	7367 Cottage Oak Dr, 49024	06/01/09 (01/13/09 A)	02/28/14
Daniel Douglas Rhodus (Alt)	324-7404 H	3320 Vanderbilt Ave, 49024 ddrhodu@charter.net	01/12/10	02/28/12
Jeff Bright (Alt)	373-2700 H 327-6670 B	6850 Trotwood St, 49024 brightj@yahoo.com	03/01/11 (01/11/11 A)	02/28/14
Jeff Mais, Ex Officio	329-4476 B	maisj@portagemi.gov		

<u>BOARD OF REVIEW</u>	2nd Mon/Tues/Wed of March and 4th Tues of March at City Hall; appointed by Mayor with Council approval.			
Jay S. Olweean	743-7732 H 762-0283 B	8078 Wimbledon Dr, 49024 jaykafo@gmail.com	01/12/10	01/31/13
William Stannard, Chr.	323-3692 H 488-0237 B	1524 Vickery St, 49002	01/10/06	01/31/12
Theodore Varas	329-0063 H 270-1950 B	6645 Oleander Ln, 49024 ts.varas@yahoo.com	01/11/11	01/31/12
James Bush, Ex Officio, Sec.	329-4433 B	bushj@portagemi.gov		
Bill Fries	806-7000 H	PO Box 500, 49081 coachfries@charter.net	01/11/11	01/31/12
Wesley J. Mazurek	329-0893 H 585-5808 B	622 Larkspur Ave, 49002	05/27/08	01/31/12
Michael F. Simon	324-6054 H/B	6305 Applewood St, 49024	01/11/11	01/31/12
James Bush, Ex Officio, Sec.	329-4433 B	bushj@portagemi.gov		

CONSTRUCTION BOARD OF APPEALS When called at City Hall.

Carllyn R. Compton	349-1373 H 330-6529 B	PO Box 651, 49081-0651 crcompton9022@att.net	05/11/10 (EBA)	06/01/12
Gary Gilchrist	329-1938 H 207-6033 B	222 Cherryview Drive gary@cornerstonecm.com	05/10/11	06/01/12
William Koopsen	323-0116 H 323-1874 B	7576 Garden Ln, 49002 bkoopson@yahoo.com	10/07/03	06/01/13
Lawrence A. Schmidt	329-1243 H 324-3436 B	3510 Woodhams Ave, 49002 lschmidsrc@charter.net	06/01/07 (05/08/07)	06/01/13
George Theodoru	327-8762 H 491-1412 C	7146 Leawood St, 49024 gtheodoru@appliedimaging.com	05/11/10	06/01/13
John M. Kounelis	323-8521 H	741 Calico Ave, 49002 jkounelis@charter.net	10/04/05	06/01/14
William J. Leach, Sr.	324-5036 H	10930 Poplar Bluff Ct, 49024	10/04/05 (PBA)	06/01/14
Terry Novak, Ex Officio	329-4467 B	novakt@portagemi.gov		

Fire Department, Ex Officio

EDC/TIFA and BROWNFIELD REDEVELOPMENT AUTHORITY When called at City Hall; appointed by Mayor with Council approval.

Mark E. Janke, President	321-1819 H 349-2398 B	6346 Applewood St, 49024 Mark.janke@huntington.com	01/01/00 (10/05/99)	12/31/11
Thomas G. Noverr	323-3955 H 323-5182 B	6919 Hickory Point Dr, W tnoverr@portageps.org	02/15/89	12/31/12
William Parse, Treasurer	329-1593 H 384-5024 B	3246 Wadsworth Ln, 49024 parseb@stifel.com	01/05/92	12/31/12
Jeffrey Monroe	327-0332 H 327-7554 B	3005 Innisbrook Dr, 49024 Jfmonroe3@aol.com	10/07/03	12/31/13
Daniel J. Vomastek	323-5113 H	1353 Ashton Woods Ct, 49024 dvomastek@portageps.org	01/08/08	12/31/13
Thomas J. Vance, V. President	327-5463 H 323-5167 B	1125 Tanglewood Dr, 49024 tvance@portageps.org	10/08/02	12/31/14
Devrim Yaman	352-7949 C 323-8054 H 387-5217 B	1581 Lancelot Ct, 49002	01/01/09 (10/07/08)	12/31/14
Keith Lewandowski	321-0411 H 760-0989 B	7238 Windhaven Ct, 49024 Keith.Lewandowski@att.net	01/01/10 (10/06/09)	12/31/15
Thomas G. King, Secretary	324-5661 H 324-3000 B	1545 Dogwood Dr, 49024 tking@kreisenderle.com	10/06/98	12/31/16
Victoria Georgeau, Ex Officio	329-4480 B	georgeav@portagemi.gov		

ENVIRONMENTAL BOARD

2nd Wed; 7:00 p.m. at City Hall; appointment by Council.

Jason Howard, Chr.	329-0498 H	7803 Primrose Ln, 49024 jason.howard@nationalcity.com	10/07/08	10/01/11
Audrey A. Wierenga	385-1049 H 567-3509 B	1902 Holiday Ln, 49024 audwierenga@sbcglobal.net	10/04/05	10/01/11
Tim Winslow	616 402-7645 H 616 846-9877 B	6416 Village Green Cir #4 timwinslow77@gmail.com	05/10/11	10/01/11
Martha L. Dahlinger	327-9367 H	2612 Chopin Ave, 49024	10/06/09	10/01/12
Rebecca Schramm	323-1517 H 323-7700 x3706 B	9828 Woodlawn Dr, 49002 becca.schramm@stryker.com	10/06/09	10/01/12
Daniel VanPeenen	492-4327 H	5803 Missouri Ave, 49024 dvanpeenen@charter.net	10/10/06	10/01/12
Ruth Caputo	323-1538 H 207-2815 B	10970 Poplar Bluff Ct, 49024 ruth.e.caputo@charter.net	05/11/10	10/01/13
Martin Sepanik, V. Chr.	323-7999 H 329-7526 B	2339 Woody Noll Dr, 49002 mjsepanik@sbcglobal.net	05/27/03	10/01/13
Amy Tanis	492-2491 H 384-3488 B	5818 Mt Vernon Ave, 49024 addietns@gmail.com	10/05/10	10/01/13
Sarah Perry	323-5200 S	Portage Central High School Youth Participant	05/10/11	06/30/12
Christopher Barnes, Ex Officio	324-9256 B	barnesc@portagemi.gov		

HISTORIC DISTRICT COMMISSION

1st Wed; 8:15 a.m. at City Hall; appointment by Council.

Michelle D. Dunlap Carter	329-0781 H	6015 Devon St, 49024 mdunlap@gaccs.com	01/13/09	12/31/11
Dorie R. Ehrig	323-0062 C	8495 Valleywood Ln, 49024 dorie903@gmail.com	05/11/10	12/31/11
Vacancy				12/31/11
Vacancy				12/31/12
Mark Reile, Chr.	327-5699 H 327-0077 B	6555 Sunburst Dr, 49024 mark.reile@sbcglobal.net	10/03/00	12/31/12
Katie vanLonkhuyzen	207-9379 B 744-0601 B	6652 Robinswood St, 49024 kvanlonkhuyzen@gmail.com	10/06/09	12/31/12
Christine Broberg	329-2806 H 344-5600 B	581 Ludington Ave, 49002 christinebroberg@lifestoryfuneralhomes.com	01/11/11	12/31/13
Philip L. Ellison	989 798-6490 H/B	4573 Fox Valley, 3-B, 49024 philip.ellison@gmail.com	01/01/11 (10/05/10)	12/31/13
Tiffany Raynes	214-7239 H 624-3300 B	2002 Eckener Dr, 49002 chicksdigit2@aol.com	01/11/11	12/31/13
Youth Vacancy				06/30/12
Erica Eklov, Ex Officio	329-4400 B	eklove@portagemi.gov		

HUMAN SERVICES BOARD

1st Thurs; 6:30 p.m. at City Hall; appointed by Council.

Angela Manahan Ilori	216-3742 B 686-1722 B	3488 Davcliff Ave, 49024 amanahan@perrigo.com	10/06/09	10/01/11
Marc T. Meulman, Chr.	329-1007 H 373-5252 B	9439 S Westnedge Ave, 49002	01/13/09	10/01/11
Nadeem Mirza	375-4748 H	6826 Joshua Tree Ct, 49024 nadeem_mirza@hotmail.com	05/10/11	10/01/11
Diane Durian	327-5074 H 330-6989 B	7568 Muirfield Dr, 49024	05/12/09	10/01/12
J. William Lenehan, Jr.	323-3564 H 349-1953 B	1626 Henley Ave, 49024 b.lenehan@charter.net	11/02/10	10/01/11 (10/01/12)
Sandra Sheppard	323-0231 H 337-6471 B	7792 Ashton Woods Dr, 49024 svshep@kcms.msu.edu	10/06/09	10/01/12
Pamela Gilchrist	329-1938 H	222 Cherrywood Dr, 49024 pamelagilchrist@ymail.com	10/05/10	10/01/13
Elma (Pat) Maye, Sec.	323-2025 H 276-9100 B	5750 Meredith St, 49002	01/08/08	10/01/13
Vacancy				10/01/13
Kyle Huitt		Homeschool Youth Participant	06/08/10	06/30/12
Victoria Georgeau, Ex Officio	329-4480 B	georgeav@portagemi.gov		

PARK BOARD

1st Wed (Nov thru Mar); 6:30 p.m. at Stuart Manor, Celery Flats; 1st Wed (Apr thru Oct); 6:30 p.m. at parks; appointment by Council.

Janet Luchies	330-5895 H	7511 Angling Rd, 49024 JLuchies@msn.com	01/13/09	10/01/11
Vacancy				10/01/11
Susan Williams, V. Chr.	329-3285 H 599-3371 C	2103 Woody Noll Dr, 49002 kallyzoo@aol.com	10/07/08	10/01/11
Vicki J. Locke	327-4436 H 998-8121 B	2627 Romence Rd, 49024 VJA1998@yahoo.com	10/06/09	10/01/12
Matthew A. Tanis	998-0861 H 342-1100 B	5818 Mt Vernon Ave, 49024 mtanis@envirologic.com	05/11/10	10/01/12
Mike Zajac, Chr.	978-3475 H 779-5583 C	8143 Brookwood Dr, 49024 michael.w.zajac@gmail.com	10/06/09	10/01/12
Kathleen Hoyle, Sec.	352-4583 H	6337 Marlow St, 49024 hoyle@chartermi.net	10/05/10	10/01/13
Jason R. Koscinski	353-8116 H 262 456-5656 C	5111 Chasemoor Ct, 49024 jasonkoscinski@gmail.com	01/12/10	10/01/13
James Novaria	345-2404 H 267-0934 B	3489 Whistling Ln, 49024 james.novaria@wfadvisors.com	10/05/10	10/01/13
Tucker Webb	323-5200 S	Portage Central High School Youth Participant	06/08/10	06/30/12
William Deming, Ex Officio	329-4522 B	demingw@portagemi.gov		

PUBLIC MEDIA NETWORK BOARD 4th Thurs, 4:30 p.m., at PMN, 359 S. Kalamazoo Mall, 3rd Floor, appointment by Council.

Claudette S. Reid	329-7183 H 517 241-0382 B	5419 Woodmont Dr, 49002 claudette.reid@portagemi.gov	05/11/10	
Edward J. Sackley	323-8119 H 385-2408 B	10314 Archwood Dr, 49002 edsackley@msn.com	05/11/10	
Terry R. Urban (Interim basis for Jeremy Vryhof)	323-8160 H	211 Cherryview Dr, 49024 terry.urban@portagemi.gov	07/13/10	
Donald Ramlow	323-1256 H	509 Velvet Ave, 49002 donrtv@hotmail.com	05/11/10	05/31/13
Jeremy Vryhof	616 581-7305 H 324-6825 B	615 Alfa Ct, 2-B, 49002 jeremy.vryhof44@gmail.com	05/11/10	05/31/12

SENIOR CITIZENS ADVISORY BOARD 3rd Wed; 2:30 p.m. at Senior Center; appointment by Council.

Gordon W. Heikkila, Sec.	352-5592 H	7740 Timbercreek Ct, Apt 3 gwh_engineer@yahoo.com	10/07/08 (05/13/08 A)	10/01/11
James R. Hoppe	323-1039 H	2650 Chestnut Ridge Ave jimrhoppe@hotmail.com	10/07/08	10/01/11
Arthur E. Roberts	327-8926 H	9614 Woodlawn Dr, 49002 feelee@charter.net	10/08/02 (10/02/01 A)	10/01/11
Patricia Berninger	323-1882 H	3755 Shade Tree Ter, 49024 JFBerninger@aol.com	01/10/06 (01/13/04 A)	10/01/12
Nicoara Oprescu	324-9605 H	6436 Rothbury St, 49024	01/13/09 (10/07/08 A)	10/01/12
Ann Perkins	329-1162 H 381-7653 B	3245 Lites End Ct, 49024 aperkins@jaquarealtors.com	10/06/09 (12/06/08 A)	10/01/12
Ruth Ann Meyer, Chr.	327-0010 H	10496 Woodlawn Dr, 49002 ruth.meyer@wmich.edu	10/09/07 (10/10/06 A)	10/01/13
Ruth Michelhaugh	327-5145 H	6314 Trotwood St, 49024 merle39@gmail.com	10/05/10 (05/12/09 A)	10/01/13
Lawrence M. Smith, V. Chr.	329-1616 H	2211 Gray Oak Cove, 49024 larrysmith9@msn.com	10/12/04	10/01/13
Gertrude "Trudy" Riker (Alt)	327-5413 H 323-7711 B x357	7717 Wendy Ln, 49024 triker243@charter.net	10/05/10	10/01/12
Mary Lou Petrulio (Alt)	762-8348 H	1490 Sarasota Trl, 49002 mlpet88@charter.net	10/06/09	10/01/12
Kitu Komya	323-5800 S	Portage West Middle School Youth Participant	05/10/11	06/30/12
William Deming, Ex Officio	329-4522 B	demingw@portagemi.gov		

YOUTH ADVISORY COMMITTEE

Elaine Abee	323-5400 S	Portage Northern High School	05/10/11	06/30/12
Eric Alden, V. Chr.	323-5400 S	Portage Northern High School	06/09/09	06/30/12
Renee Beranek	323-5200 S	Portage Central High School	05/10/11	06/30/12
Taylor Bruinwood		Homeschool	06/09/09	06/30/12
Catherine Cartier	323-5800 S	Portage West Middle School	05/10/11	06/30/12
Matthew Cartier	323-5400 S	Portage Northern High School	06/09/10	06/30/12
Sujay Dewan, Chr.	323-5400 S	Portage Northern High School	05/27/08	06/30/12
Ali Fulling	323-5200 S	Portage Central High School	05/10/11	06/30/12
Kyle Huitt		Homeschool	05/10/11	06/30/12
Kitu Komya	323-5800 S	Portage West Middle School	06/08/10	06/30/12
Madelyn Krenselewski	323-5200 S	Portage Central High School	05/10/11	06/30/12
Abhiram Krishnan	323-5200 S	Portage Central High School	05/27/08	06/30/12
Kelcie McGowan	323-5400 S	Portage Northern High School	01/11/11	06/30/12
Kasia Mietusiewicz	323-5200 S	Portage Central High School	01/11/11	06/30/12
Humza Mirza	323-5800 S	Portage West Middle School	06/09/09	06/30/12
Brittany Muraoka	323-5200 S	Portage Central High School	05/10/11	06/30/12
Sarah Perry, Sec.	323-5200 S	Portage Central High School	06/09/10	06/30/12
Nate Rajpoot	323-5400 S	Portage Northern High School	05/10/11	06/30/12
Avery Roper-Beebe	323-5400 S	Portage Northern High School	05/10/11	06/30/12
Genevieve Sertic	323-5200 S	Portage Central High School	05/10/11	06/30/12
Carly Siko	323-5200 S	Portage Central High School	01/11/11	06/30/12
Nolan Stoffer	381-2250 S	Kal Christian High School	06/09/10	06/30/12
Reinie Thomas	323-5200 S	Portage Central High School	05/10/11	06/30/12
Tucker Webb	323-5200 S	Portage Central High School	05/10/11	06/30/12
Chelsea Williams	323-5200 S	Portage Central High School	05/10/11	06/30/12
Tori Wilson	323-5600 S	Portage Central Middle School	05/10/11	06/30/12
Lai Zhexuan	323-5400 S	Portage Northern High School	05/10/11	06/30/12
Adam Herringa, Staff Liaison	329-4412 B	herringa@portagemi.gov		

DOWNTOWN DEVELOPMENT AUTHORITY

Matt Milks (Quality Acquisitions LLC)	383-8481 H 323-2441 W 217-1907 C	5124 Mapleridge Dr, 49024 (700 Mall Dr, 49002) mmilks@mcweiner.com	07/01/10
Terryl V. Patterson, President (Treystar Company)	324-3445 H 329-1808 W 323-8705 Fax	7491 Dunross Dr, 49024 (7950 Moorsbridge Rd, 49024) tpatterson@treystar.com	07/01/10
Jeff Chrystal (Signature Associates)	343-6928 H 207-5431 C	1231 Cobblestone Lane (950 Trade Centre Way)	07/01/11
Ron Dunlop (Meijers)	324-2514 H 616 340-2412 C	7826 Kilburnie Ct, 48024 rcdunlap@aol.com	07/01/11
Walter Hansen (Hansen Building & Design Corp.)	323-1985 H 323-3315 W	3027 Woodhams Ave, 49002 wwrhansen@aol.com	07/01/12
James Huberty (business consultant)	349-1408 H	5347 Azalea St, 49002 jhuberty@prudentialcallander.com	07/01/12
Benjamin J. Boyer, Vice President (Boyer Construction Inc.)	329-2467 H	3524 East Shore Dr, 49002 gusphupa@hotmail.com	07/01/13
Rich MacDonald (Hinman Company)	342-8600 W	760 Trade Centre Way, 49002 richm@hinmancompany.com	07/01/13
Maurice Evans City Manager	329-4400 W	7900 S Westnedge Ave, 49002 evansm@portagemi.gov	
Victoria Georgeau Director of Community Development (Non-member, Staff Liaison)	329-4480 W	7900 S Westnedge Ave, 49002 georgeav@portagemi.gov	

*Term expiration (serves until reappointed or a replacement is appointed).

LOCAL DEVELOPMENT FINANCE AUTHORITY BOARD

Dennis Brooks, Treasurer (City of Portage)	323-3772 H	3119 Woodhams Ave Portage, MI 49002 dbrooks@KRESA.org	03/31/11
Michael Marshburn (City of Portage)	324-0890 H 327-0077 B	TMP Associates 470 W Centre Ave Portage, MI 49024 mmarshburn@tmp-architecture.com	03/31/11
Engel Corstange, Secretary (City of Portage)	327-9539 H	1445 W Osterhout Ave Portage, MI 49024	03/31/12
Jeff A. Gardner (City of Portage)	323-7774	5770 Venture Park Kalamazoo, MI 49009	03/31/13
Robert E. Seely (City of Portage)	327-7473 H	9930 East Shore Dr Portage, MI 49002	03/31/13
Rick DeKam (City of Portage)	327-8870 H 323-0717 B	6431 Cypress St Portage, MI 49024 rick@midwestrealtly.com	03/31/14
Tim Wenzel, Chair (City of Portage)	323-7714 H 323-8777 B	3630 East Shore Dr Portage, MI 49002 twenzel@theuniformoutlet.com	03/31/14
Michael Batterson (Portage Public Schools)	323-5101 B 349-1308 H	5227 Morningside Dr Portage, MI 49024 mbatterson@portageps.org	03/31/12
Karla Colestock (Portage Public Schools)	329-4608 H 323-5186 B	5915 Old Mission St Portage, MI 49024 kcolestock@portageps.org	03/31/13
Nasim Ansari (Kalamazoo County)	327-0016 H 337-8696 B	5689 Newhaven Dr Portage, MI 49024 nansari1@hotmail.com	03/31/14
Michael Collins (Kalamazoo Valley Community College)	488-4255 B	KVCC PO Box 4070 Kalamazoo, MI 49003 mcollins@kvcc.edu	03/31/12
Victoria Georgeau, Ex Officio	329-4480 B	georgeav@portagemi.gov	

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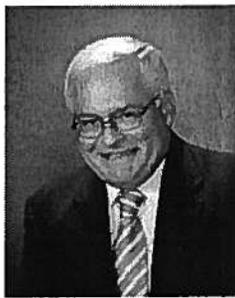
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 Vice President
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 Secretary
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 375-6666

Tom Eddy
 Trustee
 Board term expires 2015
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 323-3725



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Budget Presentations

[April 18, 2011](#)

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Bond Budget Analysis

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Goals

[Goals Overview](#) from Jan. 17, 2011, Board meeting.

[Goals progress](#) update from Jan. 17, 2011, Board meeting.



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Trustee
Board term expires 2014
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350-4793



Rusty Rathburn
Trustee
Board term expires 2012
rrathburn@portageps.org
385-4178



Joanne Willson
Trustee
Board term expires 2014
willjoanneptq@aol.com
323-2486

**TRANSMITTAL FROM
HUMAN SERVICES BOARD**

DRAFT

DATE: November 4, 2011

TO: Honorable Mayor and City Council

FROM: Marc Meulman, Chair, Human Services Board

SUBJECT: FY 2011-2012 Goals & Objectives – Update

On behalf of the Human Services Board, I am writing regarding the Board's FY 2011-2012 goals. The following summarizes progress of the Human Services Board in achieving the FY 2011-2012 goals during the current fiscal:

1. **Fulfill advisory role requirements for CDBG program and human/public service funding requests:**

- a. To make recommendations regarding the Community Development Block Grant (CDBG) Program.
- b. To make recommendations regarding human/public service funding from the CDBG Program and General Fund to the City Council.
 1. Convene public hearings for the CDBG Program Consolidated Plan, Annual Action Plan and Consolidated Annual Performance Evaluation Report.
 2. Hear appeals from the CDBG Housing Program Guidelines.
 3. Review fair housing activities.
 4. Review applications and presentations from agencies for human/public services and recommend funding levels to City Council.

Progress: Members of the Board were present for the required public hearing for the FY 2010-11 CDBG Consolidated Annual Performance Evaluation Report in September 2011. The Board has also researched and heard a presentation from the Greater Kalamazoo United Way regarding human services information, resources and training available in the community.

2. **To serve as a resource and provide information to City Council regarding public transportation in the City of Portage:**

- a. Advise City Council on matters pertaining to public transportation in the City of Portage and make recommendations as appropriate.
 1. Review public transportation needs within the City of Portage.
 2. Review countywide demand/response of transportation services.

Progress: On November 3rd, the Board received an overview from Metro Transit (and the Kalamazoo County Transit Authority) on bus services, potential route changes in Portage, and other issues relating to fixed route and demand-response bus services. In addition, Board members Lenehan and Chairman Meulman have reported to the Board regarding the Metro Transit ADA Advisory Committee activities, and other transit issues.

3. **To serve as a resource to City Council for special projects:**

- a. Take appropriate action on projects assigned by City Council.
- b. Review mechanisms for identifying human service needs in the community.
- c. Identify and educate City Council on emerging human service issues in Portage:
 1. Continue to serve on Metro Transit ADA Advisory Committee
 2. Assist City Council with Red Ribbon Week activities

Progress: The Board has continued to review ways to improve and enhance public education and outreach to residents regarding human services. Board members Lenehan and Meulman have served on the Metro Transit ADA Advisory Board and report periodically to the city. Red Ribbon Week activities were also accomplished in October 2011.

4. **Forward update to goals for FY 2011-2012 (November 2011 and April 2012) and recommended goals for FY 2011-12 (April 2012):**

Progress: This goal is partially accomplished by this communication to City Council.

5. **Present an annual verbal report to City Council:** To be accomplished in April 2012.

Feel free to contact me if there are additional questions or comments regarding this matter.