

**CITY OF**  
**PORTAGE**  
*A Place for Opportunities to Grow*

**HUMAN SERVICES  
BOARD**

**December 1, 2011**

# CITY OF PORTAGE HUMAN SERVICES BOARD

## A G E N D A

Thursday, December 1, 2011

(6:30pm)

Conference Room #1

### CALL TO ORDER:

### APPROVAL OF MINUTES:

- \* November 3, 2011

### OLD BUSINESS:

- \* Human Services Public Education

### NEW BUSINESS:

1. Election of Officers
2. Metro Transit ADA Advisory Committee – update by Meulman
3. FY 2012-13 Human/public Service Grant Review Process and January meeting schedule

### STATEMENT OF CITIZENS:

### ADJOURNMENT:

### MATERIALS TRANSMITTED

Star (\*) indicates printed material within the agenda packet.

**CITY OF PORTAGE HUMAN SERVICES BOARD**  
Minutes of Meeting, November 3, 2011

**DRAFT**

**CALL TO ORDER:** The meeting was called to order by Sandra Sheppard at 6:45 p.m.

**MEMBERS PRESENT:** Diane Durian, Angela Manahan Ilori, Raymond LaPoint, Nadeem Mirza, Cory Puterbaugh, Sandra Sheppard, and Kyle Huitt (Youth Advisory Committee Liaison)

**MEMBERS EXCUSED:** Marc Meulman

**MEMBERS UNEXCUSED:** Elma (Pat) Maye

**STAFF PRESENT:** Elizabeth Money, Neighborhood Program Specialist

**APPROVAL OF MINUTES:** Durian moved and Ilori seconded a motion to approve the October 6, 2011 minutes as submitted. Upon vote, motion passed 7-0.

**OLD BUSINESS:**

1. Human/Public Services Public Education – Community Forum – Board discussion: Discussion continued on educational efforts, the draft mailing list and the potential effectiveness of a mailing. The Board requested that articles be placed in the Portager. Staff indicated articles have appeared in the Portager regarding the 2-1-1 help line and CDBG/MSHDA housing assistance programs. Staff indicated that the Board should formally notify Council of the proposed change in direction from a human services fair, to other educational efforts before articles appear in the Portager. LaPoint suggested seasonal educational efforts, and that personal follow-up was necessary or educational efforts would be ineffective. Ilori suggested a workshop outside of the monthly Board meeting to further discuss the matter. Durian recommended inviting the Senior Advisory Board to make a presentation on how they organize assistance and educate citizens. After further discussion, Ilori made a motion to delay [table] further discussion until February, so that the human/public service funding applicants can be asked their opinions regarding educational efforts. Mirza supported the motion. Upon voice vote, the motion passed 7-0.
2. Red Ribbon Week: Staff provided an update to the Board on information received from Meulman on the successful participation of Lake Center Elementary School in the Red Ribbon Week proclamation.

**NEW BUSINESS:**

1. Overview of Kalamazoo County Public Transportation Issues: Bill Schomish presented information regarding Metro Transit including changes to legislation that impact how the transit millage can be requested, potential route changes, and a new partnership with Western Michigan University(WMU) that may further alter bus schedules. Firstly, Schomish discussed funding and how previously two millages had to be requested to fund fixed route and demand response services. Changes in legislation were made that allow Metro Transit to request funding for fixed route and demand response under one millage. Schomish then went on to discuss the City of Portage bus route changes that went into effect April 4, 2011. The changes were based on suggestions from a consulting firm hired to review routes, ridership, and schedules. There was a dramatic drop in ridership as of April 4th, so they are looking to again alter the Portage routes and address the drop in ridership. Some proposed changes include moving the Romence Road route back down to Centre Street and extending hours of certain bus routes such as the one that services 12th Street. The 12th Street routes might also be impacted with a trial partnership between Metro Transit and WMU where Metro transit will extend hours on certain routes that impact the campus. However, as the route change proposals are not yet complete and the impact of the WMU agreement is not yet known, Schomish

indicated he would be happy to come back and present information on the changes once they were finalized. A discussion was then held on bus shelters and the need for more shelters in Portage. Schomish indicated that no new shelters were planned but that older shelters would be upgraded to meet standards set forth in the American Disabilities Act. A handout was provided on the drop in ridership and Schomish brought a map to show the change in routes.

2. Metro Transit ADA Advisory Committee–Member report: There was no October meeting.
3. 2011-2012 Goals Update: Durian motioned and Mirza seconded to approve the 2-11-2012 Board goals and transmit to City Council as presented. Upon vote, motion passed 7-0.

**ADJOURNMENT**: There being no further business before the Board, the meeting was adjourned at 8:20 p.m.

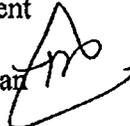
Respectfully submitted,  
Elizabeth Money, Neighborhood Program Specialist

**CITY OF PORTAGE****COMMUNICATION**

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**TO:** Human Services Board  
Vicki Georgeau, Director of Community Development

**DATE:** November 22, 2011

**FROM:** Marc Meulman, Human Services Board Chairman 

**SUBJECT:** Human Services Public Education

It is my understanding that at the November 3, 2011 Human Services Board (HSB) meeting, a motion was approved to table further discussion on educational efforts pertaining to human services until the February 2, 2012 meeting. Regrettably, I was not able to attend that meeting. Due to the recommendation from Ms Georgeau in her memo dated November 21, 2011 and considering the fact that this Board has been working on this project for two years, I think it is important that we come to some conclusion soon. Therefore, I intend to entertain a motion at our December 1<sup>st</sup> meeting to remove this business item from the table.

If the motion is supported and approved, I intend to entertain a second motion on this matter by making the following recommendation regarding Human Services Public Education;

- Administration include at least on article annually in the Portager highlighting existing human service information and referral resources.
- Administration will utilize Cable Access to broadcast public service announcements regarding human services programs and assistance.
- Administration provide Human Services information on the City of Portage website with links to 2-1-1, Portage Community Center, Kalamazoo County Health and Community Services Department, Michigan Department of Human Services and other appropriate organizations. Additionally, links to resource materials such as the Emergency Service Guides developed annually by the Gryphon Place and Greater Kalamazoo United Way, the Navigating Health Care Guide, Youth Out of School Time Guide, Youth Mentoring Guide and other relevant resources are posted to the website.
- Administration in collaboration with the HSB Chair draft a communication to accompany the brochure included in the agenda packet for the December 1, 2001 meeting, and be mailed to the organizations and individuals on the proposed mailing list provided by administration at the November 3<sup>rd</sup> meeting.
- A communication is sent to City Council recommending that the actions described in this memo are in place of the previously proposed Human Services Fair concept.

I think that this recommendation adequately represents the work that has been completed over the past two years and it is important that we move forward with action in this regard.

## CITY OF PORTAGE

## COMMUNICATION

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**TO:** Human Services Board

**DATE:** November 21, 2011

**FROM:** Vicki Georgeau, <sup>VG</sup> Director of Community Development

**SUBJECT:** Human Service Information and Referral Resources

During the November 3, 2011 Human Services Board meeting, a motion was approved to table further discussion on educational efforts pertaining to human services until the February 2, 2012 meeting. It is further understood, that in the interim, the Board expressed an interest in obtaining information from human/public service applicants regarding their agency efforts with regard to public education. With regard to this action, the following information is provided:

- Human/public Service Grantee public education/outreach efforts: Information regarding public education/outreach efforts by grantees has been previously provided to the Human Services Board. Attached are the responses received from an informal survey completed by staff, which was included in the November 4, 2010 Human Services Board Agenda. As additional information, attached are excerpts from the FY 2011-12 Human/Public Services Funding Applications, which include a description of grantee outreach efforts to Portage residents. With regard to the Portage Senior Center, the Center utilizes a newsletter and the Portager to advertise services and events. Staff and volunteers of the Portage Senior Center provide information and referral services to other agency services on a case-by case basis.
- Attached is the October 27, 2011 communication to the Board regarding public education/outreach to the community regarding human services. This information is again provided to assist with Board discussions regarding this matter.
- Attached is a draft Human Services Information and Referral Resources brochure. Based on feedback from the Board, the brochure can be further refined and finalized for distribution at city facilities (e.g. City Hall, Portage Senior Center, Police/Court), the city web site, and via direct mailings, as determined appropriate.

While the Board moved to postpone further review and discussion regarding Human Service Public Education efforts, based on the above, the Board is encouraged to consider a motion to remove this item from the Table and review the items included in the December 1, 2011 meeting agenda. If no such motion is made and approved by the Board, the above information is provided for reference and future discussion.

Attachments: Excerpts from November 4, 2010 Agenda–Public Education/Outreach to Portage Residents  
Excerpts from FY 2011-12 Human/Public Service Funding Applications– Outreach to Portage residents  
October 27, 2011 and September 28, 2011 communications to the Board  
Draft Human Services Information and Referral Guide

## Victoria Georgeau - Re: Public Education/Outreach to Portage residents

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**From:** "Diane Schrock" <d.schrock@charter.net>  
**To:** "Victoria Georgeau" <georgeav@portagemi.gov>  
**Date:** 10/14/2010 11:04 AM  
**Subject:** Re: Public Education/Outreach to Portage residents  
**CC:** <didurian@hotmail.com>  
**Attachments:** Referrals to PCC - EA.doc

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Vicki and Diane -

PCC does track this information through our Emergency Assistance Program - for people requesting food and/or financial assistance. The attached contains the responses from FY 2009-2010.

Diane, I trust you received my voice mail at the beginning of this week. As you know, I was out of town last week. I am looking forward to meeting with you.

Let me know if you have questions or need further information. Thanks!

~Diane

----- Original Message -----

**From:** Victoria Georgeau  
**To:** Diane Schrock  
**Cc:** didurian@hotmail.com  
**Sent:** Monday, October 11, 2010 2:11 PM  
**Subject:** Public Education/Outreach to Portage residents

Good afternoon Schrock:

The City of Portage Human Services Board has discussed over the past several meetings ways in which the Board and city can improve education/outreach efforts to residents that may be in need of human services.

While various forms of education/outreach methods have been discussed, an Ad Hoc Committee was formed to determine how residents receiving services have come to learn about such services. The idea of this effort is to determine what methods of education/outreach are most effective.

I have been asked to inquire with our grantees if your agency surveys its clients to determine how they heard about your agency services. If your agency conducts such a survey, can you share data with us regarding the findings, with an indication as to the most common and effective ways in which your own education/outreach efforts are carried out. If you have data specific to Portage residents, that would be excellent.

Any feedback you can provide in regard to this matter would be greatly appreciated. If you can please respond by October 22nd, it would provide ample time to include the information received in the next Human Services Board meeting agenda.

In addition to the above request, Diane Durian, of the Human Services Board, will be in contact with you to request additional feedback on the work of the Ad Hoc Committee and a proposed survey the Board wishes to conduct for Portage residents.

Feel free to contact me if you have any questions or comments regarding this matter.

Thanks,

Vicki Georgeau, AICP  
Deputy Director of Neighborhood Services  
Department of Community Development  
City of Portage  
7900 S. Westnedge Avenue  
Portage, MI 49002  
269-329-4480 (phone)  
269-329-4506 (fax)  
[georgeav@portagemi.gov](mailto:georgeav@portagemi.gov)

**PORTAGE COMMUNITY CENTER**

**Referrals to PCC 2009-2010 - Emergency Assistance Program**

Information/responses from the Intake Applications completed by customer

Question on the Intake Application - "How were you referred to PCC"?

Family/Friend	230
Family Health Center	34
Church	31
211/Gryphon Place	18
Newspaper	17
Head Start	11
School	7
Courts	6
Police	4
Other (the following include what customers wrote in)	
Checked, but left blank	140
Walked in	20
Salvation Army	18
DHS	11
Been here before	6
Drive by	5
Housing Resources	4

Some customers do not respond to this question.

**Victoria Georgeau - RE: Public Education/Outreach to Portage residents**

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**From:** "Kerry Williams" <KerryWilliams@catholicfamilyservices.org>  
**To:** "Victoria Georgeau" <georgeav@portagemi.gov>  
**Date:** 10/18/2010 3:20 PM  
**Subject:** RE: Public Education/Outreach to Portage residents  
**CC:** "Kerry Williams" <KerryWilliams@catholicfamilyservices.org>  
**Attachments:** Ark Portage Referrals.pdf

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Hello Vicki:

Thanks for the opportunity to let you know how our clients find out about our services. We conduct Community Outreach in a variety of ways including:

- General outreach via mass media
- Specific outreach to staff in schools and other youth-serving agencies
- Prevention Education groups at school and community events
- Billboards, pamphlets, posters, etc.
- Personalized outreach (one-on-one) with youth providers or families who want to know more
- Community events – fairs, parades, block parties, festivals
- And more, when opportunities present

We do collect information when a youth contacts us, asking them how they heard about The Ark and why they decided to contact us for services. I have that data specifically available for Portage residents who utilize our Shelter services and have pulled it together in the attached chart. For our older youth, the number one way they find out about our services is word-of-mouth. We serve a Portage resident well, their life changes for the better, and they tell other youth about our services.

If I can provide you with any additional information, please don't hesitate to ask!

**Kerry Lyn Williams, MPA**

*Director of Grants and Contract Management  
Catholic Family Services*

**Contact me at:**

@kerrywilliams@catholicfamilyservices.org  
☎269.381.9800 ext 224 (office)  
☎269.207.9965 (cell)  
☎269.381.2932 (fax)  
🌐www.catholicfamilyservices.org  
🌐www.arkforyouth.org

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**From:** Victoria Georgeau [mailto:georgeav@portagemi.gov]  
**Sent:** Monday, October 11, 2010 2:16 PM  
**To:** Kerry Williams  
**Subject:** Public Education/Outreach to Portage residents

Good afternoon Kerry:

The City of Portage Human Services Board has discussed over the past several meetings ways in which the Board and city can improve education/outreach efforts to residents that may be in need of human services.

While various forms of education/outreach methods have been discussed, an Ad Hoc Committee was formed to determine how residents receiving services have come to learn about such services. The idea of this effort is to determine what methods of education/outreach are most effective.

I have been asked to inquire with our grantees if your agency surveys its clients to determine how they heard about your agency services. If your agency conducts such a survey, can you share data with us regarding the findings, with an indication as to the most common and effective ways in which your own education/outreach efforts are carried out. If you have data specific to Portage residents, that would be excellent.

Any feedback you can provide in regard to this matter would be greatly appreciated. If you can please respond by October 22nd, it would provide ample time to include the information received in the next Human Services Board meeting agenda.

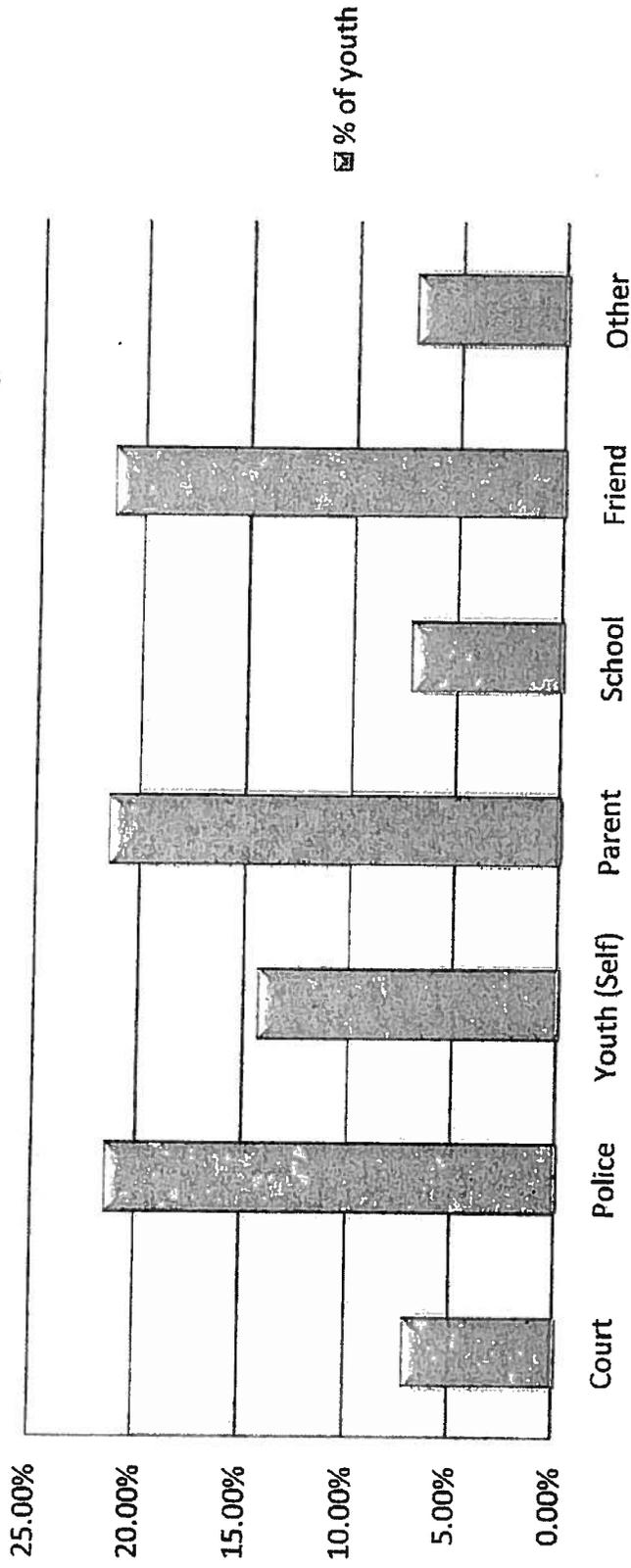
Feel free to contact me if you have any questions or comments regarding this matter.

Thanks,

Vicki Georgeau, AICP  
Deputy Director of Neighborhood Services  
Department of Community Development  
City of Portage  
7900 S. Westnedge Avenue  
Portage, MI 49002  
269-329-4480 (phone)  
269-329-4506 (fax)

[georgeav@portagemi.gov](mailto:georgeav@portagemi.gov)

# Ark Shelter Youth Referrals -- Portage



**Victoria Georgeau - RE: Public Education/Outreach to Portage residents**

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**From:** "Ellen Kisinger-Rothi" <Ellen@housingresourcesinc.org>  
**To:** "Victoria Georgeau" <georgeav@portagemi.gov>  
**Date:** 10/21/2010 1:53 PM  
**Subject:** RE: Public Education/Outreach to Portage residents

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Vicki,

HRI does not survey its clients to determine how they heard about our services. However, we have tracked referral sources in the past and the primary two were DHS and friends/family. We perform a number of outreach efforts in Portage but have no way of knowing how effective they are.

Our approach to outreach in general is to recommend people call 211 as that is the easiest way to get directed to the bulk of community resources. HRI contracts with 211 to directly schedule appointments with the DHS workers at the courts and they also promote the weekly drop-in Community Housing Hour which is starting to get a lot more traffic...

Ellen Kisinger-Rothi

Executive Director

Housing Resources, Inc.

420 E. Alcott St., Suite 200

Kalamazoo, MI 49001

Phone: 269.382.0287 ext. 121

Fax: 269.382.6173

Please join us on Saturday, March 26, 2011 for HRI's 22nd Annual Walk for the Homeless.

Assuring housing for socially or economically vulnerable persons in Kalamazoo County. Visit us at:  
[www.housingresourcesinc.org](http://www.housingresourcesinc.org)

\*\*\*\*\*CONFIDENTIAL\*\*\*\*\*

The information contained in this communication is confidential, may contain privileged information and is intended only for the use of the named recipient. Unauthorized use, disclosure or copying is strictly prohibited and may be unlawful. If you received this communication in error, please immediately notify the sender.

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**From:** Victoria Georgeau [mailto:georgeav@portagemi.gov]  
**Sent:** Monday, October 11, 2010 2:09 PM  
**To:** Ellen Kisinger-Rothi  
**Subject:** Public Education/Outreach to Portage residents

Good afternoon Ellen:

The City of Portage Human Services Board has discussed over the past several meetings ways in which the Board and city can improve education/outreach efforts to residents that may be in need of human services.

While various forms of education/outreach methods have been discussed, an Ad Hoc Committee was formed to determine how residents receiving services have come to learn about such services. The idea of this effort is to determine what methods of education/outreach are most effective.

I have been asked to inquire with our grantees if your agency surveys its clients to determine how they heard about your agency services. If your agency conducts such a survey, can you share data with us regarding the findings, with an indication as to the most common and effective ways in which your own education/outreach efforts are carried out. If you have data specific to Portage residents, that would be excellent.

Any feedback you can provide in regard to this matter would be greatly appreciated. If you can please respond by October 22nd, it would provide ample time to include the information received in the next Human Services Board meeting agenda.

Feel free to contact me if you have any questions or comments regarding this matter.

Thanks,

Vicki Georgeau, AICP  
Deputy Director of Neighborhood Services  
Department of Community Development  
City of Portage  
7900 S. Westnedge Avenue  
Portage, MI 49002  
269-329-4480 (phone)  
269-329-4506 (fax)  
[georgeav@portagemi.gov](mailto:georgeav@portagemi.gov)

**Victoria Georgeau - Re: Public Education/Outreach to Portage residents**

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**From:** <bob.ells@fhcswm.org>  
**To:** Victoria Georgeau <georgeav@portagemi.gov>  
**Date:** 10/11/2010 3:34 PM  
**Subject:** Re: Public Education/Outreach to Portage residents  
**Attachments:** Source of referral to FHC for Vicki Oct 2010.xls

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Vicki,

Attached you will find a chart that indicates the source of information about FHC as identified by for whom we provide information/referral and a chart of the same re: those who file complaints with us. Let me know if you need any help interpreting it. I will get you Portage specific data as well.....

I think it is hard to what piece of outreach/advertising "caused" someone to contact us. Media consultants say a person has to see an ad numerous times before they will recall a specific product.

Therefore, I believe most people hear about us from a number of sources. However, the data we have only reveal one source of information re: the FHC while, in fact in many instances a person may have heard about us from numerous sources.

It may be a matter of timing -- when a person is thinking a housing problem he/she may come across a flyer of ours. This person may tell they heard about us from the flyer in a laudromat when they previously had seen our newsletter, a bus ad, etc. It is hard to know which was the strongest influencer, even if we know which is the last.

In another instance a friend may have urged someone to contact the Center, but the person puts off calling and then on the way to work one morning he/she sees a bus ad and decides his/her friend is right and he/she should call. Then the person reports to us that he/she heard about us from a friend when, in fact, the bus ad was also an influencer.

Bob Ells, Executive Director  
 Fair Housing Center of Southwest Michigan  
 410 E. Michigan, Kalamazoo MI 49007  
 269.276.9100 (cell)269.808.1337  
 (fax)269.276.9101  
 Visit our website: fhcswm.org

Quoting Victoria Georgeau <georgeav@portagemi.gov>:

- > Good afternoon Bob:
- >
- > The City of Portage Human Services Board has discussed over the past
- > several meetings ways in which the Board and city can improve
- > education/outreach efforts to residents that may be in need of human
- > services.
- >
- > While various forms of education/outreach methods have been
- > discussed, an Ad Hoc Committee was formed to determine how residents
- > receiving services have come to learn about such services. The idea

- > of this effort is to determine what methods of education/outreach
- > are most effective.
- >
- > I have been asked to inquire with our grantees if your agency
- > surveys its clients to determine how they heard about your agency
- > services. If your agency conducts such a survey, can you share data
- > with us regarding the findings, with an indication as to the most
- > common and effective ways in which your own education/outreach
- > efforts are carried out. If you have data specific to Portage
- > residents, that would be excellent.
- >
- > Any feedback you can provide in regard to this matter would be
- > greatly appreciated. If you can please respond by October 22nd, it
- > would provide ample time to include the information received in the
- > next Human Services Board meeting agenda.
- >
- > Feel free to contact me if you have any questions or comments
- > regarding this matter.
- >
- > Thanks,
- >
- > Vicki Georgeau, AICP
- > Deputy Director of Neighborhood Services
- > Department of Community Development
- > City of Portage
- > 7900 S. Westnedge Avenue
- > Portage, MI 49002
- > 269-329-4480 (phone)
- > 269-329-4506 (fax)
- > georgeav@portagemi.gov
- >
- >

**FAIR HOUSING CENTER OF SOUTHWEST MICHIGAN  
FAIR HOUSING SERVICES ACTIVITY REPORT**

**Calendar Years 2009 and 2010**

**Source of Knowledge of/Referral to FHCSWM**

**INFORMATION AND REFERRAL**

SOURCE	Jan - Dec 2009		1st Quarter 2010		2nd Quarter 2010		3rd Quarter 2010		Calendar Year-to-Date		
	NUMBER	%AGE	NUMBER	%AGE	NUMBER	%AGE	NUMBER	%AGE	TOTAL	%AGE of all intakes	%AGE of ID'd source only
Friend	54	20%	17	22%	12	20%	7	12%	36	19%	19%
Another Agency	88	32%	30	39%	23	38%	20	35%	73	38%	39%
Phone Book	41	15%	15	20%	12	20%	10	18%	37	19%	20%
Prior Customer	16	6%	6	8%	1	2%	3	0%	10	5%	5%
Internet	14	5%	1	1%	6	10%	16	28%	23	12%	12%
Not given	57	21%	5	7%	2	3%	0	0%	7	4%	NA
Billboard/Flyer/Bus Ad	6	0%	2	3%	4	7%	1	0%	7	4%	4%
<b>Total</b>	<b>276</b>	<b>98%</b>	<b>76</b>	<b>100%</b>	<b>60</b>	<b>100%</b>	<b>57</b>	<b>93%</b>	<b>193</b>	<b>100%</b>	<b>99%</b>

**CLAIMANTS**

Source	Jan - Dec 2009		1st Quarter 2010		2nd Quarter 2010		3rd Quarter 2010		Calendar Year-to-Date		
	NUMBER	%AGE	NUMBER	%AGE	NUMBER	%AGE	NUMBER	%AGE	TOTAL	%AGE of all claimants	%AGE of ID'd source only
Friend	5	10%		0%	3	30%			3	17%	20%
Another Agency	19	38%	2	33%	5	50%	3	38%	8	44%	53%
Phone Book	1	2%	1	17%					1	6%	7%
Prior Customer	3	6%	2	33%			1	12%	2	11%	13%
Internet	4	8%		0%					0	0%	0%
Not given	17	34%	1	17%	2				3	17%	NA
Billboard/Flyer/Bus Ad	1	2%		0%					0	0%	0%
FHC - eg., Audit Test/Craigslis							4	50%	1	6%	7%
<b>Total</b>	<b>50</b>	<b>100%</b>	<b>6</b>	<b>100%</b>	<b>10</b>	<b>80%</b>	<b>8</b>	<b>100%</b>	<b>18</b>	<b>100%</b>	<b>100%</b>

**Victoria Georgeau - Re: Public Education/Outreach to Portage residents**

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**From:** <bob.ells@fhcswm.org>  
**To:** Victoria Georgeau <georgeav@portagemi.gov>  
**Date:** 10/11/2010 4:05 PM  
**Subject:** Re: Public Education/Outreach to Portage residents

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Vicki,

For Portage only, the sources of information re: FHC for I&R from June 1, 2009 - September 30, 2010 are:

Firend - 11

Another Agency - 12

Previous Customer - 9

Phone Book - 5

Internet - 2

Other - 1

NA - 2

For claimants

Friend - 3

Another Agency - 2

Phone Book - 1

Internet - 1

I hope this meets your needs!!

Many Thanks for all you do!!!!

Bob Ells, Executive Director  
Fair Housing Center of Southwest Michigan  
410 E. Michigan, Kalamazoo MI 49007  
269.276.9100 (cell)269.808.1337  
(fax)269.276.9101  
Visit our website: fhcswm.org

Quoting Victoria Georgeau <georgeav@portagemi.gov>:

> Good afternoon Bob:

>

- c. *Indicate the total number of Portage clients served in the most recently completed year (October 2009 – September 2010).*

Service	Level	Service	Level
Ark Shelter Clients	16 youth	Youth Receiving Counseling/Case Management	16 youth
Days of Care	115 days	Community Services Clients	4 youth
Crisis Contacts	39 contacts	Crisis Contact Hours	30.83 hours

- d. *What percent of the total clients served in the most recently completed year reside within the City of Portage?*

The Ark has provided services to Portage residents since its inception in 1977. The last two years have seen a marked increase in the number of Portage residents accessing services – and The Ark programs have served them well, producing positive outcomes.

During the most recently completed year:

Approximately 8% of Ark Shelter clients resided within the City of Portage.

Approximately 5% of Ark Community Services clients resided within the City of Portage.

- e. *Please identify the entire geographic area(s) benefited by the service(s) for which funding is requested (e.g. County of Kalamazoo, City of Portage, City of Kalamazoo, etc.)*

The Ark Shelter is the only program to provide the aforementioned services to youth and families in the City of Portage, Kalamazoo County, and a nine-county region which includes: Allegan, Barry, Berrien, Branch, Calhoun, Cass, St Joseph, and Van Buren counties. Its most intensive services are provided within Kalamazoo County.

The Ark Community Services program is the sole provider of its services to the City of Portage, Kalamazoo County, and a nine-county region which includes: Allegan, Barry, Berrien, Branch, Calhoun, Cass, Eaton, St Joseph, and Van Buren counties. Its most intensive services are provided within Kalamazoo County.

21. *For the service(s) to be funded, list and describe the organization's outreach efforts to Portage residents. That is, through what means would Portage residents be notified of the availability of the service(s)?*

The Ark Shelter and Ark Community Services program conduct extensive outreach campaigns across their service areas. These include classroom presentations (conducted each year at several Portage schools), participation in the Kalamazoo County Substance Abuse Task Force (which engages several Portage-serving organizations), attendance at community collaboratives and meetings, direct meetings with staff at schools and youth-serving agencies, marketing activities (billboards, commercials, radio spots, and newsletters), and school/agency mailings

with program information. Ark staff also participated in a volunteer fair at the Portage Community Center in April and in a Health Fair at Borgess at Woodbridge Hills and engaged several community members as a result. In addition to these programmatic efforts, Catholic Family Services strives to educate the community of all its available services, including outreach to funders and supporters. Samples of information sent to Portage residents are included in this application for your review.

22. *For the service(s) to be funded, describe the extent to which your agency uses volunteers, including estimated volunteer hours per month. If use of volunteers is limited due to the type of service(s) provided by the organization, please explain.*

Although confidentiality concerns limit the support of some volunteers to these programs, volunteers are a valuable resource that expands the capacity to change lives. All volunteers who might have individual contact with clients undergo intensive screening and training processes. To date in 2010, 75 volunteers committed to the agency on a regular basis and many more provided one-time or project-based volunteer service. An average of 200 hours of volunteer service were provided at The Ark Shelter each month and an additional 64 hours to Ark Community Services programming.

- Volunteers assist with meal preparation, recreational support, educational needs, groups sessions, life skills, and more at The Ark Shelter.
- Volunteers often serve as “guest speakers” and group leaders, exposing the youth to new skills and ideas to supporting positive outcomes.
- Interns and students give of their time and talents to enrich the lives of Ark Shelter residents and assist case managers in the Ark Community Services program.
- Community volunteers also support the program by providing childcare so the many Ark Community Services program clients who are also parents can attend group sessions and focus on life issues without worrying about the care of their child.
- One-time volunteers clean and organize, provide maintenance, assist with landscaping, and help ensure smooth and safe operation of all agency sites.
- Volunteers also provide administrative assistance and conduct Quality Assurance reviews of client files.
- Catholic Family Services’ Board of Directors are all volunteers who provide extensive support and oversight to both programs – often serving as ambassadors to the community.

23. **BUDGETARY INFORMATION**

- a. *What is the total annual budget of your agency? \$2,507,818 Year: 2011*
- b. *What is the total annual budget of the program for which funding is requested?*  
*The Ark Shelter: \$806,393 budget proposed for 2011.*  
*Ark Community Services: \$720,017 budget proposed for 2011.*

- c. **Indicate the total number of Portage clients served in the most recently completed year. (if new service, please indicate).**

Please note the attached 2010 calendar year Service Summary

- d. **What percent of the total clients served in the most recently completed year reside within the City of Portage? 9 % (if new service, please indicate).**
- e. **Please identify the entire geographic area(s) benefited by the service(s) for which funding is requested (e.g. County of Kalamazoo, City of Portage, City of Kalamazoo, etc.)**

Kalamazoo County

- 21. For the service(s) to be funded, list and describe the organization's outreach efforts to Portage residents. That is, through what means would Portage residents be notified of the availability of the service(s)?**

HRI conducts outreach regarding our services in a variety of ways regarding including to Portage area schools, churches, service clubs, and the Portage Community Center. In addition, HRI co-locates staff at the Kalamazoo County Department of Human Services and Michigan Works for one-stop services should a Portage resident be meeting with their caseworker or seeking employment at one of these sites.

HRI fosters relationships with many of the area landlords that have units within the City of Portage through quarterly newsletters and tenant/landlord education sessions. HRI also promotes and hosts the weekly Community Housing Hour a walk-in, one-stop opportunity for Portage residents to meet with multiple housing related providers including landlords. In addition, HRI produces a newsletter that reaches several thousand area residents including a strong base of donors residing in the City of Portage.

- 22. For the service(s) to be funded, describe the extent to which your agency uses volunteers, including estimated volunteer hours per month. If use of volunteers is limited due to the type of service(s) provided by the organization, please explain:**

*In 2010, HRI was assisted by 1,092 volunteers who expanded our agency's ability to deliver on our mission by 68 additional 40 hour work weeks (average of 91 volunteers serving 226 hours per month)! Let alone the receipt of countless donated goods allowing us to keep our out of pocket expenses as low as possible. The agency regularly nominates its volunteers for volunteerism awards and has become winning applicants of the Volunteer Services Center STAR Award on several occasions and even the Governor of Michigan Service Award.*

Volunteers enable the agency to operate more cost effectively and HRI greatly appreciates their support. For example, McCrosky Marketing Communications adopted HRI as a pro bono client many years ago and continues to create a series of fundraising brochures and public relations materials that communicate a powerful and sensitive portrayal of our local homeless population. They contribute over \$22,000 in in-kind volunteer donations annually.

In the YW-Sexual Assault Program, approximately 9% of the total clients utilizing service in 2009 were City of Portage residents.

In the YW-Domestic Assault Program, approximately 8% of the total clients utilizing service in 2009 were City of Portage residents.

In the YW-Mentoring Program, approximately 2% of the Mentees and 11% of Mentors were residents of the City of Portage.

- e. *Please identify the entire geographic area(s) benefited by the service(s) for which funding is requested (e.g. County of Kalamazoo, City of Portage, City of Kalamazoo, etc.)*

YWCA of Kalamazoo serves the entire County of Kalamazoo.

*NOTE: At times, the YWCA provides emergency shelter for high-risk out-of-county victims/survivors of domestic violence and their dependent children.*

- 21. For the service(s) to be funded, list and describe the organization's outreach efforts to Portage residents. That is, through what means would Portage residents be notified of the availability of the service(s)?**

#### YWCA Sexual Assault Program

1. Information is released through the Portage Community Center newsletter and through public service announcements and media releases. In addition, individuals scheduling counseling appointments are notified that services/appointments are available through the YWCA Sexual Assault Program at the Portage Community Center.
2. An orange business card containing the phone numbers of the YWCA Sexual Assault Program crisis line and business line, emergency medical services for local hospitals, local police agencies, the Kalamazoo County Prosecuting Attorney's Office continues to be distributed to local law enforcement agencies and health care facilities. This card is also included in the packet of information distributed to victims of sexual assault who are met by on-call YW-SAP supportive volunteers at local hospitals.
3. The YWCA of Kalamazoo Sexual Assault Program offers community education presentations on sexual abuse and sexual assault to all Portage area elementary, middle and high schools.

#### YWCA Domestic Assault Program

1. Police officers who are responding to domestic violence calls are required by Michigan law to give victims an information card which contains pertinent emergency numbers; this card includes the YWCA Domestic Assault Program number(s) and address.
2. In the early 1990s, the Kalamazoo Academy of Medical Alliance and the YWCA Domestic Assault Program developed an orange business card containing information about emergency services for domestic assault victims. These were intended primarily for use in medical settings. More than 12,000 of these cards are distributed annually in over 100 Kalamazoo/Portage hospital, clinic, doctor and related services offices and at

community events by YWCA of Kalamazoo staff. These cards were last updated November 2009.

3. Portage judges and Portage Public Safety officers work closely with program staff and make frequent referrals to program services.
4. The Portage Police Department has representatives who, along with YWCA Domestic Assault Program staff and other criminal justice system members, attend the quarterly Kalamazoo Assault Intervention Program (KAIP) oversight committee meetings. These countywide efforts keep all parties informed and involved in system responses to domestic violence.

#### YWCA Mentoring Program

Peers, legal aid, social service, and educational institutions currently refer program participants to YW-MP. The program maintains formal collaborations with the Kalamazoo Area Mentoring Network and the Women's Education Coalition and local service organizations such as the Links, Inc. - an African American women's service organization - and other organizations that are based in, or have members residing in, Portage. Additionally, the program maintains informal collaborations with likely referral sources (such as the Portage Community Education Center) in the Portage area. As part of Association's ongoing assessment of this program, various means of strengthening these collaborations and broadening public awareness of services are under consideration.

- 22. For the service(s) to be funded, describe the extent to which your agency uses volunteers, including estimated volunteer hours per month. If use of volunteers is limited due to the type of service(s) provided by the organization, please explain:**

Close to four (4) full-time equivalent staff positions at the YWCA are comprised of volunteers who serve the three programs funded by the City of Portage. Specifically:

#### YWCA Sexual Assault Program

Twenty-four active supportive volunteers provided approximately 3,418 hours of volunteer service in 2009 (approximately 284 hours per month). Volunteers are vital to the program's ability to maintain emergency response to victims of sexual assault. In the past, volunteers have also presented educational programs in the schools on sexual abuse/assault prevention (You Are Special), including significant service delivery within the Portage Public Schools.

#### YWCA Domestic Assault Program

The program uses on-site volunteers on a daily basis throughout the year. In 2009, 28 individuals contributed over 3,382 hours of service (approximately 281 hours per month). In addition, community residents, civic groups and churches, including many from the Portage area, provide in-kind and/or cash donations totaling over \$20,000 a year in value.

#### YWCA Mentoring Program

The YWCA Mentoring Program uses a volunteer-centered service delivery. All mentors are trained volunteers and the program also employs volunteers as needed for administrative and advisory purposes. In 2009, 36 volunteers contributed over 1231 hours of service to the

- d. What percent of the total clients served in the most recently completed year reside within the City of Portage? \_\_\_\_\_% (if new service please indicate)

Please see Attachment A

- e. Please identify the entire geographic area(s) benefited by the service(s) for which funding is requested (e.g. County of Kalamazoo, City of Portage, City of Kalamazoo, etc.)

Youth Development: City of Portage, Portage Public School District (the exception is Project L.I.F.T. - some may not be Portage residents but the offense must have been committed in Portage.)

Community Collaboration: City of Portage, Portage Public School District, Kalamazoo County

*Portage Community Center (PCC)*

21. For the service(s) to be funded, list and describe the organization's outreach efforts to Portage residents. That is, through what means would Portage residents be notified of the availability of the service(s).

We outreach into the community through the distribution of the following: approximately 7,150 annual newsletters to households, schools, churches, businesses and organizations; articles in the Hometown Portage Gazette; and specific flyers to schools, churches, agencies, and organizations. Staff make speaking engagements to various community groups as well as businesses during the United Way campaign. Staff also maintains extensive networking with other social service agencies, schools, churches, and organizations. We revamped our newsletter mailing with assistance from the City of Portage and are now mailing to all the homes in the targeted neighborhoods - 6,061 addresses (85% of the mailing). Due to budget restraints, in 2010-2011 we discontinued printing our Annual Report in the Portage Hometown Gazette and had to reduce our newsletter mailing - we are now mailing one newsletter annually - our Holiday Newsletter that is distributed in November. Staff and time constraints are impediments to increasing our outreach efforts.

22. For the service(s) to be funded, describe the extent to which your agency uses volunteers, including estimated volunteer hours per month. If use of volunteers is limited due to the type of service(s) provided by the organization, please explain:

Please see Attachment A

23. a. What is the total annual budget of your agency? \$529,894\* Year 2009-2010  
\*This is an audited figure, minus Capital and Disposal of Joint Housing Venture

- b. What is the total annual budget of the program for which funding is requested?

Youth Development: \$95,455 FY 2009-2010

Community Collaboration: \$71,003 FY 2009-2010

# CITY OF PORTAGE

# COMMUNICATION

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**TO:** Human Services Board

**DATE:** October 27, 2011

**FROM:** Vicki Georgeau, <sup>VG</sup> Director of Community Development

**SUBJECT:** Human Service Information and Referral Resources

During the October 6<sup>th</sup> Human Services Board meeting, a motion was approved to revise the proposal to organize and host a Human Services Fair, and instead focus on preparing materials to complete a direct mailing to organizations that come into contact with Portage residents in need of human services. While it was moved that the Board Chair draft a communication to City Council regarding this matter, it is recommended the Board further clarify the specific actions proposed. In this regard, the following information and comments are provided for consideration of the Board:

- The Board discussed the development of a mailing list that includes: schools, churches, day care centers, emergency and non-emergency medical providers, neighborhood watch groups, elected and appointed officials (school board, city advisory boards, substance abuse task force members). To assist the Board with the completion of this task, attached are several lists, which include: 1) day care centers, medical providers, religious institutions and public and private schools within Portage; 2) City of Portage elected and appointed officials; and 3) Portage Public School Board members. It is recommended the Board review these lists to determine if additions or deletions are appropriate.
- The Board discussed the development of written materials that summarize informational resources available in the community such as service guides (e.g., Emergency Services Guide), 2-1-1 and community forums. The attached September 28<sup>th</sup> communication summarizes resources presented to the Board by the Greater Kalamazoo United Way in September. This information may assist the Board in developing materials to be included in the proposed mailing.
- In addition to the above, the Board has discussed several other public education efforts that could be undertaken, which include:
  - Portager: Article(s) highlighting existing human service information and referral resources. Prior articles regarding 2-1-1 have been published in the Portager.
  - Cable Access: 2-1-1 service announcements and additional programs and assistance information are currently broadcast periodically on cable access. This practice could be expanded by current city grantees and other organizations.
  - City of Portage website: Website links to 2-1-1, Portage Community Center, Kalamazoo County Health and Community Services Department, Michigan Department of Human Services and other organizations can be developed as determined appropriate. Resource materials such as the Emergency Assistance Guide developed annually by the Gryphon Place and Greater Kalamazoo United Way could also be posted to the website.

Information referenced above is included in your agenda for reference and further discussion during the November 3, 2011 Board meeting.

## CITY OF PORTAGE

## COMMUNICATION

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**TO:** Human Services Board

**DATE:** September 28, 2011

**FROM:** Vicki Georgeau, <sup>M</sup> Director of Community Development

**SUBJECT:** Human Service Information and Referral Resources

To assist the Board with further review of the proposal to organize and host a Human Services Fair, the following information is provided that summarizes the existing human service information and referral resources presented by Peggy Gagen, Associate Director of Community Investment, Greater Kalamazoo United Way on September 1, 2011.

- 2-1-1 / HELP-Line: 24-hour help line that provides referrals to health and human services, crisis intervention/counseling, and volunteer opportunity information. This service is operated by the Gryphon Place in partnership with the United Way. Also available on the Gryphon Place web site is a 2-1-1 searchable database for service providers and consumers.
- Greater Kalamazoo United Way Service Maps: Maps or flow charts have been developed annually by the United Way to assist health and human service providers, planners and other funders better understand services provided in the community and funded by the United Way.
- Emergency Services Guide: This guide is also updated annually by the United Way and Gryphon Place to assist health and human service providers with directing consumers to appropriate resources for: Housing Assistance; Utility Assistance; Food Assistance; and Other Emergency Needs & Community Centers.
- Navigating Health Care Guide; Navigating Health Care Brochure, Youth Out of School Time Guide; Youth Mentoring Guide: Similar to the Emergency Services Guide, the United Way and Gryphon Place annually update additional resource information to assist service providers and consumers with health care services, youth development and youth mentoring resources.
- Annual Forums: The United Way facilitates four annual forums to provide updates regarding: 1) Energy Assistance; 2) Housing Assistance; 3) Medical/Dental Assistance; and 4) Food Assistance. These forums are open to service providers throughout the greater Kalamazoo area.
- Community Housing Information Center: A weekly "housing hour" is provided at Housing Resources Inc. and includes several agencies that provide information regarding housing assistance, human services, legal aid and health care assistance. The housing hour is open to service providers and consumers.

Information regarding the above resources are included in your agenda for reference, and further discussion during the October 6, 2011 Board meeting.

## Human/Public Service Education Mailing List

OWNER NAME	TYPE*
Adventures Learning Centers	DC
Bright Futures Child Care Center	DC
C.H.U.M. Co-Op Preschool	DC
Child Development Center - Oakland	DC
Christ For Kids Childcare	DC
Cristin's Creative Corner	DC
Curious Kids	DC
Curious Kids @ 12th Street	DC
Curious Kids @ Amberly	DC
Curious Kids @ Angling Road	DC
Curious Kids @ Lake Center	DC
Curious Kids @ Moorsbridge	DC
Curious Kids @ Woodland	DC
Grace Montessori Preschool	DC
Joy City USA	DC
Kinder Care Learning Center	DC
KINDER CARE LEARNING CENTER #332	DC
Little Tykes Learning Center	DC
Milestone Educare	DC
Nazarene Wee Care Center	DC
Otis Montessori Academy Inc	DC
Pathfinder Church Childcare	DC
Play and Learn Zone (PALZ)	DC
Portage Head Start	DC
Portage YMCA Ahoma	DC
Shamrock Montessori Center Inc	DC
St James Lutheran Preschool	DC
Tutor Time ChildCare Learning Center	DC
Woods Edge YMCA Preschool	DC
ACUPUNCTURE & ORIENTAL MEDICINE	M
ARRHYTHMIA CENTER	M
ASTHMA ALLERGY CENTERS	M
BORGESS FAMILY MEDICARE	M
BORGESS MEDICAL CENTER	M
BRONSON FAMILY PRACTICE	M
CHILDREN'S MEDICINE PC	M
CONSTANCE BROWN HRG & SPCH CTR	M
DANIEL S MAUDLIN, DDS	M
DAVID J WADAS, DDS	M
DR MARK STEVENSON, DDS	M
ELLARD DENTAL CLINIC	M
ESSENTIAL CARE FAMILY MEDICINE	M
F W OPPEL DDS	M
FAITH A ROWEAN, DDS	M
FRANK ALLEY, DDS	M
GASTROENTEROLOGY OF SW MICHIGAN	M
GRAYDON COON, DDS, PLC	M
GREAT LAKES PLASTIC & HAND SURGERY	M
GREATLAKES CARDIO THORACIC SURGERY	M
HAND SURGERY CTR OF SW MICH	M
HAND THERAPY OF MICHIGAN	M

\*DC=Day Care, M=Medical, R=Religious, S=School

## Human/Public Service Education Mailing List

HARRY BELL, DDS	M
HEARING LIFE	M
JACK HOSNER, DDS	M
JASON DOPP, DDS, PLC	M
JEFFREY J RIGGS, DDS &	M
JOHN A WILER, DDS	M
JOHNSON & SMITH, LLC	M
KALAMAZOO ANESTHESIOLOGY, PC	M
KALAMAZOO CHIROPRACTIC CENTER	M
KALAMAZOO ENDOSCOPY CENTER	M
KALAMAZOO NERVE CENTER	M
KALAMAZOO ORAL & MAXILLAFACIAL SURG	M
KALAMAZOO ORTHODONTICS	M
KALAMAZOO PHYSICIANS REALTY CO	M
KEITH COHRS, DDS	M
KELLY MOTSON DDS	M
KENNETH M VANDERVELDE, MD PC	M
KEVIN KELLY, MD PC	M
LAKE CENTER BIBLE CHURCH	M
MARY ANN BUKOWSKI, DDS	M
OB/GYN ASSOC OF SW MICHIGAN	M
OPHTHALMIC MGMT SVC LLC	M
OPHTHALMOLOGY	M
OPTIMUM HEALTH	M
ORTHOPEDIC ASSOCIATES OF KALAMAZOO	M
PAIN CLINIC	M
PAUL MASTON, DDS	M
PEDIATRICS, PC	M
PHYSICIANS CTR OF PHYS MED, PC	M
PLASTIC SURGERY OF KAL., P.C.	M
PRO MED INTERNAL MEDICINE	M
PRO MED PHYSICIANS CENTER	M
PROMED HEALTHCARE	M
PROSTHODONTICS OF SW MICHIGAN, PC	M
RICHARD OPPENLANDER, DDS	M
ROGER VANDERBEEK, DDS	M
RONALD L FLACHS, DDS	M
SKIN CARE CENTER	M
SOUTHERN MICH PAIN CONSULTANTS, PC	M
SPORTS MEDICINE & JOINT CARE	M
SW MICHIGAN DERMATOLOGY	M
THOMAS J SAEWERT, DDS	M
TIMOTHY G WALBRIDGE, DDS	M
TLC MICHIGAN, LLC	M
W MICHIGAN EAR, NOSE & THROAT	M
BEREAN BAPTIST CH OF PORTAGE	R
CHAPEL HILL UNITED METH CHURCH	R
CHERRY CREEK COMMUNITY CHURCH	R
CHRIST APOSTOLIC CHURCH OF KALAMAZOO	R
CHRISTIAN ASSEMBLY OF GOD	R
DIOCESE OF KALAMAZOO	R
FIRST ASSEMBLY OF GOD CHURCH	R

## Human/Public Service Education Mailing List

FIRST BAPTIST CHURCH OF PTG	R
FIRST CHURCH OF GOD OF PORTAGE	R
FIRST CHURCH OF NAZARENE	R
FIRST UNITED METHODIST CHURCH	R
GREATER FAITH MINISTRY	R
GURDWARA SINGH SABHA KALAMAZOO	R
JEHOVAH'S WITNESSES	R
KALAMAZOO DEACONS CONFERENCE	R
KALAMAZOO VALLEY FAMILY CHURCH	R
LORD OF LIFE LUTHERAN CHURCH	R
MICH DIST ASSEMBLIES OF GOD	R
MICHIGAN PRESBYTERIAN BOARD	R
OAKLAND DR CHURCH OF CHRIST	R
PORTAGE 1ST METHODIST CHURCH	R
PORTAGE CHURCH OF CHRIST	R
PORTAGE CONGREGATIONAL CHURCH	R
PORTAGE FR METHODIST CH	R
PORTAGE UNITED CHURCH OF CHRIST	R
PRAIRIE EDGE CHURCH	R
PRINCE OF PEACE LUTHERAN CHURCH	R
ST BARNABAS EPISCOPAL CHURCH	R
ST MICHAEL LUTHERAN CHURCH	R
SW MI CLASSIS, REFORMED CHURCH	R
THE FIRST REFORMED CHURCH	R
THE NEW APOSTOLIC CHURCH OF	R
THREADS CHURCH, INC.	R
UNITARIAN UNIVERSALIST COMM CHURCH	R
VICTORY BAPTIST CH OF PORTAGE	R
12th Street Elementary	S
Amberly Elementary	S
Angling Road Elementary	S
Central Elementary	S
Central High School	S
Central Middle School	S
Community Education Center	S
FOUNDATION FOR BEHAV RESEARCH	S
Haverhill Elementary	S
Kalamazoo Country Day	S
Lake Center Elementary	S
Moorsbridge Elementary	S
North Middle School	S
Northern High School	S
Portage Community High School	S
Portage Cong Comm Nurs Inc	S
West Middle School	S
Woodland Elementary	S

Total number included in list: 149

DC: 30

M: 67

R: 35

S: 17

\*DC=Day Care, M=Medical, R=Religious, S=School

**PORTAGE  
CITY OFFICIALS  
BOARDS AND COMMISSIONS**

<u>CITY COUNCIL</u>	PHONE	ADDRESS	APPOINTED	TERM EXP.
Peter J. Strazdas, Mayor	327-4478 H	7130 Crown Pointe Cir, 49024 <a href="mailto:peter.strazdas@portagemi.gov">peter.strazdas@portagemi.gov</a>		11/11
Edward J. Sackley III, M. Pro Tem	323-8119 H 385-2408 B	10314 Archwood Dr, 49002 <a href="mailto:edsackley@msn.com">edsackley@msn.com</a>		11/13
Cory A. Bailes	271-2045 H 344-0518 B	2309 Beethoven Ave, 49024 <a href="mailto:cbailes@att.net">cbailes@att.net</a>		11/11
Elizabeth A. Campbell	321-9383 H 323-9100 B	10548 Abigail St, 49002 <a href="mailto:campbell4portage@yahoo.com">campbell4portage@yahoo.com</a>		11/11
Patricia M. Randall	324-7779 H	6702 Oleander Ln, 49024 <a href="mailto:patricia.randall@portagemi.gov">patricia.randall@portagemi.gov</a>		11/11
Claudette S. Reid	329-7183 H 517 241-0382 B	5419 Woodmont Dr, 49002 <a href="mailto:claudette.reid@portagemi.gov">claudette.reid@portagemi.gov</a>		11/13
Terry R. Urban	323-8160 H	211 Cherryview Dr, 49024 <a href="mailto:terry.urban@portagemi.gov">terry.urban@portagemi.gov</a>		11/13
<u>PLANNING COMMISSION</u>	1st and 3rd Thurs; 7:00 p.m., Council Chambers at City Hall.			
Richard Bosch	598-6359 H 321-5080 B	8175 Creekside Dr, 49024 <a href="mailto:rickenmich@att.net">rickenmich@att.net</a>	06/01/09 (05/12/09)	05/31/12
James D. Pearson, Sec.	327-9136 H	3004 East Shore Dr, 49002 <a href="mailto:jdpearso@hotmail.com">jdpearso@hotmail.com</a>	12/18/07	05/31/12
Wayne D. Stoffer	323-1995 H 372-8358 B x16	6457 Pepperidge Cir, 49024 <a href="mailto:wstoffer@chartermi.net">wstoffer@chartermi.net</a>	06/01/09 (05/12/09)	05/31/12
James Cheesebro, Chr.	327-0091 H 337-2355 B	9748 Corduroy St, 49002 <a href="mailto:jecheesebro@cmsenergy.com">jecheesebro@cmsenergy.com</a>	05/11/04	05/31/13
Mark Siegfried	762-4380 H 762-3005 B	3085 Innisbrook Dr, 49024 <a href="mailto:msiegfried@dimplexthermal.com">msiegfried@dimplexthermal.com</a>	05/11/10	05/31/13
Paul Welch	321-9501 H 323-7700 B x3246	6313 Westshire St, 49024 <a href="mailto:paul.welch@stryker.com">paul.welch@stryker.com</a>	06/01/07	05/31/13
Miko Dargitz	808 398-6062 C	9211 Austin Dr, 49002 <a href="mailto:cmikoDH@yahoo.com">cmikoDH@yahoo.com</a>	06/01/08 (05/13/08)	05/31/14
Bill Patterson	720-2922 H	5302 Bala Cynwyd Ct, 49024 <a href="mailto:bill69mi@yahoo.com">bill69mi@yahoo.com</a>	05/12/09	05/31/14
Allan Reiff	323-2178 H	135 Montague Dr, 49024 <a href="mailto:divot731@hotmail.com">divot731@hotmail.com</a>	01/11/11	05/31/14
Christopher Forth, Ex Officio	329-4477 B	<a href="mailto:forthc@portagemi.gov">forthc@portagemi.gov</a>		
<u>ZONING BOARD OF APPEALS</u>	2nd Mon; 7:00 p.m., Council Chambers at City Hall.			
Donald Mordas	484-4419 H 833-9204 B	10505 Woodlawn Dr, 49002 <a href="mailto:donald.m.mordas@pfizer.com">donald.m.mordas@pfizer.com</a>	01/12/10 (05/12/09 A)	02/28/12
Lowell Seyburn	327-2848 H 383-6800 B	3218 Coachlite Ave, 49024 <a href="mailto:lseyburn@seyburnlaw.com">lseyburn@seyburnlaw.com</a>	03/01/09 (10/09/07 A)	02/28/12
Robert M. Linenger, Chr.	321-0663 H 998-3277 B	3089 Muirfield Dr, 49024 <a href="mailto:rlinenger@kingscott.com">rlinenger@kingscott.com</a>	01/13/04	02/28/13
Betty Schimmel, Sec.	327-5624 H	5629 Thunder Bay St, 49024	01/13/04 (10/07/03 A)	02/28/13
Timothy Bunch	372-6651 H 491-1926 B	7417 S. 12 <sup>th</sup> St, 49024 <a href="mailto:tim@ssinspect.com">tim@ssinspect.com</a>	03/01/11 (05/12/09 A)	02/28/14
David Felicijan, V. Chr.	329-4017 H	8134 Black Forest Dr, 49002 <a href="mailto:dfelicijan@chartermi.net">dfelicijan@chartermi.net</a>	10/09/07 (01/09/07 A)	02/28/14
Marianna Singer	327-5437 H	7367 Cottage Oak Dr, 49024	06/01/09 (01/13/09 A)	02/28/14
Daniel Douglas Rhodus (Alt)	324-7404 H	3320 Vanderbilt Ave, 49024 <a href="mailto:ddrhodu@charter.net">ddrhodu@charter.net</a>	01/12/10	02/28/12
Jeff Bright (Alt)	373-2700 H 327-6670 B	6850 Trotwood St, 49024 <a href="mailto:brightj@yahoo.com">brightj@yahoo.com</a>	03/01/11 (01/11/11 A)	02/28/14
Jeff Mais, Ex Officio	329-4476 B	<a href="mailto:maisj@portagemi.gov">maisj@portagemi.gov</a>		

BOARD OF REVIEW

2nd Mon/Tues/Wed of March and 4th Tues of March at City Hall; appointed by Mayor with Council approval.

Jay S. Olweean	743-7732 H 762-0283 B	8078 Wimbledon Dr, 49024 <a href="mailto:jaykafo@gmail.com">jaykafo@gmail.com</a>	01/12/10	01/31/13
William Stannard, Chr.	323-3692 H 488-0237 B	1524 Vickery St, 49002	01/10/06	01/31/12
Theodore Varas	329-0063 H 270-1950 B	6645 Oleander Ln, 49024 <a href="mailto:ts.varas@yahoo.com">ts.varas@yahoo.com</a>	01/11/11	01/31/12
James Bush, Ex Officio, Sec.	329-4433 B	<a href="mailto:bushj@portagemi.gov">bushj@portagemi.gov</a>		
Bill Fries	806-7000 H	PO Box 500, 49081 <a href="mailto:coachfries@charter.net">coachfries@charter.net</a>	01/11/11	01/31/12
Wesley J. Mazurek	329-0893 H 585-5808 B	622 Larkspur Ave, 49002	05/27/08	01/31/12
Michael F. Simon	324-6054 H/B	6305 Applewood St, 49024	01/11/11	01/31/12
James Bush, Ex Officio, Sec.	329-4433 B	<a href="mailto:bushj@portagemi.gov">bushj@portagemi.gov</a>		

CONSTRUCTION BOARD OF APPEALS When called at City Hall.

Carllyn R. Compton	349-1373 H 330-6529 B	PO Box 651, 49081-0651 <a href="mailto:crcompton9022@att.net">crcompton9022@att.net</a>	05/11/10 (EBA)	06/01/12
Gary Gilchrist	329-1938 H 207-6033 B	222 Cherryview Drive <a href="mailto:gary@cornerstonecm.com">gary@cornerstonecm.com</a>	05/10/11	06/01/12
William Koopsen	323-0116 H 323-1874 B	7576 Garden Ln, 49002 <a href="mailto:bkoopson@yahoo.com">bkoopson@yahoo.com</a>	10/07/03	06/01/13
Lawrence A. Schmidt	329-1243 H 324-3436 B	3510 Woodhams Ave, 49002 <a href="mailto:lschmidsrc@charter.net">lschmidsrc@charter.net</a>	06/01/07 (05/08/07)	06/01/13
George Theodoru	327-8762 H 491-1412 C	7146 Leawood St, 49024 <a href="mailto:gtheodoru@appliedimaging.com">gtheodoru@appliedimaging.com</a>	05/11/10	06/01/13
John M. Kounelis	323-8521 H	741 Calico Ave, 49002 <a href="mailto:jkounelis@charter.net">jkounelis@charter.net</a>	10/04/05	06/01/14
William J. Leach, Sr.	324-5036 H	10930 Poplar Bluff Ct, 49024	10/04/05 (PBA)	06/01/14
Terry Novak, Ex Officio	329-4467 B	<a href="mailto:novakt@portagemi.gov">novakt@portagemi.gov</a>		

Fire Department, Ex Officio

EDC/TIFA and BROWNFIELD REDEVELOPMENT AUTHORITY When called at City Hall; appointed by Mayor with Council approval.

Mark E. Janke, President	321-1819 H 349-2398 B	6346 Applewood St, 49024 <a href="mailto:Mark.janke@huntington.com">Mark.janke@huntington.com</a>	01/01/00 (10/05/99)	12/31/11
Thomas G. Noverr	323-3955 H 323-5182 B	6919 Hickory Point Dr, W <a href="mailto:tnoverr@portageps.org">tnoverr@portageps.org</a>	02/15/89	12/31/12
William Parse, Treasurer	329-1593 H 384-5024 B	3246 Wadsworth Ln, 49024 <a href="mailto:parseb@stifel.com">parseb@stifel.com</a>	01/05/92	12/31/12
Jeffrey Monroe	327-0332 H 327-7554 B	3005 Innisbrook Dr, 49024 <a href="mailto:Jfmonroe3@aol.com">Jfmonroe3@aol.com</a>	10/07/03	12/31/13
Daniel J. Vomastek	323-5113 H	1353 Ashton Woods Ct, 49024 <a href="mailto:dvomastek@portageps.org">dvomastek@portageps.org</a>	01/08/08	12/31/13
Thomas J. Vance, V. President	327-5463 H 323-5167 B	1125 Tanglewood Dr, 49024 <a href="mailto:tvance@portageps.org">tvance@portageps.org</a>	10/08/02	12/31/14
Devrim Yaman	352-7949 C 323-8054 H 387-5217 B	1581 Lancelot Ct, 49002	01/01/09 (10/07/08)	12/31/14
Keith Lewandowski	321-0411 H 760-0989 B	7238 Windhaven Ct, 49024 <a href="mailto:Keith.Lewandowski@att.net">Keith.Lewandowski@att.net</a>	01/01/10 (10/06/09)	12/31/15
Thomas G. King, Secretary	324-5661 H 324-3000 B	1545 Dogwood Dr, 49024 <a href="mailto:tking@kreisenderle.com">tking@kreisenderle.com</a>	10/06/98	12/31/16
Victoria Georgeau, Ex Officio	329-4480 B	<a href="mailto:georgeav@portagemi.gov">georgeav@portagemi.gov</a>		

ENVIRONMENTAL BOARD

2nd Wed; 7:00 p.m. at City Hall; appointment by Council.

Jason Howard, Chr.	329-0498 H	7803 Primrose Ln, 49024 <a href="mailto:jason.howard@nationalcity.com">jason.howard@nationalcity.com</a>	10/07/08	10/01/11
Audrey A. Wierenga	385-1049 H 567-3509 B	1902 Holiday Ln, 49024 <a href="mailto:audwierenga@sbcglobal.net">audwierenga@sbcglobal.net</a>	10/04/05	10/01/11
Tim Winslow	616 402-7645 H 616 846-9877 B	6416 Village Green Cir #4 <a href="mailto:timwinslow77@gmail.com">timwinslow77@gmail.com</a>	05/10/11	10/01/11
Martha L. Dahlinger	327-9367 H	2612 Chopin Ave, 49024	10/06/09	10/01/12
Rebecca Schramm	323-1517 H 323-7700 x3706 B	9828 Woodlawn Dr, 49002 <a href="mailto:becca.schramm@stryker.com">becca.schramm@stryker.com</a>	10/06/09	10/01/12
Daniel VanPeenen	492-4327 H	5803 Missouri Ave, 49024 <a href="mailto:dvanpeenen@charter.net">dvanpeenen@charter.net</a>	10/10/06	10/01/12
Ruth Caputo	323-1538 H 207-2815 B	10970 Poplar Bluff Ct, 49024 <a href="mailto:ruth.e.caputo@charter.net">ruth.e.caputo@charter.net</a>	05/11/10	10/01/13
Martin Sapanik, V. Chr.	323-7999 H 329-7526 B	2339 Woody Noll Dr, 49002 <a href="mailto:mjsepanik@sbcglobal.net">mjsepanik@sbcglobal.net</a>	05/27/03	10/01/13
Amy Tanis	492-2491 H 384-3488 B	5818 Mt Vernon Ave, 49024 <a href="mailto:addietns@gmail.com">addietns@gmail.com</a>	10/05/10	10/01/13
Sarah Perry	323-5200 S	Portage Central High School Youth Participant	05/10/11	06/30/12
Christopher Barnes, Ex Officio	324-9256 B	<a href="mailto:barnesc@portagemi.gov">barnesc@portagemi.gov</a>		

HISTORIC DISTRICT COMMISSION

1st Wed; 8:15 a.m. at City Hall; appointment by Council.

Michelle D. Dunlap Carter	329-0781 H	6015 Devon St, 49024 <a href="mailto:mdunlap@gacccs.com">mdunlap@gacccs.com</a>	01/13/09	12/31/11
Dorie R. Ehrig	323-0062 C	8495 Valleywood Ln, 49024 <a href="mailto:dorie903@gmail.com">dorie903@gmail.com</a>	05/11/10	12/31/11
Vacancy				12/31/11
Vacancy				12/31/12
Mark Reile, Chr.	327-5699 H 327-0077 B	6555 Sunburst Dr, 49024 <a href="mailto:mark.reile@sbcglobal.net">mark.reile@sbcglobal.net</a>	10/03/00	12/31/12
Katie vanLonkhuyzen	207-9379 B 744-0601 B	6652 Robinswood St, 49024 <a href="mailto:kvanlonkhuyzen@gmail.com">kvanlonkhuyzen@gmail.com</a>	10/06/09	12/31/12
Christine Broberg	329-2806 H 344-5600 B	581 Ludington Ave, 49002 <a href="mailto:christinebroberg@lifestoryfuneralhomes.com">christinebroberg@lifestoryfuneralhomes.com</a>	01/11/11	12/31/13
Philip L. Ellison	989 798-6490 H/B	4573 Fox Valley, 3-B, 49024 <a href="mailto:philip.ellison@gmail.com">philip.ellison@gmail.com</a>	01/01/11 (10/05/10)	12/31/13
Tiffany Raynes	214-7239 H 624-3300 B	2002 Eckener Dr, 49002 <a href="mailto:chicksdigit2@aol.com">chicksdigit2@aol.com</a>	01/11/11	12/31/13
Youth Vacancy				06/30/12
Erica Eklov, Ex Officio	329-4400 B	<a href="mailto:eklove@portagemi.gov">eklove@portagemi.gov</a>		

HUMAN SERVICES BOARD

1st Thurs; 6:30 p.m. at City Hall; appointed by Council.

Angela Manahan Ilori	216-3742 B 686-1722 B	3488 Davcliff Ave, 49024 <a href="mailto:amanahan@perrigo.com">amanahan@perrigo.com</a>	10/06/09	10/01/11
Marc T. Meulman, Chr.	329-1007 H 373-5252 B	9439 S Westnedge Ave, 49002	01/13/09	10/01/11
Nadeem Mirza	375-4748 H	6826 Joshua Tree Ct, 49024 <a href="mailto:nadeem_mirza@hotmail.com">nadeem_mirza@hotmail.com</a>	05/10/11	10/01/11
Diane Durian	327-5074 H 330-6989 B	7568 Muirfield Dr, 49024	05/12/09	10/01/12
J. William Lenehan, Jr.	323-3564 H 349-1953 B	1626 Henley Ave, 49024 <a href="mailto:b.lenehan@charter.net">b.lenehan@charter.net</a>	11/02/10	10/01/11 (10/01/12)
Sandra Sheppard	323-0231 H 337-6471 B	7792 Ashton Woods Dr, 49024 <a href="mailto:svshep@kcms.msu.edu">svshep@kcms.msu.edu</a>	10/06/09	10/01/12
Pamela Gilchrist	329-1938 H	222 Cherrywood Dr, 49024 <a href="mailto:pamelagilchrist@ymail.com">pamelagilchrist@ymail.com</a>	10/05/10	10/01/13
Elma (Pat) Maye, Sec.	323-2025 H 276-9100 B	5750 Meredith St, 49002	01/08/08	10/01/13
Vacancy				10/01/13
Kyle Huitt		Homeschool Youth Participant	06/08/10	06/30/12
Victoria Georgeau, Ex Officio	329-4480 B	<a href="mailto:georgeav@portagemi.gov">georgeav@portagemi.gov</a>		

PARK BOARD

1st Wed (Nov thru Mar); 6:30 p.m. at Stuart Manor, Celery Flats; 1st Wed (Apr thru Oct); 6:30 p.m. at parks; appointment by Council.

Janet Luchies	330-5895 H	7511 Angling Rd, 49024 <a href="mailto:JLuchies@msn.com">JLuchies@msn.com</a>	01/13/09	10/01/11
Vacancy				10/01/11
Susan Williams, V. Chr.	329-3285 H 599-3371 C	2103 Woody Noll Dr, 49002 <a href="mailto:kallyzoo@aol.com">kallyzoo@aol.com</a>	10/07/08	10/01/11
Vicki J. Locke	327-4436 H 998-8121 B	2627 Romence Rd, 49024 <a href="mailto:VJA1998@yahoo.com">VJA1998@yahoo.com</a>	10/06/09	10/01/12
Matthew A. Tanis	998-0861 H 342-1100 B	5818 Mt Vernon Ave, 49024 <a href="mailto:mtanis@envirollogic.com">mtanis@envirollogic.com</a>	05/11/10	10/01/12
Mike Zajac, Chr.	978-3475 H 779-5583 C	8143 Brookwood Dr, 49024 <a href="mailto:michael.w.zajac@gmail.com">michael.w.zajac@gmail.com</a>	10/06/09	10/01/12
Kathleen Hoyle, Sec.	352-4583 H	6337 Marlow St, 49024 <a href="mailto:hoyle@chartermi.net">hoyle@chartermi.net</a>	10/05/10	10/01/13
Jason R. Koscinski	353-8116 H 262 456-5656 C	5111 Chasemoor Ct, 49024 <a href="mailto:jasonkoscinski@gmail.com">jasonkoscinski@gmail.com</a>	01/12/10	10/01/13
James Novaria	345-2404 H 267-0934 B	3489 Whistling Ln, 49024 <a href="mailto:james.novaria@wfadvisors.com">james.novaria@wfadvisors.com</a>	10/05/10	10/01/13
Tucker Webb	323-5200 S	Portage Central High School Youth Participant	06/08/10	06/30/12
William Deming, Ex Officio	329-4522 B	<a href="mailto:demingw@portagemi.gov">demingw@portagemi.gov</a>		

PUBLIC MEDIA NETWORK BOARD 4<sup>th</sup> Thurs, 4:30 p.m., at PMN, 359 S. Kalamazoo Mall, 3<sup>rd</sup> Floor, appointment by Council.

Claudette S. Reid	329-7183 H 517 241-0382 B	5419 Woodmont Dr, 49002 <a href="mailto:claudette.reid@portagemi.gov">claudette.reid@portagemi.gov</a>	05/11/10	
Edward J. Sackley	323-8119 H 385-2408 B	10314 Archwood Dr, 49002 <a href="mailto:edsackley@msn.com">edsackley@msn.com</a>	05/11/10	
Terry R. Urban (Interim basis for Jeremy Vryhof)	323-8160 H	211 Cherryview Dr, 49024 <a href="mailto:terry.urban@portagemi.gov">terry.urban@portagemi.gov</a>	07/13/10	
Donald Ramlow	323-1256 H	509 Velvet Ave, 49002 <a href="mailto:dorntv@hotmail.com">dorntv@hotmail.com</a>	05/11/10	05/31/13
Jeremy Vryhof	616 581-7305 H 324-6825 B	615 Alfa Ct, 2-B, 49002 <a href="mailto:jeremy.vryhof44@gmail.com">jeremy.vryhof44@gmail.com</a>	05/11/10	05/31/12

SENIOR CITIZENS ADVISORY BOARD 3rd Wed; 2:30 p.m. at Senior Center; appointment by Council.

Gordon W. Heikkila, Sec.	352-5592 H	7740 Timbercreek Ct, Apt 3 <a href="mailto:gwh_engineer@yahoo.com">gwh_engineer@yahoo.com</a>	10/07/08 (05/13/08 A)	10/01/11
James R. Hoppe	323-1039 H	2650 Chestnut Ridge Ave <a href="mailto:jimrhoppe@hotmail.com">jimrhoppe@hotmail.com</a>	10/07/08	10/01/11
Arthur E. Roberts	327-8926 H	9614 Woodlawn Dr, 49002 <a href="mailto:feelee@charter.net">feelee@charter.net</a>	10/08/02 (10/02/01 A)	10/01/11
Patricia Berninger	323-1882 H	3755 Shade Tree Ter, 49024 <a href="mailto:JFBerninger@aol.com">JFBerninger@aol.com</a>	01/10/06 (01/13/04 A)	10/01/12
Nicoara Oprescu	324-9605 H	6436 Rothbury St, 49024	01/13/09 (10/07/08 A)	10/01/12
Ann Perkins	329-1162 H 381-7653 B	3245 Lites End Ct, 49024 <a href="mailto:aperkins@jaquarealtors.com">aperkins@jaquarealtors.com</a>	10/06/09 (12/06/08 A)	10/01/12
Ruth Ann Meyer, Chr.	327-0010 H	10496 Woodlawn Dr, 49002 <a href="mailto:ruth.meyer@wmich.edu">ruth.meyer@wmich.edu</a>	10/09/07 (10/10/06 A)	10/01/13
Ruth Michelhaugh	327-5145 H	6314 Trotwood St, 49024 <a href="mailto:merle39@gmail.com">merle39@gmail.com</a>	10/05/10 (05/12/09 A)	10/01/13
Lawrence M. Smith, V. Chr.	329-1616 H	2211 Gray Oak Cove, 49024 <a href="mailto:larrysmith9@msn.com">larrysmith9@msn.com</a>	10/12/04	10/01/13
Gertrude "Trudy" Riker (Alt)	327-5413 H 323-7711 B x357	7717 Wendy Ln, 49024 <a href="mailto:triker243@charter.net">triker243@charter.net</a>	10/05/10	10/01/12
Mary Lou Petrulio (Alt)	762-8348 H	1490 Sarasota Trl, 49002 <a href="mailto:mlpet88@charter.net">mlpet88@charter.net</a>	10/06/09	10/01/12
Kitu Komya	323-5800 S	Portage West Middle School Youth Participant	05/10/11	06/30/12
William Deming, Ex Officio	329-4522 B	<a href="mailto:demingw@portagemi.gov">demingw@portagemi.gov</a>		

YOUTH ADVISORY COMMITTEE

Elaine Abee	323-5400 S	Portage Northern High School	05/10/11	06/30/12
Eric Alden, V. Chr.	323-5400 S	Portage Northern High School	06/09/09	06/30/12
Renee Beranek	323-5200 S	Portage Central High School	05/10/11	06/30/12
Taylor Bruinwood		Homeschool	06/09/09	06/30/12
Catherine Cartier	323-5800 S	Portage West Middle School	05/10/11	06/30/12
Matthew Cartier	323-5400 S	Portage Northern High School	06/09/10	06/30/12
Sujay Dewan, Chr.	323-5400 S	Portage Northern High School	05/27/08	06/30/12
Ali Fulling	323-5200 S	Portage Central High School	05/10/11	06/30/12
Kyle Huitt		Homeschool	05/10/11	06/30/12
Kitu Komya	323-5800 S	Portage West Middle School	06/08/10	06/30/12
Madelyn Krenselewski	323-5200 S	Portage Central High School	05/10/11	06/30/12
Abhiram Krishnan	323-5200 S	Portage Central High School	05/27/08	06/30/12
Kelcie McGowan	323-5400 S	Portage Northern High School	01/11/11	06/30/12
Kasia Mietusiewicz	323-5200 S	Portage Central High School	01/11/11	06/30/12
Humza Mirza	323-5800 S	Portage West Middle School	06/09/09	06/30/12
Brittany Muraoka	323-5200 S	Portage Central High School	05/10/11	06/30/12
Sarah Perry, Sec.	323-5200 S	Portage Central High School	06/09/10	06/30/12
Nate Rajpoot	323-5400 S	Portage Northern High School	05/10/11	06/30/12
Avery Roper-Beebe	323-5400 S	Portage Northern High School	05/10/11	06/30/12
Genevieve Sertic	323-5200 S	Portage Central High School	05/10/11	06/30/12
Carly Siko	323-5200 S	Portage Central High School	01/11/11	06/30/12
Nolan Stoffer	381-2250 S	Kal Christian High School	06/09/10	06/30/12
Reinie Thomas	323-5200 S	Portage Central High School	05/10/11	06/30/12
Tucker Webb	323-5200 S	Portage Central High School	05/10/11	06/30/12
Chelsea Williams	323-5200 S	Portage Central High School	05/10/11	06/30/12
Tori Wilson	323-5600 S	Portage Central Middle School	05/10/11	06/30/12
Lai Zhexuan	323-5400 S	Portage Northern High School	05/10/11	06/30/12
Adam Herringa, Staff Liaison	329-4412 B	<a href="mailto:herringa@portagemi.gov">herringa@portagemi.gov</a>		

DOWNTOWN DEVELOPMENT AUTHORITY

Matt Milks (Quality Acquisitions LLC)	383-8481 H 323-2441 W 217-1907 C	5124 Mapleridge Dr, 49024 (700 Mall Dr, 49002) <a href="mailto:mmilks@mcweiner.com">mmilks@mcweiner.com</a>	07/01/10
Terryl V. Patterson, President (Treystar Company)	324-3445 H 329-1808 W 323-8705 Fax	7491 Dunross Dr, 49024 (7950 Moorsbridge Rd, 49024) <a href="mailto:tpatterson@treystar.com">tpatterson@treystar.com</a>	07/01/10
Jeff Chrystal (Signature Associates)	343-6928 H 207-5431 C	1231 Cobblestone Lane (950 Trade Centre Way)	07/01/11
Ron Dunlop (Meijers)	324-2514 H 616 340-2412 C	7826 Kilburnie Ct, 48024 <a href="mailto:rcdunlap@aol.com">rcdunlap@aol.com</a>	07/01/11
Walter Hansen (Hansen Building & Design Corp.)	323-1985 H 323-3315 W	3027 Woodhams Ave, 49002 <a href="mailto:wwrhansen@aol.com">wwrhansen@aol.com</a>	07/01/12
James Huberty (business consultant)	349-1408 H	5347 Azalea St, 49002 <a href="mailto:jhuberty@prudentialcallander.com">jhuberty@prudentialcallander.com</a>	07/01/12
Benjamin J. Boyer, Vice President (Boyer Construction Inc.)	329-2467 H	3524 East Shore Dr, 49002 <a href="mailto:gusphupa@hotmail.com">gusphupa@hotmail.com</a>	07/01/13
Rich MacDonald (Hinman Company)	342-8600 W	760 Trade Centre Way, 49002 <a href="mailto:richm@hinmancompany.com">richm@hinmancompany.com</a>	07/01/13
Maurice Evans City Manager	329-4400 W	7900 S Westnedge Ave, 49002 <a href="mailto:evansm@portagemi.gov">evansm@portagemi.gov</a>	
Victoria Georgeau Director of Community Development (Non-member, Staff Liaison)	329-4480 W	7900 S Westnedge Ave, 49002 <a href="mailto:georgeav@portagemi.gov">georgeav@portagemi.gov</a>	

\*Term expiration (serves until reappointed or a replacement is appointed).

LOCAL DEVELOPMENT FINANCE AUTHORITY BOARD

Dennis Brooks, Treasurer (City of Portage)	323-3772 H	3119 Woodhams Ave Portage, MI 49002 <a href="mailto:dbrooks@KRESA.org">dbrooks@KRESA.org</a>	03/31/11
Michael Marshburn (City of Portage)	324-0890 H 327-0077 B	TMP Associates 470 W Centre Ave Portage, MI 49024 <a href="mailto:mmarshburn@tmp-architecture.com">mmarshburn@tmp-architecture.com</a>	03/31/11
Engel Corstange, Secretary (City of Portage)	327-9539 H	1445 W Osterhout Ave Portage, MI 49024	03/31/12
Jeff A. Gardner (City of Portage)	323-7774	5770 Venture Park Kalamazoo, MI 49009	03/31/13
Robert E. Seely (City of Portage)	327-7473 H	9930 East Shore Dr Portage, MI 49002	03/31/13
Rick DeKam (City of Portage)	327-8870 H 323-0717 B	6431 Cypress St Portage, MI 49024 <a href="mailto:rick@midwestrealtly.com">rick@midwestrealtly.com</a>	03/31/14
Tim Wenzel, Chair (City of Portage)	323-7714 H 323-8777 B	3630 East Shore Dr Portage, MI 49002 <a href="mailto:twenzel@theuniformoutlet.com">twenzel@theuniformoutlet.com</a>	03/31/14
Michael Batterson (Portage Public Schools)	323-5101 B 349-1308 H	5227 Morningside Dr Portage, MI 49024 <a href="mailto:mbatterson@portageps.org">mbatterson@portageps.org</a>	03/31/12
Karla Colestock (Portage Public Schools)	329-4608 H 323-5186 B	5915 Old Mission St Portage, MI 49024 <a href="mailto:kcolestock@portageps.org">kcolestock@portageps.org</a>	03/31/13
Nasim Ansari (Kalamazoo County)	327-0016 H 337-8696 B	5689 Newhaven Dr Portage, MI 49024 <a href="mailto:nansari1@hotmail.com">nansari1@hotmail.com</a>	03/31/14
Michael Collins (Kalamazoo Valley Community College)	488-4255 B	KVCC PO Box 4070 Kalamazoo, MI 49003 <a href="mailto:mcollins@kvcc.edu">mcollins@kvcc.edu</a>	03/31/12
Victoria Georgeau, Ex Officio	329-4480 B	<a href="mailto:georgeav@portagemi.gov">georgeav@portagemi.gov</a>	

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## Board of Education

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If you use Outlook, Thunderbird or another program on your computer to send/receive email, [Click here](#) to e-mail all Board of Education Trustees

If you use a web-based email program such as GMail, Yahoo, or Hotmail, highlight and copy the below list of addresses and then paste these addresses in the To field of your message.

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### Bond Budget Analysis

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### Goals

[Goals Overview](#) from Jan. 17, 2011, Board meeting.

[Goals progress](#) update from Jan. 17, 2011, Board meeting.



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## For Citizens Seeking Assistance:

- For Life-Threatening Emergencies: Call 9-1-1
- For Crisis Counseling: Call 2-1-1 (or 269-381-4357) for the Gryphon Place 24-hour crisis intervention help line.
- For Information & Referral to Health and Human Services: Call 2-1-1, the Gryphon Place 24-hour help line.  
In addition to the 2-1-1 help line, a searchable database is available on the Gryphon Place website at [www.gryphon.org](http://www.gryphon.org).
- Contact the following local human service agencies:

- Portage Community Center at 269-323-1942 or [www.portagecommunitycenter.org](http://www.portagecommunitycenter.org)

- Kalamazoo County Health and Community Services at 269-329-5200 or [www.kalcounty.com](http://www.kalcounty.com)

- Michigan Department of Human Services at 269-337-4900 or [www.michigan.gov/dhs](http://www.michigan.gov/dhs)

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## Human Services Information & Referral Resources

City of Portage  
7900 South Westnedge Avenue  
Portage, Michigan 49002

[www.portagemi.gov](http://www.portagemi.gov)

**DRAFT**



## Human Services Information & Referral Resources

This brochure has been developed to help citizens connect with a variety of services, programs and opportunities that may be of assistance to persons in need.

From time to time, Portage citizens may find themselves, or someone they know in need of assistance, which may include, but is not limited to:

- Crisis intervention
- Food Assistance
- Housing Assistance
- Utility Assistance
- Health Care Assistance
- Youth Assistance
- Senior Assistance

Whether you are seeking assistance for yourself or a family member, or if you have come into contact with someone in need, the following information and resources are provided for consideration.

## For Organizations Providing Assistance To Citizens In Need:

➤ 2-1-1: The Gryphon Place maintains a 24-hour help line that provides crisis intervention, information and referrals for a variety of health and human services, and volunteer opportunities. Also available is a searchable database through the Gryphon Place website. For more information, call 2-1-1, 269-381-4357 or go to: [www.gryphon.org/211](http://www.gryphon.org/211)

➤ Emergency Services Guide: This guide is prepared by the Greater Kalamazoo United Way and Gryphon Place to assist health and human service providers with directing consumers to appropriate resources for: Housing Assistance; Utility Assistance; Food Assistance; and Other Emergency Needs & Community Centers. For more information, call 269-343-2524 or go to: [www.kalamazoounitedway.org](http://www.kalamazoounitedway.org)

➤ Service Maps: Maps or flow charts have been developed by the United Way to summarize and outline human services provided in the community. For more information, call 269-343-2524 or go to: [www.kalamazoounitedway.org](http://www.kalamazoounitedway.org)

➤ Navigating Health Care Guide; Navigating Health Care Brochure; Youth Out of School Time Guide; Youth Mentoring Guide: The United Way and Gryphon Place have prepared additional resource information to assist service providers and consumers with health care, youth development and mentoring resources. For more information, call 269-343-2524 or go to: [www.kalamazoounitedway.org](http://www.kalamazoounitedway.org)

➤ Annual Forums: The United Way facilitates four annual forums to provide updates regarding: 1) Energy Assistance; 2) Housing Assistance; 3) Medical/Dental Assistance; and 4) Food Assistance. These forums are held for human service providers and other organizations. Information regarding the Annual Forums can be obtained by calling 269-343-2524 or at the following website: [www.kalamazoounitedway.org](http://www.kalamazoounitedway.org)

➤ Community Housing Information Center: A weekly "housing hour" is provided at Housing Resources Inc. and includes agencies that provide information regarding housing assistance, human services, legal aid and health care assistance. The housing hour is open to service providers and consumers. For more information, call 269-382-0287 or go to: [www.housingresourcesinc.org](http://www.housingresourcesinc.org)

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