

CITY OF PORTAGE HUMAN SERVICES BOARD

Minutes of Meeting, January 16, 2013

CALL TO ORDER: Meeting called to order at 6:35 p.m. by Sandra Sheppard, Chair

MEMBERS PRESENT: Diane Durian, Effie Kokkinos (nonvoting until sworn in), Ray LaPoint, Nadeem Mirza, Edward Morgan, Sandra Sheppard

MEMBERS EXCUSED: Elma (Pat) Maye, Kelly Williams

MEMBERS ABSENT: Tim Wilger (Youth Advisory Committee Liaison)

STAFF PRESENT: Elizabeth Money, Neighborhood Program Specialist

APPROVAL OF MINUTES: A motion was made by LaPoint and supported Morgan to approve the January 3, 2013 minutes as written. Motion passed, 6-0.

OLD BUSINESS:

NEW BUSINESS:

1. Memorandum regarding FY 2013-2014 Human/Public Service Applications: Sheppard reviewed the memo in the agenda from staff, and provided an overview of the Human/Public Service application process.
2. FY 2013-2014 Human/Public Service Funding Board application scores and rankings: Sheppard began the discussion with a review of Board member scores and ranking as included in the final agenda. Each Board member then provided input on each applicant. LaPoint questioned the large amount of assets owned by the YWCA. Woodin responded that the YWCA is organized to be self-sustaining and so funding/investments in assets are prioritized. The Board inquired if anything had been heard from Gryphon/211. Staff noted Gryphon/211 responded regarding their absence at the previous meeting's presentations with an admission that they continue to operate with the Director on leave and remaining staff have had difficulty addressing everything required. Discussion occurred on the Prevention Works proposed project. While the Board acknowledged that it was a beneficial proposal, they also felt it was not directly in line with the mission or focus of the funding guidelines by directly servicing a basic need and required, as proposed, all their funding to come from the city. A general discussion continued with questions asked if any past applicants had not been funded with an answer provided by several Board members and staff that applicants had not been funded in the past. Mirza suggested the Board conduct onsite visits each applicant to provide the Board with a better understanding of each organization's location and function. After the discussion period, the Board agreed that the ranking provided by averaging the Board's scores was acceptable and comparable to staff ranking. The ranking from highest to lowest average was: Portage Community Center, Housing Resource, Inc., YWCA, Catholic Charities, 211, Prevention Works. Woodin motioned to accept the ranking and Durian support. Motion passed, 6-0.

Following the vote, the Board had a brief discussion on the allotment of funding and determining each recipient's amount. Staff indicated a memo would be included in the next agenda with staff recommendations. Sheppard encouraged the Board to review available monies and past funding and think about what they would recommend for the meeting scheduled for February 7th.

STATEMENT OF CITIZENS: None.

ADJOURNMENT: There being no further business before the Board, the meeting was adjourned at 7:35 p.m.

Respectfully Submitted,

Elizabeth Money, Neighborhood Program Specialist