

CITY OF PORTAGE HUMAN SERVICES BOARD

Minutes of Meeting, December 5, 2013

CALL TO ORDER: Meeting called to order at 6:35 p.m. by Sandra Sheppard, Chair

MEMBERS PRESENT: Shawn Havens, Effie Kokkinos, Elma (Pat) Maye, Edward Morgan, Nadeem Mirza, Sandra Sheppard, Amanda Woodin

MEMBERS EXCUSED: Motion made by Woodin and supported by Maye to excuse the following members: Diane Durian and Ray LaPoint. Motion passed, 7-0.

MEMBERS ABSENT: Kitu Komya (Youth Advisory Committee)

STAFF PRESENT: Elizabeth Money, Neighborhood Program Specialist

APPROVAL OF MINUTES: Morgan moved and Kokkinos support a motion to approve the November 7, 2013 minutes. Motion passed, 7-0.

NEW BUSINESS:

1. **FY 2013-14 Human/Public Service Grant Review Process and January meeting schedule:** Sheppard opened the discussion before turning it over to staff who reviewed with the Board the Human/Public Service Grant application packet, the Human Services Funding Evaluation Criteria form, and the Board Member Application Evaluation Summary Form. After the first January meeting, each Board member will review and score each of the eight applications and forward their scores to staff member Money. A discussion occurred on HUD and the Board was informed that the city had not received information on 2014-2015 funding amounts and did not know when that information would be provided. Maye discussed the cuts in HUD funding to the Fair Housing Center of Southwest Michigan. Board then reviewed the January schedule. Maye moved and Mirza supported cancelation of the regularly scheduled January 2, 2014 Board meeting, a rescheduling of that meeting to January 9, 2014, and the scheduling of the additional January Board meeting for January 23, 2014. Motion passed, 7-0.
2. **Kalamazoo Transit Authority LAC update - Maye:** Maye indicated that the bus route added to include Pavilion Estates will likely continue as they had over 500 rides last month.

STATEMENT OF CITIZENS: None.

ADJOURNMENT: There being no further business before the Board, Woodin moved and Maye supported the meeting adjourned at 7:07 p.m. Motion passed 7-0.

Respectfully Submitted,

Elizabeth Money, Neighborhood Program Specialist

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