

**CITY OF PORTAGE HUMAN SERVICES BOARD**

Minutes of Meeting, December 6, 2012

**CALL TO ORDER:** Approximately 6:40 p.m.

**MEMBERS PRESENT:** Diane Durian, Elma (Pat) Maye, Nadeem Mirza, Edward Morgan, Sandra Sheppard, Amanda Woodin, Tim Wilger (Youth Advisory Committee Liason)

**MEMBERS EXCUSED:** Ray LaPoint

**MEMBERS ABSENT:** Kelly Williams

**CITIZENS PRESENT:** Gwen Morgan, Bill Lenehan

**STAFF PRESENT:** Elizabeth Money, Neighborhood Program Specialist

**APPROVAL OF MINUTES:** A motion was made by Mirza and supported by Morgan to approve the November 1, 2012 minutes as submitted. Upon voice vote, motion passed 6-0.

**NEW BUSINESS:**

FY 2013-14 Human/Public Service Grant Review Process and January Meeting Schedule: Sheppard provided an overview of the upcoming grant review process and the Board discussed the presentations, the criteria, and the allocation of funds. Sheppard then reviewed the upcoming meeting dates of January 3<sup>rd</sup>, January 17<sup>th</sup>, and February 7, 2013 and stressed that a quorum was needed. Money said she would send an email to Board members confirming attendance prior to the scheduled meeting date.

Kalamazoo Transit Authority Local Advisory Committee: After a brief discussion on the Committee and meeting dates, it was decided if LaPoint was still interested in serving that he should be appointed. However, due to his absence, Maye volunteered to serve if LaPoint was unable. Mirza made a motion and Morgan supported that LaPoint be appointed the city representative to the Kalamazoo Transit Authority Local Advisory Committee and that Maye be appointed if LaPoint was unavailable. Upon voice vote, motion passed 6-0.

**STATEMENT OF CITIZENS:**

**ADJOURNMENT:** There being no further business before the Board, the meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Elizabeth Money, Neighborhood Program Specialist