

## CITY OF PORTAGE HUMAN SERVICES BOARD

Minutes of Meeting, January 8, 2015

**CALL TO ORDER:** 6:32 p.m.

**MEMBERS PRESENT:** Diane Durian, Shawn Havens, Ray LaPoint, Nadeem Mirza, Edward Morgan, Sandra Sheppard, Amanda Woodin.

**MEMBERS EXCUSED:** Effie Kokkinos, Elma (Pat) Maye, Sharat Kamath (Youth Advisory)

**STAFF PRESENT:** Elizabeth Money, Neighborhood Program Specialist

**APPROVAL OF MINUTES:** Morgan approved and Durian supported approval of the December 4, 2014 minutes as submitted. Motion passed 7-0.

### **NEW BUSINESS:**

1. Memorandum regarding Human/Public Service funding, Human/Public Service Funding Application Booklet, and Evaluation Criteria Forms: Sheppard referenced the memo, asked if there were any questions, and the Board briefly discussed when their ranking/review needed to be submitted. Money indicated agendas for the January 22, 2015 meeting will be mailed on January 16, 2015 and the Board would need to email staff their scores prior to that date.
2. Presentation by Applicants: Representatives from Catholic Charities, Housing Resources, Inc., Kalamazoo Anti-Human Trafficking Coalition, YWCA, and Portage Community Center all made presentations regarding their grant requests from the General Fund and CDBG Fund. They Gryphon Place could not make the meeting due to weather conditions. The Board had a number of questions and comments for the applicants that included clarification on projects, procedures and policies, and funding sources.
3. Public Hearing – Community Development Block Grant (CDBG) Program: Sheppard opened the hearing. Due to weather conditions, LaPoint moved and Mirza supported adjourning the Public Hearing until January 22, 2015. Motion passed 7-0. Public hearing adjourned.
4. Kalamazoo Transit Authority LAC update – Maye: Maye was not present to provide an update.

**STATEMENT OF CITIZENS:** Cassandra Vaughn was present and stated she was interested in participating in city government. The Board thanked her for coming and indicated there were many opportunities to volunteer and participate in city government.

**ADJOURNMENT:** Woodin moved and Durian supported adjournment of the meeting at 8:15. Motion passed 7-0.

Respectfully Submitted,

Elizabeth Money, Neighborhood Program Specialist