

## CITY OF PORTAGE HUMAN SERVICES BOARD

Minutes of Meeting April 2, 2015

**CALL TO ORDER:** 6:30 p.m.

**MEMBERS PRESENT:** Effie Kokkinos, Ray LaPoint, Elma (Pat) Maye, Edward Morgan, Sandra Sheppard, Amanda Woodin.

**MEMBERS EXCUSED:** Diane Durian, Shawn Havens, Nadeem Mirza.

**MEMBERS UNEXCUSED:** Sharat Kamath (Youth Advisory Representative)

**STAFF PRESENT:** Elizabeth Money, Neighborhood Program Specialist

**APPROVAL OF MINUTES:** Kokkinos moved and Maye supported approval of the March 5, 2015 minutes. Motion passed 6-0.

### NEW BUSINESS:

1. Public Hearing - Community Development Block Grant (CDBG) Program: FY 2015-16 Annual Action Plan: Chair Sheppard opened the public hearing. Maye indicated she would abstain from any discussion since her employer, the Fair Housing Center of Southwest Michigan, is a sub-recipient. Staff provided an overview of the plan and summarized proposed activities with the funds available next fiscal year including a breakdown of funds, which included money for sidewalk enhancement and demolition. Woodin asked if the demolition was going to be a Kalamazoo County tax foreclosure and, if it was, the County typically partnered with the local municipality to share demolition costs. Money indicated that a variety of options had been researched and one particular property would likely go into tax foreclosure and then be demolished. As no further comments were received, the public hearing was closed.
2. Proposed FY 2015-2016 Goals – Board Discussion: The Board reviewed the proposed goals and memo regarding Board activity in FY 2014-2015. No comments or changes were suggested. Maye moved and Woodin supported accepting the proposed FY 2015-2016 Goals and FY 2014-2015 update. Motion passed 6-0.
3. Human/Public Service Application/Process Review – Board Discussion: Maye again abstained from the discussion. The Board discussed how to best proceed with further streamlining the Human/Public Service application and review process. Money informed the Board that there were no pending items for the May 7, 2015 agenda. If the Board wanted, they could meet as a whole or appoint a sub-committee of four or fewer members to work on the changes and present to the Board during the regularly scheduled August meeting. After a brief discussion on who to appoint, LaPoint moved and Morgan supported appointing Sheppard, Woodin, LaPoint, and Havens to a subcommittee to meet on May 7, 2015 to review and recommend changes to the Human/Public Service application and review process. Motion passed 5-0 (Maye abstained).
4. Kalamazoo Transit Authority LAC Update – Maye: Maye indicated that the LAC has had problems obtaining a quorum. As a result, little action has taken place the last few meetings.

However, they are working on attendance and a vote is pending on accepting the results from the disability study completed in the fall of 2014.

5. Summer Meeting Schedule – Board Discussion: Woodin moved and Maye supported canceling the regularly scheduled May, June, and July Human Services Board meetings. Motion passed 6-0.

**STATEMENT OF CITIZENS**: Maye invited the Board to the Fair Housing Center of Southwest Michigan education program on April 22, 2015. A flyer was passed out to all the Board members.

**ADJOURNMENT**: Maye moved and Woodin supported adjournment of the meeting at 7:00. Motion passed 6-0.

Respectfully Submitted,

Elizabeth Money, Neighborhood Program Specialist

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