

Park Board Meeting Minutes

January 4, 2012

Board Present: Mike Zajac, Vicki Locke, Jim Novaria, Matt Tanis, Jan Whitcomb, Jim Bennick, Kathleen Hoyle, Tucker Webb

Board Members Excused: Susan Williams, Jason Koscinski

Staff Present: Bill Deming

Meeting was called to order by Mike Zajac at 6:30 at Stuart Manor.

APPROVAL OF PREVIOUS MINUTES: Vicki Locke made the motion to approve the December minutes; Matt Tanis seconded the motion; all others unanimous.

NEW BUSINESS

A. Friends Group Report:

- The Friends of the Park will have its own P.O. Box for Volunteer Forms to be submitted, as well as on the website.
- Updated Volunteer Forms will be printed and given to each board member. The old ones should be disposed.
- A sponsorship package will be developed that can be used for events.
- “Find Us on Facebook” will be added to the Event brochure template.
- Set-up Guidelines will be created for all events.
- Jason will send the website password for the Board to access the Event Planning Form. Board members will begin putting event details on the Event Planning and bring to the Board meetings for discussions.
- A revised Events Calendar will be sent to the Board.
- **SCULPTURE EVENT:** Vicki reviewed rules for the Sculpture event. Suggestions for a new name included “Recycling Art in the Park” or “Portage Art in the Park” using the recycling symbol in the name. Tucker will provide some logo examples at the next meeting. Vicki will call the District Library and see if there is room to exhibit the winning sculpture. The date for the event has been set for Saturday, September 29.
- **ENVIRONMENTAL DAYS:** Tucker will work with the Environmental Board and present two dates for the Garlic Mustard Challenge and Vine Reduction Project (VRP).

B. Get Active Portage:

- Mike Zajac and Jim Novaria will meet with Jim Mishler on details for the Kids Triathlon portion of the event, including the name for the triathlon.
- Jim Bennink will approach Curious Kids on adding training for the kid’s triathlon to their programs for the summer. Kids Gym will also be contacted to support the kid’s triathlon.

C. Environmental Board:

- Mike will contact the Environmental Board about their proposal for coordinating efforts, as well as communicate the approval of the two new Environmental Awareness events.

SUMMARY ACTIVITY

- Holiday Teas have been very successful.
- Winter Fest at Schrier Park will focus on a variety of events and Timber Ridge will offer ski lessons.
- Ice Rink has been well attended, except the rain this year has provided some limitations on usage.

COMMENTS FROM BOARD MEMBERS

- Tucker would like to look in the future to possibly having Portage become an official city geocache by adding boxes in the city's parks.

ADJOURNMENT

Vicki made a motion for adjournment; Matt seconded the motion; all other unanimous. Meeting adjourned at approximately 8:15 p.m.

Next meeting: Wednesday, February 1, 2012 at 6:30 p.m. Stuart Manor.

Respectfully submitted, Kathleen Hoyle, Secretary, Park Board