

Parks Board Meeting Minutes

January 8, 2014

Board Present: Doug Barrett, Jim Bennink, Tim Earl, Kathleen Hoyle, Jennifer Molner, Roger Smith, Jan Whitcomb and Charles Thomas

Excused Absent: Lauren Ammar, Susan Williams

Staff Present: William Deming

The meeting was called to order by Vice Chairman Jim Bennink at 6:34 p.m. at the Stuart Manor.

Minutes of the December 4, 2013 meeting were reviewed. Kathleen Hoyle motioned for approval of the minutes, Roger Smith seconded the motion. The Board approved the minutes.

- A. Kathleen Hoyle updated the Board on her progress with the Recycled Art in the Park. We have received two donations for the 2014 event. She is in the process of submitting another grant application. A press release needs to be drafted for approval. Jim Bennink will start contacting the local schools and the magazine *Inside Portage*.
- B. Friends of the Parks, Kathleen shared the Board needs to review the benefits of being a member. The possibility of having a link on the City's website was discussed. Jennifer Molner volunteered to be the Membership Coordinator for the Friends of the Parks. There will be an informal gathering and discussion of the Friends of the Parks on 01-29-14 at 6:30 pm.
- C. Get Active Portage will be held on August 9, 2014 at Ramona Park. Tim Earl and Charles Thomas will co-chair the event this year.
- D. Bill Deming, at the request of the Portage City Manager, reviewed the ordinance for all Portage Boards, including attendance requirements and meeting minutes.
- E. The Portage Ice Rink is having good attendance this season. The Rink is open Thursdays, Fridays, Saturdays and Sundays, through March 2, weather permitting.

Comments by Board:

- Doug Barrett suggested the areas around the City of Portage signs, example the corner of Milham and Oakland, could be updated with trees and flowers. This could be a Friends of the Parks project.
- Roger Smith said he will try to be available to help with Get Active Portage.

Next meeting will be on February 5, 2014

Motion for adjournment was made by Tim Earl, second by Doug Barrett. Meeting adjourned at 7:30 p.m.

Respectfully Submitted,
Jan Whitcomb