

Portage Park Board Meeting

June 4, 2014

Present: Doug Barrett, Jim Bennink, Tim Earl, Kathleen Hoyle, Roger Smith, Charles Thomas, Susan Williams, Jan Whitcomb

Excused: Jennifer Molnar

Staff: John Milowe

Meeting was called to order 6:30 p.m. at Lexington Green Park.

Review of the May minutes. Mr. Earl motioned to accept the minutes, Mr. Smith seconded. The motion passed.

- A. Lexington Green Park:** Discussion of the Lexington Green Park. Mr. Milowe shared with the Board, that the park now has new warning alarm tower in place used by the Portage Public Safety. Chairwoman, Ms. Williams, reminded Board members of their park assignments.
- B. Recycle Art in the Park:** Ms. Hoyle shared with the Board it was successful. There were a total of 17 artists that had works on display at the Celery Flats. The online voting worked very well. Public Choice Award went to Andrews Elementary School. The thank you letters are out. Processing of the Grant reports is underway. We received another \$2,500 grant funds. Thoughts for the 2015 Recycle Art in the Park - more seating in the tent area for people who are eating. We may reduce the number of crafts for children due to lack of participation.
- C. Friends Group Report:** Ms. Hoyle has been in contact with web designer Pam Daisy. Ms. Daisy has begun setting up the new website. Coordination needs to be done with the city to complete PayPal set up. Banners for the kick-off event on July 13, 2013 have been approved. Discussion of the donation table locations and new bi-fold brochures to handout, port-a-johns and tents. The press release is in process. Discussion of possible uses of the funds raised included: dog water bowls, more planted flowers in the parks and the corners or benches in the areas by the Welcome to Portage signs.
- E. Get Active Portage:** Mr. Earl and Mr. Thomas updated the Board that they have begun contacting possible vendors for the August 9, 2014 event at Ramona Park. They will continue making calls.
- F. Park Facility Rental Data:** Mr. Milowe shared with the Board a chart of the 2007-2013 parks facilities rental review.
- G. Revised Park Rule:** Mr. Earl informed the Board the City Council adopted our recommendation that Sky Lanterns be banned in our beautiful parks.

Comments from the Board Members:

Mr. Smith complimented Ms. Hoyle on a great job with the Recycled Art in the Park.

Ms. Hoyle thanked all the Boards for their help at the Recycled Art in the Park.

Ms. Williams said she would like to see two good Board events a year.

Mr. Bennick motioned to adjourn the meeting, Ms. Williams seconded. Meeting adjourned at 7:34 p.m.

Respectfully Submitted,

Jan Whitcomb