

City of Portage – Historic District Commission
Wednesday, November 2nd, 2011 @ 8:15 a.m.
Portage City Hall

MINUTES

Present: Mark Reile, Katie VanLonkhuizen, Erica Eklov, Dorie Ehrig, Philip Ellison, Deb Srnek, Hamilton Scharff, City Manager Maurice Evans.

Absent: Rose Mary Higgenbottom, Tiffany Raynes, Christine Broberg, Michele Carter. Called to order at 8:30.

Old Business:

1. Approval of previous meeting minutes is approved by consensus with one modification. Philip Ellison noted that he abstained from the vote regarding the Seth Giem property because he has done business with Seth in the past.
2. Site inspections and modifications:
 - a. Forest Drive: Mark has attempted to connect with the homeowner with no success regarding the unfinished work.
 - b. 1521 Centre: The Commission has connected with homeowners with Mick Lynch. He gave them a stabilization expert/contractor, who provided them with a quote on stabilizing the barn. We have not heard back from the homeowner's, the Davis', regarding the options.
 - c. In January, we will be reassigning properties to monitor. Mark recommended Commissioners make sure to view the properties especially in the Spring and Fall, and after major storms. We will also be monitoring for real estate signs.
2. Ordinance amendment: Commissioners were provided with a copy of the new amendment. It is effective as of November 6th. Approvals will be good for 180 days. City Council approved it unanimously.
3. Report to City Council: The six month update for the Commission's Goals and Objectives to City Council are coming up for the next Council meeting. The last update of the G & O's was approved in this meeting.
4. Grain Elevator: The City Parks Department realized the overhang needs more support. They applied to add four support posts under the overhang. The building inspector is requiring these. Mark recommended 4x4's versus 6x6's, but the building inspector felt they wouldn't be sufficient. The application was approved unanimously.

Citizen Comments: None

Member Comments: None

Next meeting is December 7th.