

City of Portage – Historic District Commission  
Wednesday, December 7th, 2011 @ 8:15 a.m.  
Portage City Hall

MINUTES

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Present: Mark Reile, Katie VanLonkhuyzen, Dorie Ehrig, Philip Ellison, Deb Srnek, Hamilton Scharff, Christine Broberg, Michele Carter Erica Eklov.

Absent: Tiffany Raynes.

Citizens in attendance: Allen VanKampen, Mick Lynch, Jack Gesmundo.

Called to order at 8:15.

Old Business:

1. Site inspections and modifications:
  - a. Forest Drive: Mark has attempted to connect with the homeowner with no success regarding the unfinished work.
  - b. 1521 Centre: We have not heard back from the homeowner's, the Davis', regarding the options presented.
  - c. Grain elevator: Work is complete on the grain elevator, as approved in November.
2. No News on community awareness goals.

New Business:

1. An application for modification of the district property at 3821 W. Milham was presented, as described by the legal description. Owner Mick Lynch and Jack Gesmundo from American Village Builders attended the meeting to answer questions. The change, if approved, would affect the land portion of the property only; no buildings will be affected. It would add a parcel to American Village Builders' Homestead community, a single family neighborhood. Erica suggested a study committee be established to evaluate the application. Mark is abstaining from participating with the committee due to the proximity of his home to the project, as is Katie due to her employment with American Village Builders. Deb asked if this was formed when the community was established. It was discussed, but no committee was formed. Mark expressed that it was probably missed at that time and it should be addressed. Mark proposed the committee be established. Philip pointed out we do not need to vote on the changes to the property. We just need to prepare a report from the study committee. Erica asked that Mark provide a list of what he did as part of the last study committee.

Citizen Comments: None (outside of the discussion regarding the 3821 W. Milham modification).

Member Comments: None

Next meeting is January 11th.