

Historic District Study Committee
Special Meeting
December 21, 2011

Meeting called to order at 8:30 a.m.

In attendance: Christine Broberg, Dorie Ehrig, Philip Ellison, Deb Srnek, Hamilton Scharff, Al Van Kampen, staff liaison Erica Eklov and historic property owner Mick Lynch.

After review of the Preliminary Report regarding the Historical Property at 3821 W. Milham, the report was adopted and approved with the following corrections and additions.

There are 3 typographical errors. On the first page, in the Summary section, last sentence the word "the" needs to be added so that it reads "It is the recommendation..." On the second page under the heading The Composition of Committee Membership subheading "Absention" is spelled incorrectly and should read "Abstention" and the word absented should be "abstained".

The wording under Voting Members needs to reflect that Al Van Kampen is a transitional member for Michelle Carter.

In order to provide additional understanding to the State Historic Preservation Office, verbiage will be added to indicate that any new building that takes place on the newly parceled land will be built in accordance with the City of Portage's building codes.

The recommendation to City Council was modified to allow the outdated legal description for 3821 W. Milham currently detailed in the city's historic district ordinance to be updated to the property description on file with the City of Portage Assessor's Office, plus the recommended boundary alteration.

Attachments to the Preliminary Report will include photos, additional property history and site maps.

The Committee set a public hearing for 8:30 a.m. Wednesday January 11, 2012. Erica will be responsible for getting amended copies of the Preliminary Report to all the proper people and notice of the public hearing out to the public.

The meeting was adjourned at 9:15 a.m.