

City of Portage – Historic District Commission
Wednesday, February 1, 2012 @ 8:15 a.m.
Portage City Hall – Conference Room #2

MINUTES

Present: Mark Reile, Philip Ellison, Dorie Erhig, Christine Broberg, Hamilton Scharff, Allen Van Kampen, Erica Eklov

Absent: Katie vanLonkhuyzen and Deb Srnek

Approval of Minutes: Regular meeting minutes of January 11, 2012 were postponed until the March 2012 meeting.

Announcements: HDC Account Balance as of January 27, 2012 is \$626.79.

Old Business:

1) Site Inspections and Modifications:

- a) Update on 2106 Forest Drive: Mark had nothing new to report.
- b) Update on 1521 East Centre (barn and fence) – Information Only: Erica updated the HDC on her prior phone conversation with Tony Davis regarding his inquiry about constructing a fence and potential HDC review. Nothing new to report on the barn.
- c) Update on 3821 West Milham – Information Only: Erica reported that this was going before City Council at their February 14, 2012 meeting and that the matter was wrapping up.

2) Community Awareness:

- a) Newsletter: Mark reminded that Katie was working to have the Spring 2012 newsletter draft ready for review at the March meeting.
- b) May Preservation Month event: Mark reviewed the calendar for coordinating the event. There was discussion about getting a mention in the March *Portager* newsletter if possible. Mark asked Dorie to consult with her potential speaker for the event. Mark mentioned that an additional inquiry would be made with the library in an effort to confirm the HDC's date/time reservation. Dorie asked about coordinating the annual tour with the Senior Center for the May event. It was cited that Thursdays are the best day. Erica provided the new Senior Center contact person for Dorie.

New Business:

1) Site Inspections and Modifications:

- a) Mark began the discussion on allocation of the various historic sites to HDC members. Discussion followed and all sites were designated with Mark requesting that everyone drive by their properties at least once a season to report at the next meeting or after significant weather events for damage.

Citizen Comments: none

Member Comments: none

Adjournment: 8:54 a.m.