

CITY of PORTAGE - HISTORIC DISTRICT COMMISSION  
Wednesday, May 1, 2013 @ 8:15 a.m.  
Stuart Manor

Meeting Minutes

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Present: Jim Ebert, Russell Randall, Allen VanKampen, Suzanne Nemeth, Mark Reile, Dorie Ehrig

Absent: Christine Broberg, Katie vanLonkhuyzen

Old Business:

1. Reviewed plans for the May 30 event recognizing National Trust Preservation Month and to raise community awareness about PHDC properties in Portage. Event will be held at Stuart Manor, therefore, checked out facility for program set-up. Event time 6:30 – 8:00 p.m. Suzanne coordinating refreshments. Speaker will be Steve Rossio, Local Historian at Portage District Library. Preservation Award recipient will be Katie vanLonkhuyzen.
2. Reviewed development of materials related to the City's 50<sup>th</sup> Anniversary year celebrations. Allen distributed brochure mock-ups for the self-guided tour of historic properties. Refinements to be made based on member comments. Suzanne distributed a prototype of a trading card idea featuring historic properties that may be used in schools to raise awareness of PHDC. Members supported continuing to develop the concepts. Allen, Suzanne and Mark will meet May 15 to check progress on these two materials.
3. Mark will attend the May 14 City Council meeting to give the HDC annual report to Council.
4. Site Inspections and Modifications: No reports.

New Business: None.

Citizen Comments: None.

Member Comments: None.

Next Meeting: June 5 at City Hall