

City of Portage – Historic District Commission
Wednesday, November 6, 2013 @ 8:15 a.m.
Portage City Hall – Conference Room #2

MINUTES

Called to Order at 8:25 a.m.

Present: Mark Reile, Christine Broberg, Al Van Kampen, Russ Randall, Jim Ebert, Dorie Erhig, Katie VanLonkhuyzen and Erica Eklov.

Absent: Theresa Bunch and Suzanne Nemeth (both excused)

Approval of Minutes: October 2, 2013 minutes approved – Al noted change of radio station.

Announcements: HDC Account Balance as of October 31, 2013 was \$55.77.

Old Business:

- 1) Site Inspections and Modifications: Mark inquired about the status of the painting project at 6638 Angling. Katie advised that work is 90 percent done due to unexpected fall weather.
- 2) Community Awareness
 - a) Book Sales: Mark noted the one book sale to the Whitmore Lake resident.
 - b) Newsletter: Katie reports the Fall 2013 newsletter remains pending but stated it would be done before the end of November.
 - c) Report to Council: Nothing to report.
 - d) May Preservation Month event: Nothing to report
 - e) Other
 - 50th Anniversary
 - I) Potts book digitization: Christine relayed her efforts to acquire the loosely-bound edition from Steve Rossio at the Portage District Library to begin scanning. Project goal is December 31.
 - II) Trading cards: Mark noted that \$14 had been earned through sales to date. Dorie requested additional packs.

New Business:

- 1) Board and Commission Attendance Recording: Mark discussed the recent conversations from City Council and the City Clerk regarding member absences in relation to Christine's re-appointment. Future recording of excused/unexcused was noted and Mark reminded members of the 3-absence ordinance clause and requested notification of planned absences.
- 2) Comprehensive Plan Review (city boards and commissions): Mark asked Erica to relay the specifics of the City Administration's goal with the review.

Citizen Comments: Seth Giem (10234 East Shore) requested to replace wood siding on his barn. He did not have a start date as of yet, but estimated a 6-8 month period of work involved. He reported he would like to replace and paint same for same. Mark asked Mr. Giem to fill out an Application for Certificate of Appropriateness with Erica. Mark moved for approval on the proposed work, pending receipt of the application materials and relay to the entire Commission. Al seconded and vote was unanimous.

Member Comments: Mark discussed his radio interview with WMUK and his site visits of Celery Flats and 6638 Angling Road. An air date has yet to be relayed by WMUK.

Adjournment: 8:47 a.m.