

## **LOCAL OFFICERS COMPENSATION COMMISSION MEETING MINUTES FROM JUNE 7, 2007**

The Meeting was called to order by Deputy City Clerk Adam D. Herringa at 6:30 p.m.

The Deputy City Clerk called the roll with the following members present: Frederick Bindeman, Gary Brown, Frances Denny, James Graham, Betty Lee Ongley, Mike Stoddard and Norm Terry. Also in attendance was Deputy City Clerk Adam D. Herringa.

### **NEW BUSINESS**

**Swearing in of Local Officers Compensation Commission:** Deputy City Clerk Herringa swore in all member of the Local Officers Compensation Commission (LOCC) and reviewed the agenda. Discussion followed.

**Selection of a Chair:** Motion by Graham, seconded by Terry, to nominate Gary Brown as chairperson. Upon a voice vote, motion carried 7 to 0.

**Selection of a Secretary:** Motion by Brown, seconded by Bindeman, to nominate Betty Lee Ongley as secretary. Upon a voice vote, motion carried 7 to 0.

**Discussion of Salary Surveys:** Chairperson Brown moved the discussion of the provided salary information up to agenda item four.

Members of the LOCC reviewed the history of the salaries of Portage City Council and Mayor as well as the salaries of other Michigan municipalities. It was pointed out that City Council has only received one salary increase since 1977, and that was 16 years ago.

Chairperson Brown discussed the time commitment of the Mayor and Council and Mr. Graham raised the possibility of paying City Council on a per meeting basis in addition to an annual salary. Discussion of the pros and cons of this idea followed.

Betty Lee Ongley mentioned that keeping any increase at a modest level would be appropriate and that City Council would likely accept such an increase. Mike Stoddard emphasized that meeting and other time-related demands must be taken into account when determining the size of any salary increase. A discussion of justifications for increasing City Council salaries followed.

Frances Denny reviewed the salaries of city councils of similar size and stated that an increase would be appropriate and suggested an increase of \$1,000 for City Councilmembers and \$1,500 for the Mayor. The salaries would then be \$5,000 annually for City Council and \$7,500 for the Mayor. Discussion followed.

Betty Lee Ongley inquired as to whether the Mayor Pro Tem should receive special consideration. Discussion followed.

James Graham offered to draft a recommendation and report for review by the LOCC for the next meeting. Discussion followed.

**Selection of Meeting Dates:** There was a consensus to hold a meeting on Monday, June 11, 2007 at 5:00 p.m. in Conference Room 2 in Portage City Hall to discuss the recommendation and report as prepared by Mr. Graham.

**Review of Local Officers Compensation Commission Ordinance:** Deputy City Clerk Herringa pointed out that a copy of the ordinance was included in information provided to the LOCC. He highlighted the effective date of any salary increase or decrease and the approval process outlined in the ordinance. Discussion followed.

**ADJOURNMENT:** Meeting was adjourned at 7:03 p.m.

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Adam D. Herringa, Deputy City Clerk

**LOCAL OFFICERS COMPENSATION COMMISSION MEETING MINUTES FROM  
JUNE 11, 2007**

The Meeting was called to order by Chairperson Gary Brown at 5:05 p.m.

Secretary Betty Lee Ongley called the roll with the following members present: Frederick Bindeman, Gary Brown, Frances Denny, James Graham, Betty Lee Ongley, and Mike Stoddard. Norm Terry was absent. Also in attendance was Deputy City Clerk Adam D. Herringa.

**APPROVAL OF THE MINUTES**

**Approval of the June 7, 2007 Meeting Minutes:** Motion by Graham, seconded by Stoddard, to approve the June 7, 2007 Meeting Minutes as presented. Upon a voice vote, motion carried 6 to 0.

**NEW BUSINESS**

**Review of Proposed Report:** Chairperson Brown requested comments on the proposed report to City Council as prepared by Mr. Graham. Discussion followed and several minor corrections were made. Mr. Graham read the document aloud incorporating the edits. Motion by Graham, seconded by Brown, to approve of the proposed changes to the report. Upon a voice vote, motion carried 6 to 0.

Chairperson Brown requested a motion to approve the proposed report and submit it to City Council for review. Motion by Graham, seconded by Ongley, to approve the proposed LOCC report and recommended salaries of \$5,000 annually for City Councilmembers and \$7,500 annually for the Mayor and submit the report to Portage City Council for review. Upon a voice vote, motion carried 6 to 0.

**ADJOURNMENT:** Meeting was adjourned at 5:15 p.m.

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Adam D. Herringa, Deputy City Clerk