

CITY OF
PORTAGE

A Place for Opportunities to Grow

PLANNING COMMISSION

September 15, 2011

CITY OF PORTAGE PLANNING COMMISSION

A G E N D A

**September 15, 2011
(7:00 p.m.)**

Portage City Hall Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

- * September 1, 2011

SITE/FINAL PLANS:

PUBLIC HEARINGS:

- * 1. Preliminary Plat: Oakland Farms North, 9810 Oakland Drive

OLD BUSINESS:

NEW BUSINESS:

STATEMENT OF CITIZENS:

ADJOURNMENT:

MATERIALS TRANSMITTED

Adopted 2011-12 Planning Commission Work Program (as amended)
August 23, 2011 City Council meeting minutes

Star (*) indicates printed material within the agenda packet.

PLANNING COMMISSION

September 1, 2011

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The City of Portage Planning Commission meeting of September 1, 2011 was called to order by Chairman Cheesebro at 7:00 p.m. in Council Chambers of Portage City Hall, 7900 South Westnedge Avenue. No citizens were in attendance.

MEMBERS PRESENT:

Bill Patterson, Mark Siegfried, Miko Dargitz, Jim Pearson, Paul Welch, Wayne Stoffer, and Chairman James Cheesebro.

MEMBERS ABSENT:

None.

MEMBERS EXCUSED:

Rick Bosch and Allan Reiff.

IN ATTENDANCE:

Christopher Forth, Deputy Director of Planning, Development and Neighborhood Services and Charlie Bear, Assistant City Attorney.

PLEDGE OF ALLEGIANCE:

Chairman Cheesebro led the Commission in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Chairman Cheesebro referred the Commission to the August 18, 2011 meeting minutes. A motion was offered by Commissioner Dargitz, seconded by Commissioner Patterson, to approve the minutes as submitted. The motion was unanimously approved.

SITE/FINAL PLANS:

None

PUBLIC HEARINGS:

1. Final Report: Rezoning Application #10-03, 1302, 1306, 1316 and 1330 East Centre Avenue. Mr. Forth summarized the staff report dated August 26, 2011 and indicated staff is recommending 1302, 1306 and 1316 East Centre Avenue be rezoned to B-1, local business and 1330 East Centre Avenue be rezoned to OS-1, office service consistent the Comprehensive Plan designation and surrounding zoning/land use patterns.

Chairman Cheesebro asked if any Commissioners had questions for staff. Commissioner Dargitz asked if staff had considered a buffer area along the south end of the properties. Mr. Forth indicated staff did discuss the buffer issue but noted when the rezoning of 1414 and 1422 East Centre to office service was before City Council, which included a proposal to incorporate a buffer area along the south end, Council decided to rezone the property to office service without incorporating the buffer. Commissioner Dargitz also asked if it may be premature to rezone the property before the update of Comprehensive Plan is complete in 2013. Mr. Forth

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indicated he did not believe the designation of this area would change following the update of the Comprehensive Plan based on surrounding land use and zoning patterns.

Chairman Cheesebro reconvened the public hearing. No one was present to speak in support or opposition. There being no further public comment, the public hearing was closed.

The Commission discussed the letter in the final agenda from the attorney representing the Miller estate that owns 1330 East Centre, which indicates a preference for local business zoning. Commissioner Patterson indicated he could support local business zoning. Commissioner Stoffer commented on the Comprehensive Plan designation for office within the East Centre Avenue corridor and existing areas of commercial zoning that are not consistent with the Plan designation. Commissioner Stoffer stated that a change to local business may result in an over expansion of the commercial zoning and preferred that 1316 and 1330 be rezoned to office since there is other commercial zoning in the area. Commissioner Welch concurred with the staff recommendation: Commercial zoning at the intersection of Lovers Lane and East Centre Avenue is appropriate with a transition to office further east. Commissioner Welch offered a motion to recommend to City Council that rezoning Application #10-3 be approved and 1302, 1306 and 1316 East Centre Avenue be rezoned from R-1B, one-family residential and OS-1, office service to B-1, local business and 1330 East Centre Avenue be rezoned from R-1B, one-family residential to OS-1, office service. The motion was supported by Commissioner Dargitz. Commissioner Dargitz asked if any of the other Commissioners would support a buffer area along the south end of the properties. Chairman Cheesebro noted the properties are heavily wooded. Chairman Cheesebro asked staff what the setback is for the office and local business districts. Mr. Forth stated the rear yard setback for both zoning districts is 20 feet. Commissioner Patterson stated an additional buffer area shouldn't be necessary based on the existing Zoning Code provisions intended to minimize impacts on adjacent residents. Commissioner Patterson noted that retaining the existing trees would be more effective. Mr. Forth noted there are provisions in the site plan review and landscape/screening sections of the Zoning Code that allow the Planning Commission to increase screening provisions if determined necessary. Commissioner Dargitz noted that the office and local business zoning districts were low intense commercial zones and with the ability to consider additional screening during the site plan review process, a buffer area shouldn't be necessary.

Chairman Cheesebro called for a vote on the motion. The motion was approved 6-1-0 with Commission Stoffer voting in opposition.

PLATS/RESIDENTIAL CONDOS:

None

OLD BUSINESS:

None

NEW BUSINESS:

1. FY2010-2011 Final Work Program Update and proposed FY2011-2012 Work Program. Mr. Forth indicated the Planning Commission was provided with a final update of the 2010-2011 Work Program and a copy of the proposed 2011-2012 Work Program. Commissioner Dargitz suggested also adding the consideration of environmental issues to Assigned Goals and Objectives No. 1. After a brief discussion, the Commission agreed to modify work item No. 1 to include consideration and protection of environmentally sensitive areas. There being no further discussion, a motion was offered by Commissioner Dargitz and supported by Welch that the Planning Commission adopt the 2011-2012 Work Program. The motion was unanimously approved.

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STATEMENT OF CITIZENS:

None

ADJOURNMENT:

There being no further business to come before the Commission, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Christopher Forth, AICP
Deputy Director of Planning, Development and Neighborhood Services

TO: Planning Commission **DATE:** September 9, 2011
FROM: Vicki Georgeau, ^{VG} Director of Community Development
SUBJECT: Preliminary Plat: Oakland Farms North, 9810 Oakland Drive.

INTRODUCTION:

The preliminary plat of Oakland Farms North has been submitted for review and approval. The plat of Oakland Farms North represents the second phase of the single-family residential subdivision planned along the west side of Oakland Drive, north of Shaver Road. The first phase of the subdivision (Oakland Farms), which involved construction of Oakland Farms Trail and 19 residential lots, was approved and constructed in 2006/2007 and individual house construction is nearing completion. Future phases of the subdivision are also planned to the west and south and upon completion, the entire plat will consist of approximately 115 lots on 46 acres.

Applicant	Lots/Area	Location
Hyland Associates, LLC	19 lots/6.0 acres	Southeast ¼ of Section 29, West of Oakland Drive and north of Shaver Road.

BACKGROUND INFORMATION:

The following is important background information and summarizes the requirements that are applicable to the preliminary plat application. All required improvements will comply with Article 5 – Subdivision and Land Division Regulations of the City of Portage Land Development Regulations.

Street Access	Construction of a new cul-de-sac public street from Oakland Drive (“Road A”) with provision for future street extension to the remaining vacant property to the west and south.
Storm water	Directed to a temporary/private storm water basin located west of Lots 1 and 19 and the temporary cul-de-sac.
Public Improvements	All necessary improvements (i.e., water, sanitary sewer, curb-gutter, sidewalks, streetlights and so forth) will be provided pursuant to established ordinance requirements.
Zoning	R-1B, one family residential: Minimum 80 foot lot widths (100 feet for corner lots); minimum lot size of 9,600 square feet; and minimum setbacks of 30-feet (front), 10-feet (side) and 40-feet (rear).
Environmental impacts	No wetlands, floodplain or other environmental issues are present on the property proposed for the second phase of the subdivision. The City of Portage Sensitive Land Use Inventory Map identifies areas of potential wetlands and the 100-year floodplain near the western property line of the overall property (“Future Development Area”).
Traffic	A total of 19 single-family residential dwellings can be expected to generate approximately 95-114 vehicles per day (equivalent to 190-228 vehicle trips per day).

PUBLIC NOTICE REQUIREMENTS:

In accordance with the Michigan Planning Enabling Act (Public Act No. 33 of 2008, as amended), a public notice was published in the local newspaper and notice was mailed to owners of land immediately adjoining the proposed plat 15 days prior to the date of the public hearing.

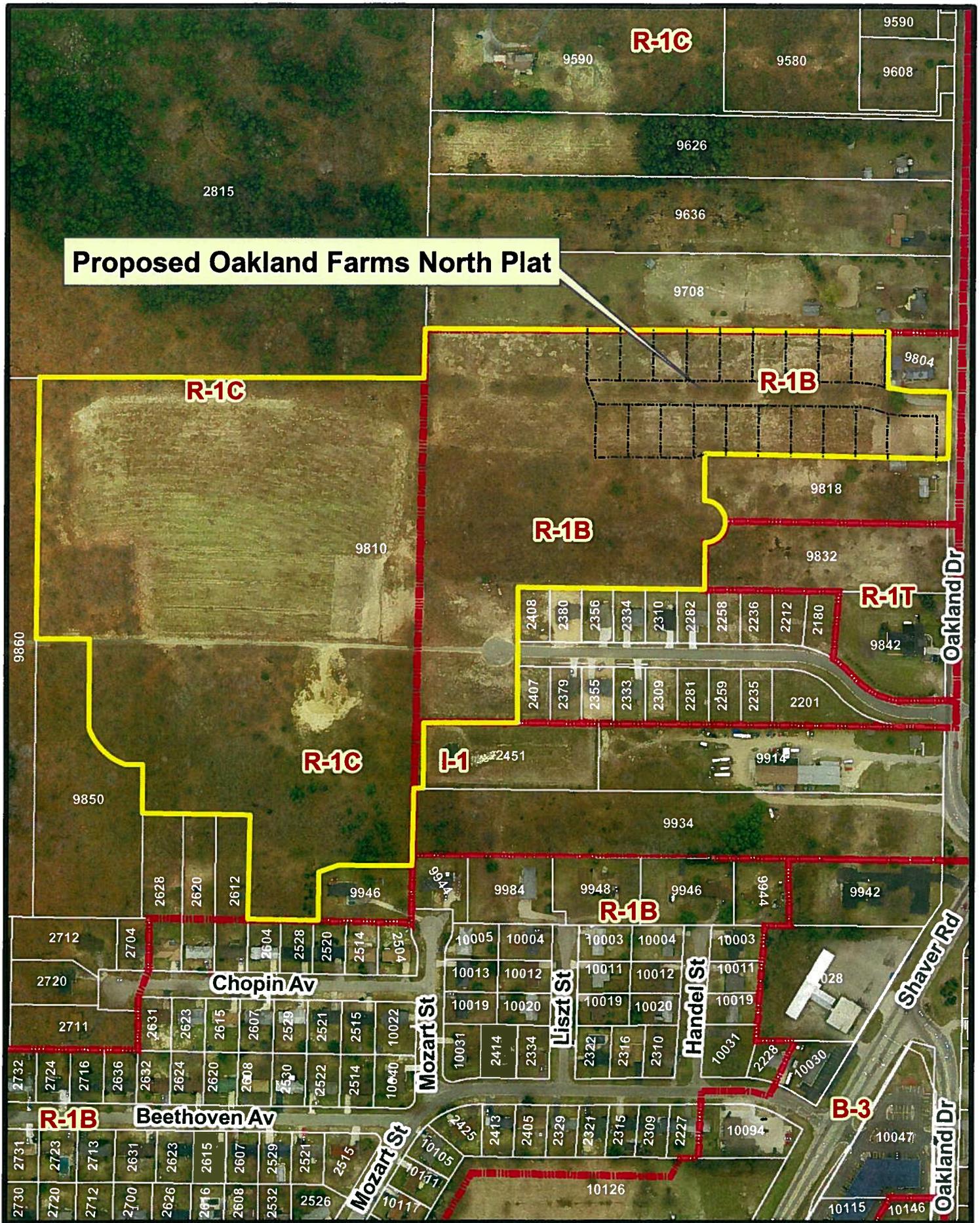
Submission of the preliminary plat is intended to provide the community with the opportunity to examine existing and proposed conditions pertaining to the development of the subdivision. After approval by the City Council, preliminary plat approval is effective for 12 months. During the 12 month period, detailed engineering drawings will be prepared and submitted to City Council for review and approval. Following construction of the plat improvements, the developer will request that City Council grant final plat approval.

RECOMMENDATION:

The proposed plat has been reviewed within the context of the Comprehensive Plan, Land Development Regulations and other applicable ordinance requirements. Based on the above information and subject to any additional information received during the public hearing, staff advises the Planning Commission recommend to City Council that the Preliminary Plat of Oakland Farms North, 9810 Oakland Drive, be approved subject to the following conditions:

1. Streets and Utilities – The proposed street system, municipal water and sanitary sewer are acceptable in concept. Final design, location and related issues will be addressed upon submittal of the detailed engineering drawings. Any public utility located outside of the street right-of-way will require that an easement(s) be conveyed to the city. An easement for the temporary cul-de-sac bulb at the end of “Road A” will also be provided to the city until future street extension occurs with a subsequent phase of the subdivision.
2. Storm Water Retention – Storm water run-off from “Road A” will be conveyed to a temporary, private storm water retention basin, located west of Lots 1 and 19, that will be owned and maintained by the developer/property owner until the next phase of development. At that time, the storm water will be conveyed to the existing basin located south of Oakland Farms. An easement and maintenance/indemnification agreement will be conveyed to the city for discharge of storm water from “Road A” to this temporary, private basin. Final design, location and related issues associated with this temporary basin will be addressed upon submittal of the detailed engineering drawings.

Attachments: Aerial Photograph/Zoning Map
 Preliminary Plat Drawing



Proposed Oakland Farms North Plat

**Aerial Photography / Zoning Map
Oakland Farms North
9810 Oakland Drive**

- Legend**
- Proposed Oakland Farms North
 - Subject Property
 - Zoning Boundary



1 inch = 309 feet

MATERIALS TRANSMITTED

FY 2011-12 PLANNING COMMISSION WORK PROGRAM

The FY 2011-12 work program reflects the established duties and responsibilities of the Planning Commission as specified by statute and local ordinance, and the guidance provided by the City Council Mission Statement and Goals & Objectives for the community.

The following work program outlines activities of the Planning Commission for FY 2011-12.

- **Council Assigned Goals and Objectives** -- The City Council Assigned 2011-12 Planning Commission Goals and Objectives were approved at the August 9, 2011 Council meeting and will require Planning Commission review and discussion throughout the fiscal year. Workshop/Special meetings can also be convened to address the 2011-12 Goals and Objectives.

Assigned Goals and Objectives for 2011-12 include the following:

1. Continue to guide development to appropriately planned areas of the community and consider the protection of environmentally sensitive areas such as those identified on the City of Portage Sensitive Land Use Inventory Map, including regulated wetlands, groundwater and surface water.
 2. During project plan review, consider the following:
 - a) Parking lot interconnection, driveway consolidation, access from adjacent local/collector street or other methods intended to improve traffic flow and safety.
 - b) Adjacent residential protection measures.
 - c) Protection of environmentally sensitive areas such as those identified on the City of Portage Sensitive Land Use Inventory Map, including regulated wetlands, groundwater and surface water.
 3. Consider and act appropriately upon site-specific rezonings in the context of the 2008 Comprehensive Plan and the 2008 City Centre Area Plan to encourage residential, commercial, industrial, planned development and high-tech development opportunities, as appropriate.
 4. Review/recommend Zoning Code text amendments including, but not limited to, the City Council referred mixed-use ordinances and the Landscaping and Screening ordinance.
 5. When appropriate, engage the Youth Advisory Committee in the planning process.
 6. Prepare the 2012 Major Thoroughfare Plan (Chapter 8 of the Comprehensive Plan) Status Update.
 7. Review and recommend the annual Capital Improvement Program.
 8. Forward update to goals for FY 2011-12 (November 2011 and April 2012) and recommended goals for FY 2012-13 (April 2012).
- **Current Planning Activities** -- Ongoing Commission responsibilities involve planning for infrastructure, review of development projects and activities and implementation of the planning programs. In FY 2011-12, these responsibilities include:
 1. Site and project plan review and approvals/recommendations per the Zoning Code.

2. Review and recommendation of the Capital Improvement Program.
 3. Review and recommendation of zoning map and zoning text amendments.
- **Long Range Planning Activities** – Ongoing Long Range Planning Activities by the Commission during 2011-2012 include:
 1. Review and consider implementation strategies contained in the 2008 Comprehensive Plan and 2008 City Centre Area Plan.
 2. Update of the Major Thoroughfare Plan (Chapter 8, Transportation, contained in the 2008 Comprehensive Plan)
 - **Planning Commission Training** -- To increase the effective decision making of all Planning Commissioners, continuing education is important. Given the current budget constraints, staff will continue to identify innovative and cost effective training methods for Planning Commission members. An updated training session is being prepared by staff and will be presented to the Commission in the Winter 2012. Additionally, Planning Commissioners are encouraged to review information received from the Michigan Association of Planning (MAP) and visit the website at www.planningmi.org or the American Association of Planning website at www.planning.org.

CITY COUNCIL MEETING MINUTES FROM AUGUST 23, 2011

The Regular Meeting was called to order by Mayor Strazdas at 7:30 p.m.

At the request of Mayor Strazdas, Reverend Barry Petrucci of Chapel Hill United Methodist Church provided the invocation and the City Council and the audience recited the Pledge of Allegiance.

The City Clerk called the roll with the following members present: Councilmembers Cory A. Bailes, Elizabeth A. Campbell, Patricia M. Randall and Terry R. Urban, Mayor Pro Tem Edward J. Sackley and Mayor Peter J. Strazdas. Councilmember Claudette S. Reid was absent with excuse. Also in attendance were City Manager Maurice S. Evans, City Attorney Randy L. Brown and City Clerk James R. Hudson.

APPROVAL OF MINUTES: Motion by Sackley, seconded by Bailes, to approve the August 9, 2011 Regular Meeting Minutes as presented. Upon a voice vote, motion carried 6 to 0.

* **CONSENT AGENDA:** Mayor Strazdas asked Councilmember Campbell to read the Consent Agenda. Mayor Pro Tem Sackley asked that Item M.3.a, Reminder of the Public Media Network Board of Directors Meeting, be removed from the Consent Agenda as it has been cancelled. Motion by Urban, seconded by Campbell, to approve the Consent Agenda motions as amended. Upon a roll call vote, motion carried 6 to 0.

* **APPROVAL OF ACCOUNTS PAYABLE REGISTER OF AUGUST 23, 2011:** Motion by Urban, seconded by Campbell, to approve the Accounts Payable Register of August 23, 2011. Upon a roll call vote, motion carried 6 to 0.

PUBLIC HEARING:

ORDINANCE AMENDMENT 10-E, MIXED-USE ZONING ORDINANCES: Mayor Strazdas opened the public hearing and introduced Community Development Director Vicki Georgeau, who reviewed the City Manager Communication dated July 21, 2011, and summarized the process thus far and the proposed mixed-use floating zones for the City Center Area and Commercial Corridor, plus the Work/Live Accommodations Ordinance.

At the request of Councilmember Reid, Mayor Strazdas presented four questions. First, regarding the Work/Live Zoning, specifically states that home occupations can not be performed in the residential unit, Councilmember Reid asked whether this is also true of the other mixed zones? Ms. Georgeau responded that that is true of the Work/Live accommodations because the residential unit is supposed to be accessory to the business use, but in those other zones a home occupation would be permitted.

In response to the Councilmember Reid's second question, Ms. Georgeau responded in the affirmative that two of the zones have minimum land requirements, and this would be applied on a parcel to parcel basis.

With regard to Councilmember Reid's third question, with the floating zoning, what happens if the development wishes to revert back to all commercial after multi-use has been allowed and developed, Ms. Georgeau responded that if the concept plan is approved, and a specific plan has been submitted, but the development has not been started, the applicant could ask to amend the concept plan. She also said that if the development has occurred, either in phases or in a complete development project, a subsequent rezoning would be unlikely because of the process the developer/applicant goes through, but it could also potentially create some non-conforming uses because of underlying zoning districts, so the developer/applicant would probably ask for an amendment to the concept plan.

Regarding Councilmember Reid's fourth question about the definition of "family" in Section 42-1112, the language for those who could live and work in a live/work residential unit would exclude non-married adults, and was this intentional and how would it be enforced, Ms. Georgeau responded that the recommended change before City Council dated August 23, 2011, addresses that. She explained that it was intended to prevent the building to be occupied by unrelated individuals who do not have relationship equivalent to a family such as a group of students or informal roommates not necessarily affiliated with the business on the site; nevertheless it ensures consistency with our definition of family because it does allow people that are functionally equivalent to a family in the recommended change.

In response to Councilmember Urban's question of whether the city center area was the first zoning to allow unlimited building heights, Ms. Georgeau stated that the Planned Development District (PD) also allows unlimited building heights; that it allows flexibility; that the Planning Commission can not waive this requirement; and that the City Council decides when and where this is appropriate.

In response to Councilmember Urban's question regarding the Work/Live Section 42-137©(2)(b), which in effect prohibits a basement apartment with a store above, Ms. Georgeau explained this was because of the impact on residential use such as traffic, hours of operation, disturbances, noise and smells as it relates to restaurants, for example. Discussion followed.

Councilmember Urban had a question regarding the lack of distinct boundaries in the detailed area outlined on the map provided, specifically the west boundary and splits that occurred with the greenhouse areas, and he suggested that the west boundary be moved to Howard Street. Discussion followed. He also pointed out that there is no legal description for the Detailed Plan Area on the map and opined that the ordinance strictly applies to a specific area, so that area should be defined. Discussion followed.

Jim Pearson, 3004 East Shore Drive, concurred with Councilmember Urban that the detailed area is not defined. He defended the proposed height requirement flexibility saying that a common theme in the 2025 Visioning Process was that Portage citizens want something tall in the city center. He pointed out that the City Council has the flexibility to change the acreage or size of the area affected by the ordinance. Finally, with regard to the Work/Live Section, the Planning Commission interjected the concept of employees being included, living above the shop and the required proof using the W-2 Form under Section 42-12. Discussion followed.

Motion by Sackley, seconded by Bailes, to close the public hearing. Upon a voice vote, motion carried 6 to 0.

Motion by Sackley, seconded by Bailes, to approve Ordinance Amendment 10-E, Mixed-Use Zoning Ordinances, as presented for first reading on July 21, 2011, with a minor revision to Section 42-112, Definitions, Work/Live Building where a period would be added after the word "family" and the rest would be deleted. Discussion followed. Upon a roll call vote, motion carried 6 to 0. Ordinances recorded on pages 185, 191, 199 and 207.

REPORTS FROM THE ADMINISTRATION:

* **DELTA DENTAL CONTRACT RENEWAL:** Motion by Urban, seconded by Campbell, to award a two-year contract renewal to Delta Dental Plan of Michigan and authorize the City Manager to execute all documents related to the contract renewal on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

* **CONTRACT RENEWAL - OTHER POST EMPLOYMENT BENEFIT TRUST FUND:** Motion by Urban, seconded by Campbell, to award a three-year contract renewal to Michigan Employees' Retirement System (MERS) for the administration and investment of the Other Post Employment Benefit Trust Fund and authorize the City Manager to execute all documents related to this contract on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

* **COMPACTOR TRUCK AND OPERATOR RENTAL - CONTRACT RENEWAL RECOMMENDATION:** Motion by Urban, seconded by Campbell, to approve a one-year contract renewal with Republic Services of Michigan Hauling, LLC, dba Republic Waste Services of Western Michigan, to provide up to three compactor trucks with operators at an hourly rate of \$117.75 for the 2011 Fall Leaf Pickup Program in the not to exceed amount of \$38,000 and authorize the City Manager to execute all documents related to this contract on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

* **KALAMAZOO COUNTY PUBLIC ART COMMISSION URBAN COOPERATION AGREEMENT:** Motion by Urban, seconded by Campbell, to approve amendment of the 1986 Urban Cooperation Agreement to Establish a Public Art Commission to remove the Kalamazoo Chamber of Commerce from the membership of the commission, add the Kalamazoo County Convention and Visitors Bureau (dba Discover Kalamazoo) to the membership of the commission and authorize the City Manager to execute all related documents on behalf of the City of Portage. Upon a roll call vote, motion carried 6 to 0.

* **JULY 2011 SUMMARY ENVIRONMENTAL ACTIVITY REPORT – INFORMATION ONLY:** Motion by Urban, seconded by Campbell, to receive the communication from the City Manager regarding the July 2011 Summary Environmental Activity Report as information only. Upon a roll call vote, motion carried 6 to 0.

* **TRANSFER OWNERSHIP OF 2011 CLASS C LICENSED BUSINESS WITH DANCE-ENTERTAINMENT PERMIT FROM RYR PARTNERS KALAMAZOO, INC. TO EOA, LLC (JAC’S PIZZA):** Motion by Urban, seconded by Campbell, to grant the request to transfer ownership of 2011 Class C Licensed Business with Dance-Entertainment Permit, Located at 7638-7640 S. Westnedge, Portage, MI 49002, Kalamazoo County from RYR Partners Kalamazoo, Inc. to EOA, LLC (Jac’s Pizza). Upon a roll call vote, motion carried 6 to 0.

* **DEPARTMENT MONTHLY REPORTS:** Motion by Urban, seconded by Campbell, to receive the Department Monthly Reports. Upon a roll call vote, motion carried 6 to 0.

COMMUNICATION:

HISTORIC DISTRICT COMMISSION CHAIRPERSON MARK REILE – PROPOSED HISTORIC DISTRICT COMMISSION ORDINANCE AMENDMENT: Historic District Commission Chairperson Mark Reile introduced Historic District Commission Member Attorney Phillip Ellison and indicated that during the April 6, 2011 Historic District Commission Meeting, the Commissioners began expressing an interest in instituting pre-defined time periods and limitations on future Certificates of Appropriateness. Discussion followed. Councilmember Campbell asked whether this change in the ordinance would be retroactive and Mark indicated that there are no real issues at the present time with any of the properties but the Historic District Commission is looking forward. Discussion followed.

Motion by Campbell, seconded by Sackley, to refer the request of the Historic District Commission to the City Administration for further review and development of an ordinance amendment, as appropriate. Mayor Strazdas expressed his appreciation for the Historic District Commission and for Mark, specifically. Upon a roll call vote, motion carried 6 to 0.

* **MINUTES OF BOARDS AND COMMISSIONS:** City Council received the minutes for the following boards and commissions:

Portage Park Board of July 6, 2011.

Portage Planning Commission of July 21, 2011.

Kalamazoo County Board of Commissioners Committee of the Whole and Regular of August 3, 2011.

BID TABULATIONS:

* **ICE CONTROL SALT PURCHASE:** Motion by Urban, seconded by Campbell, to approve the purchase of ice control salt from Morton Salt Company in the low bid amount of \$54.81 per ton for 3,500 tons at a total cost not to exceed \$191,835 for early delivery; North American Salt Company in the low bid amount of \$65.05 per ton for 1,050 tons at a total cost not to exceed \$68,302.50 for seasonal backup on an as-needed basis; and authorize the City Manager to execute all documents related to these purchases on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

* **BIKEWAY TRAIL REPAIR – BID RECOMMENDATION:** Motion by Urban, seconded by Campbell, to accept the low bid submitted by J. Allen & Company, Incorporated, in the amount of \$23,477.20 for select bikeway trail asphalt improvements and authorize the City Manager to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

* **PRIMARY BACKUP AND RECOVERY STORAGE DEVICES:** Motion by Urban, seconded by Campbell, to approve the purchase of two Coraid backup/recovery mass storage devices and related hardware/software components at a cost of \$28,041 and authorize the City Manager to execute all documents related to this purchase on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

OTHER CITY MATTERS:

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: City Manager Evans indicated that the tree and limb clean-up after the severe storm was efficiently done; residents were allowed enough time to prepare damaged trees and branches for pick up; and, some lawn repairs were being done to offset damage to curbside areas.

Mayor Strazdas indicated that Kalamazoo Mayor Bobbi Hopewell will be at Portage Central Fire Station, 11 a.m., Saturday, August 27, 2011, to wash a Portage Fire Engine. This is because members of the Portage Police and Fire Departments defeated members of the Kalamazoo Public Safety Officers in a hockey game for charity and the agreement made between the two Mayors. Mayor Strazdas also thanked and congratulated Councilmembers Bailes, Campbell and Randall and Planning Commissioner Pearson for their willingness to do the hard work necessary to run for the Office of Portage City Council. He asked for a good, clean campaign as each of them work through the issues. He also announced that he will serve on the United Way Steering Committee since he will not be campaigning as he is running unopposed for the Office of Mayor of the City of Portage.

ADJOURNMENT: Mayor Strazdas adjourned the meeting at 8:36 p.m.

James R. Hudson, City Clerk

*Indicates items included on the Consent Agenda.