

PLANNING COMMISSION

March 3, 2011

The City of Portage Planning Commission meeting of March 3, 2011 was called to order by Chairman Cheesebro at 7:00 p.m. in Council Chambers of Portage City Hall, 7900 South Westnedge Avenue. One citizen was in attendance.

MEMBERS PRESENT:

Miko Dargitz, Wayne Stoffer, Rick Bosch, Paul Welch, Jim Pearson, Mark Siegfried and Chairman James Cheesebro.

MEMBERS ABSENT:

None.

MEMBERS EXCUSED:

Bill Patterson and Allan Reiff.

IN ATTENDANCE:

Christopher Forth, Deputy Director of Planning and Development Services; Michael West, Assistant City Planner and Randall Brown, City Attorney

PLEDGE OF ALLEGIANCE:

The Planning Commission, staff and the audience recited the Pledge of Allegiance.

APPROVAL OF MINUTES:

Chairman Cheesebro referred the Commission to the February 17, 2011 meeting minutes. A motion was made by Commissioner Dargitz, seconded by Commissioner Stoffer, to approve the minutes as submitted. The minutes were unanimously approved.

SITE/FINAL PLANS:

None.

PUBLIC HEARINGS:

1. Special Land Use Permit: Noggle Auto Repair, 6902 Lovers Lane. Mr. West summarized the February 25, 2011 staff report regarding a request by Mr. Curtis Noggle to establish an automobile repair station for both minor and major repairs at 6902 Lovers Lane. Mr. West discussed recent building renovations and site enhancements made during the summer/fall of 2010 and the limited number of parking spaces available at the site. Mr. West stated the owner is aware that all vehicles including employee, customers and vehicles awaiting repair must be parked in designated paved parking spaces or within the building.

Mr. Curt Noggle (applicant) was present to support the application. Chairman Cheesebro opened the public hearing. No citizens spoke in either support or opposition to the proposed automobile repair station. A motion was made by Commissioner Welch, seconded by Commissioner Bosch, to close the public hearing. The motion was unanimously approved. After a brief discussion, a motion was made by Commissioner Pearson, seconded by Commissioner Bosch, to approve the Special Land Use Permit for Noggle Auto Repair, 6902 Lovers Lane, subject to all vehicles being parked in designated paved parking spaces or within the building. The motion was unanimously approved.

PLATS/RESIDENTIAL CONDOS:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

1. 2011 Major Thoroughfare Plan Status Update Report and 2011-2021 Capital Improvement Program. Mr. Forth referred the Commission to the two documents provided with the final agenda packet. Mr. Forth briefly discussed the proposed 2011-2021 Capital Improvement Program and the role of the Planning Commission in review and recommendation of the document. Mr. Forth indicated the Planning Commission needs to provide a formal recommendation to City Council by the end of March. Mr. Forth then briefly discussed the 2011 Major Thoroughfare Plan Status Update Report that includes updated traffic volume and three-year crash data for various street segments, a summary of the 2010 Holiday Traffic Study and an update of motorized and non-motorized improvement projects programmed in FY 2010-2011. Mr. Forth advised the Commission to review the two documents for further discussion/action at the March 17, 2011 meeting. Mr. Forth asked the Commission to contact the Department of Community Development in advance of the March 17th meeting with any questions or clarifications. Commissioner Welch also suggested that any questions be directed to the Department of Community Development prior to the meeting, if possible. Chairman Cheesebro asked the Commission to focus on the 2011-2021 Capital Improvement Program since this document requires formal action by the Commission.

STATEMENT OF CITIZENS:

None.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Christopher Forth, AICP
Deputy Director of Planning and Development Services