

## PLANNING COMMISSION

September 15, 2011

The City of Portage Planning Commission meeting of September 15, 2011 was called to order by Chairman Cheesebro at 7:00 p.m. in Council Chambers of Portage City Hall, 7900 South Westnedge Avenue. One citizen was in attendance.

### **MEMBERS PRESENT:**

Bill Patterson, Jim Pearson, Paul Welch, Wayne Stoffer, Rick Bosch, Allan Reiff and Chairman James Cheesebro.

### **MEMBERS ABSENT:**

None.

### **MEMBERS EXCUSED:**

Mark Siegfried and Miko Dargitz.

### **IN ATTENDANCE:**

Christopher Forth, Deputy Director of Planning, Development and Neighborhood Services and Randall Brown, City Attorney.

### **PLEDGE OF ALLEGIANCE:**

Chairman Cheesebro led the Commission in the Pledge of Allegiance.

### **APPROVAL OF MINUTES:**

Chairman Cheesebro referred the Commission to the September 1, 2011 meeting minutes. A motion was offered by Commissioner Bosch, seconded by Commissioner Patterson, to approve the minutes as submitted. The motion was unanimously approved.

### **SITE/FINAL PLANS:**

None

### **PUBLIC HEARINGS:**

1. Preliminary Plat of Oakland Farms North, 9810 Oakland Drive. Mr. Forth summarized the staff report dated September 9, 2011 and indicated the plat of Oakland Farms North represents the second phase of the single-family residential subdivision planned along the west side of Oakland Drive, north of Shaver Road. Oakland Farms North consists of 19 additional lots on approximately six acres of land. Staff is recommending the plat be approved subject to two conditions involving design of the street/underground utilizes and the temporary storm water retention basin.

The applicant, Mr. Dan Martz representing Hyland Associates, was present to support the proposed plat. Commissioner Pearson asked Mr. Martz if he has been in communication with the property owners to the north. Mr. Martz indicated he has been in contact with those property owners. Commissioner Welch asked Mr. Martz if he was in agreement with the staff recommendation. Mr. Martz stated he concurs with the staff recommendation.

Chairman Cheesebro opened the public hearing. There being no public comment, a motion was made by Commissioner Welch and supported by Commissioner Patterson to close the public hearing. The motion was unanimously approved. There being no further discussion, a motion was made by Commissioner Patterson and supported by Commissioner Welch that the Planning Commission recommend to City Council approval of the preliminary plat of Oakland Farms North subject to the conditions outlined in the Department of Community report dated September 9, 2011. The motion was unanimously approved.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

**STATEMENT OF CITIZENS:**

None

**ADJOURNMENT:**

There being no further business to come before the Commission, the meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Christopher Forth, AICP  
Deputy Director of Planning, Development and Neighborhood Services