

PLANNING COMMISSION

April 18, 2013

The City of Portage Planning Commission meeting of April 18, 2013 was called to order by Chairman Cheesebro at 7:00 p.m. in Council Chambers of Portage City Hall, 7900 South Westnedge Avenue. Two citizens were in attendance.

MEMBERS PRESENT:

James Cheesebro, Paul Welch, Miko Dargitz, Dave Felicijan, Allan Reiff and Wayne Stoffer.

MEMBERS ABSENT:

None.

MEMBERS EXCUSED:

Bill Patterson, Dave Artley and Rick Bosch.

IN ATTENDANCE:

Christopher Forth, Deputy Director of Planning, Development and Neighborhood Services and Randy Brown, City Attorney.

PLEDGE OF ALLEGIANCE:

Chairman Cheesebro led the Commission in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Chairman Cheesebro referred the Commission to the March 21, 2013 meeting minutes contained in the agenda packet. Chairman Cheesebro indicated he was not present at the March 21, 2013 meeting and would be abstaining from the vote. A motion was offered by Commissioner Welch, seconded by Commissioner Dargitz, to approve the minutes as submitted. The motion was unanimously approved 5-0-1.

SITE/FINAL PLANS:

1. Summit Polymers, 4750 Executive Drive. Mr. Forth summarized the staff report dated April 18, 2013 regarding Summit Polymers proposal to construct an approximate 55,500 square foot building addition and associated site improvements along the southern portion of the existing manufacturing facility located at 4750 Executive Drive. Mr. Forth noted the property is approximately 10 acres in size and zoned I-1, light industry. Consistent with Section 42-520.N of the Zoning Code, Mr. Forth stated the applicant has chosen to defer a portion of the required parking for the development. Deferred/banked parking spaces are identified in existing greenspace areas located along the north and northwest sides of the site and can be added in the future if determined to be necessary. The City Administration is recommending the site plan be approved.

The design engineer, Mr. Pat Flanagan, Ingersoll, Watson & McMachen, was present to support and answer questions from the Commission. There being no further questions or comments, a motion was made by Commissioner Welch, seconded by Commissioner Dargitz, to approve the Site Plan for Summit Polymers, 4750 Executive Drive. The motion was unanimously approved 6-0.

PUBLIC HEARINGS:

None

NEW BUSINESS:

None

OLD BUSINESS:

None

STATEMENT OF CITIZENS:

None.

ADJOURNMENT:

There being no further business to come before the Commission, the meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Christopher T. Forth, AICP
Deputy Director of Planning, Development & Neighborhood Services