

## PLANNING COMMISSION

July 16, 2015

The City of Portage Planning Commission meeting of July 16, 2015 was called to order by Vice-Chairman Felicijan at 7:00 p.m. in Council Chambers of Portage City Hall, 7900 South Westnedge Avenue. No citizens were in attendance.

### **PLEDGE OF ALLEGIANCE:**

Vice-Chairman Felicijan led the Commission and staff in the Pledge of Allegiance.

### **IN ATTENDANCE:**

Christopher Forth, Deputy Director of Planning, Development & Neighborhood Services; and Michael West, Senior City Planner.

### **ROLL CALL:**

Mr. Forth called the roll and the following Commissioners were present: Richmond (yes), Schimmel (yes), Somers (yes), Dargitz (yes), Felicijan (yes), Stoffer (yes) and Bosch (yes). A motion was made by Commissioner Dargitz, seconded by Commissioner Bosch, to approve the roll excusing Commissioners Patterson and Welch. The motion was unanimously approved 7-0.

### **APPROVAL OF MINUTES:**

Vice-Chairman Felicijan referred the Commission to the June 18, 2015 meeting minutes contained in the agenda packet. A motion was made by Commissioner Somers, seconded by Commissioner Schimmel, to approve the minutes as submitted. The motion was unanimously approved 7-0.

### **SITE/FINAL PLANS:**

None.

### **PUBLIC HEARINGS:**

None.

### **OLD BUSINESS:**

1. Complete Street Policy. Mr. Forth summarized the July 10, 2015 Department of Community Development staff report regarding a Complete Streets Policy for the City of Portage. Mr. Forth stated the policy was based on a national model developed by Smart Growth America and the National Complete Streets Coalition and is consistent with recent amendments to the Michigan Transportation Fund Act and the Michigan Planning Enabling Act. Mr. Forth summarized the Planning Commission's initial review and discussion of the draft policy during the June 18, 2015 meeting.

After a brief discussion, a motion was made by Commissioner Bosch, seconded by Commissioner Dargitz, to recommend to City Council that the Complete Streets Policy be adopted. The motion was unanimously approved 7-0.

**NEW BUSINESS:**

1. FY 2014-2015 Final Work Program Update and proposed FY 2015-2016 Work Program. Mr. Forth referred the Commission to the staff report dated July 10, 2015 that included a final update of the FY 2014-2015 Work Program and a copy of the proposed FY 2015-2016 Work Program. The Commission did not have any further comments on the FY 2014-2015 Work Program final update. After a brief discussion, a motion was made by Commissioner Bosch, seconded by Commissioner Somers, to adopt the 2015-2016 Work Program, as presented. The motion was unanimously approved 7-0.

**STATEMENT OF CITIZENS:**

None.

**ADJOURNMENT:**

There being no further business to come before the Commission, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Christopher T. Forth, AICP  
Deputy Director of Planning, Development and Neighborhood Services