

TO: Planning Commission **DATE:** January 15, 2016
FROM: Vicki Georgeau, ^{JK} Director of Community Development
SUBJECT: 2016-2026 DRAFT Capital Improvement Program

As the Planning Commission will recall, the annual Capital Improvement Program (CIP) process has been modified this fiscal year, with the goal of soliciting citizen and Commission input earlier in the process. In this regard, in September 2015 the City Administration conducted extensive public outreach, created a CIP web page, conducted an on-line citizen survey, and hosted a CIP Open House to garner input.

Attached are the results of the on-line citizen survey, which include specific comments on capital projects, and general feedback regarding city plans to implement the new Complete Streets policy and local street enhancement projects concurrent with local and major street projects. In regard to Complete Streets and local street enhancements, over 80% of the citizens who completed the survey indicate support for directing capital funds towards these efforts. Citizen input received via the survey and CIP Open House was carefully considered by the City Administration when drafting the 2016-2026 CIP.

In addition to seeking broader citizen input, the revisions to the annual CIP process also include providing an initial draft of the 10-year CIP to the Planning Commission, prior to finalizing a complete draft document and formally submitting it to the Planning Commission for review and recommendation to City Council. Consistent with this revised process, the following documents are provided for the initial Planning Commission review and consideration on January 21, 2016:

- Capital Improvement Program Summary table: this table provides projected revenues and expenditures over the 10-year CIP plan, and indicates proposed expenditures by capital improvement category.
- Capital Improvement Project Summary tables: these tables outline proposed project expenditures by capital improvement category (e.g.: Streets; Sidewalks and Bikeways; Water; Sewer, etc.). New or notably revised projects are highlighted in yellow on these tables.
- Capital Improvement Project Funding Source tables: these tables outline proposed project funding sources by capital improvement category (e.g.: Streets; Sidewalks and Bikeways; Water; Sewer, etc.). New or notably revised projects are highlighted in yellow on these tables.
- Capital Improvement Project Profiles: profiles summarize each proposed capital project. Project profiles for new or notably revised projects are attached to this communication.

The draft 2016-2026 CIP proposes \$15.94 million in expenditures in 2016-17 and \$137.7 million in expenditures over the 10-year CIP. The expenditures over the 10-year period are \$7.02 million higher in comparison to the 2015-2025 CIP. However, debt service over the 10-year period is lower (\$43.136 million compared to \$46.208 million) due in part to increased revenues now anticipated from Act 51 for streets and reimbursement from the State of Michigan for personal property tax losses. The text below summarizes new and notable revised projects within the draft 2016-2026 CIP.

Streets, Sidewalks and Bikeways:

- Local Street Reconstruction Program: expenditures for local streets have been increased over the 10-year period from \$9.2 million to \$12.8 million consistent with the City Administration's increased focus on improving the condition of local streets. Increased revenue anticipated from the State of Michigan via Act 51 funding will assist in this effort.
- West Centre Avenue/Cooley Drive Improvements: as a result of development activity in the vicinity, the traffic signal and related improvements to the intersection of West Centre Avenue and Cooley Drive has been moved up in the CIP and also includes necessary improvements to the street intersection rights-of-way and boulevard. Cost sharing with property owners in the vicinity is proposed as part of this project.
- Portage Road Sidewalk, Mandigo to 1,700 feet north: a new sidewalk on the east side of Portage Road, from Mandigo north to the existing sidewalk, is proposed concurrent with the street reconstruction project in 2017-2018. This project is consistent with the Complete Streets policy recently adopted by the City Council.
- West Centre Avenue Sidewalk, Oakland Drive to 500 feet west: a new sidewalk on the south side of West Centre Avenue, from Oakland Drive west to the property line of the Oakland Hills @ Centre Planned Development is proposed to fill the existing gap in sidewalk. The sidewalk will connect to existing and future sidewalk to be installed by the developer of Oakland Hills @ Centre.

Water and Sewer

- Chopin Water Main and Mozart Water Main projects: the installation of a water main on these unserved public streets is recommended in response to a citizen petition on Chopin and a positive citizen survey on Mozart.
- Cliffwood/Archwood Drive Water and Sewer Main projects: the installation of water and sewer main on these unserved public streets has been moved up to 2016-2017 based on a citizen survey and other input.
- Consolidated Drain Rehabilitation Project: this project will involve soil and water quality testing, cleaning and rehabilitation of the Consolidated Drain facility consistent with the Storm Water Master Plan and Well Head protection plan.
- Norfolk Circle Sanitary Sewer Replacement: this project is proposed to address deficiencies in the sanitary sewer collection system in the vicinity of Norfolk Circle and South 12th Street.
- Trunk Sewer Condition Assessment: this new project will evaluate the structural condition of the city's sanitary sewer trunk system and identify needs for rehabilitation and replacement of sanitary sewers.
- Pump Station Mechanical Upgrade: this new project will allocate funds for sanitary sewer pump station renovations to avoid costs, unanticipated repairs with minimal inconvenience to customers.

Police and Fire

- Radio Infrastructure Equipment Replacement: funding to replace and upgrade the radio communication systems at five tower sites is proposed, as the equipment is beyond its useful life and there is potential for critical failure.
- Crash/Crime/Fire Scene Illustrator: this project will replace old software with new technology that documents traffic accidents, fire and/or crime scenes with laser technology and 3D imaging, enhancing evidence collection.
- Replace 2001 Sutphen Aerial Tower: due to ongoing problems with the aerial tower on the existing 2001 Sutphen, replacement of this fire apparatus is now proposed in 2016-2017, but at a lower cost due to the use of a single-axle vs. double-axle apparatus. Due to the expedited replacement of the 2001 Sutphen, replacement of the 1998 Aerial Apparatus (E-1) has been moved back from 2017-18 to 2020-21. This apparatus has been reliable and additional useful life from this aerial truck is anticipated.
- Fire Station No. 2 Facility Improvements: Due to the age and size of the existing Fire Station No. 2, a feasibility study was conducted in the 2015 to determine future needs for this busy station and whether an expansion and renovation, or new fire station construction was appropriate. Based on the results of the feasibility study, it is proposed that Fire Station No. 2 be enlarged to approximately twice its current size. This CIP project now proposes interim improvements including an emergency generator, architecture and engineering, and then new construction of Fire Station No. 2 over the next three years.
- Training Officer Vehicle: A vehicle is proposed for the new Training Officer position within the Fire Division.

- Replace 2002 Fire Pumper: Replacement of this pumper is recommended to occur in 2019-2020. Since one of the 2004 pumpers was taken out of service due to a crash in July 2015, the 2002 Fire Pumper has experienced increased use and is now recommended for replacement in the 10-year CIP. Accordingly, replacement of the 2004 Fire Pumper has been moved back to 2021-2022.

Public Facilities and Parks and Recreation

- Election Equipment: the State Bureau of Elections is requiring replacement of election equipment in advance of the August 2016 primary. Accordingly, this project will replace 25 voting tabulators.
- Senior Center Improvements: this project now includes a building and property study in 2016-2017 to determine program and partner expansion options and future facility planning needs.
- Parks, Recreation and Public Services Facility Improvements: this project now includes replacement of the outdated, poorly placed igloo salt storage building and construction of a new cold storage building in 2020-2021.
- BS&A Replacement: this project plans for replacement of the BS&A integrated software system in 2025-2026.

The Planning Commission is advised to review and comment on the draft 2016-2026 CIP at the January 21st meeting. Subsequent to this initial review, a final draft of the 2016-2026 CIP will be prepared and submitted to the Planning Commission in March 2016, and then forwarded to the City Council with a recommendation from the Planning Commission in April 2016 as part of the annual planning and budget process.

Attachments: 2016-2026 Capital Improvement Program Survey
Capital Improvement Program Summary table;
Capital Improvement Project Summary tables;
Capital Improvement Project Funding Source tables;
Capital Improvement Project Profiles –

2016-2026 Capital Improvement Program Survey

Q1 Are there any recommended revisions to the above capital improvement projects in the streets, sidewalks and/or bikeways categories that should be considered for the next 10-year CIP (i.e., 2016-2026 CIP)? Please indicate revisions to proposed projects below.

Answered: 34 Skipped: 41

#	Responses	Date
1	I would like to see the City start investing money in the Portage Rd. corridor proportional to the previous levels of money spent on the Westnedge corridor. Use funds to start implementing the Lake Center sub-area plan to make the Lake Center area more livable for residents and more profitable for businesses. We should plan for undergrounding utilities on Portage Rd.	9/30/2015 6:09 PM
2	Round-about on Portage and Osterhout intersection. Completion of Sidewalk on west side of Portage Road (Forrest to Ames). Reconsider Traffic Squeeze on Portage Road (between lakes) and install wider meandering asphalt sidewalks to accommodate bicycles and foot traffic.	9/30/2015 10:57 AM
3	Not sure because we haven't been told of any specific plans.	9/29/2015 4:47 PM
4	Safety concerns and maintaining existing character of neighborhood are important.	9/29/2015 3:17 PM
5	Please improve the sidewalks and crosswalks in the Lake Center District. The new crosswalks are not effective in that they are not placed where people want to cross Portage Road.	9/29/2015 8:47 AM
6	Portage Road reconstruction, From mandigo north to Great Skate, NO widening of the roadway. A reduced speedlimit, or a re-routed bike path down Weaver Dr, would be a safer alternative.	9/29/2015 8:19 AM
7	Moving non motorized to a top priority, and car travel as a bottom priority	9/28/2015 2:44 PM
8	Portage needs more bike racks to lock bikes so people can shop or go into a restaurant.	9/28/2015 2:26 PM
9	Fewer bike projects.	9/28/2015 8:25 AM
10	Continuation of bike way improvement and trailways are much appreciated.	9/28/2015 8:04 AM
11	Postpone installation of sewers and road reconstruction on Angling Road. It is not an economically feasible project for only 48 properties.	9/27/2015 9:25 PM
12	Dedicated bicycle infrastructure providing safer access to business on the Westnedge strip.	9/27/2015 7:13 PM
13	Faster implementation of the bikeway's through the City	9/27/2015 3:11 PM
14	Recommend explicit mention of a phrase that links the city's bikeway improvements to the broader MPO-wide network, as well	9/27/2015 9:43 AM
15	No	9/23/2015 4:07 PM
16	I-94 improvements would seem to be the responsibility of the State, not the local city...unless you are talking about the service roads or ramp exits.	9/23/2015 12:01 PM
17	I think sidewalk and bikeway improvements should be made earlier.	9/23/2015 10:07 AM
18	Add Martin Luther King, Jr. Drive	9/22/2015 1:03 PM
19	reconstruct and pave Angling Road	9/20/2015 9:28 PM
20	Osterhout between Westnedge & Portage Rd resurfacing necessary	9/20/2015 4:14 PM
21	Traffic signal at Dawnlee/Westnedge	9/19/2015 3:15 PM
22	Maintenance of streets should be put before street "projects."	9/17/2015 5:49 PM
23	Intersection improvements at Oakland & Centre	9/17/2015 11:44 AM

2016-2026 Capital Improvement Program Survey

24	Signal changes at Romence and S. Westnedge to add no turn on red signals when signal is green for left turns, similar to Millham and Oakland.	9/12/2015 9 03 PM
25	A bike path along Portage St from Center Ave to Winters drive.	9/12/2015 2 32 PM
26	Improvements to the Haverhill neighborhood roadways	9/10/2015 9 54 PM
27	Please look at Portage Road around the lakes ASAP. Your own traffic report has indicated that with the current speed limit on Portage Road, the safe site distance turning onto Portage Road from Lakeview is approximately two hundred more feet than the actual site distance. If you won't close Lakeview, you should put up a sign warning drivers heading south on Portage Road that there is a dangerous intersection. As you know, a child was killed as her family tried to travel south on Portage Road when a car turned in front of her. Anyone traveling south on Portage Road is in danger of being hit by a car turning which cannot see the oncoming car. Most residents in the area believe the speed limit is still to high. You base decisions on speed on how fast traffic is already going. Please look at Dickman Road in Battle Creek. As the road approaches the city, the speed limit is decreased. Thank you for the signs that indicate driver speed.	9/9/2015 11:09 AM
28	NA	9/9/2015 9:09 AM
29	add real bike lanes to Portage, Osterhout, and Westnedge Rds, the current ones are dangerous to drivers and bikers, and used frequently.	9/9/2015 8:54 AM
30	As lighting is added to these projects, use LED technology to significantly reduce electrical bills and reduce maintenance costs. This step reduces costs by 50% to 80%.	9/9/2015 2:40 AM
31	Make the camera feeds at major intersections available for public viewing. Sometimes we'd like to know how heavy the traffic is, or check on road/weather conditions, before we venture out to dinner or shopping.	9/8/2015 7:11 PM
32	Bikeway and sidewalk improvements in the lower one-half of the city should receive higher priority. In any case where possible the bike lane should be separated from the roadway. Outlots should be used as connectors between plats. bike paths should be recommended in new subdivisions.	9/8/2015 10:50 AM
33	N/A	9/4/2015 8:41 AM
34	None	8/27/2015 2:15 PM

2016-2026 Capital Improvement Program Survey

Q2 Are there any capital improvement projects in the streets, sidewalks and/or bikeways categories that should be considered for inclusion in the next 10-year CIP (i.e., 2016-2026 CIP)? Please indicate new project proposals below.

Answered: 40 Skipped: 35

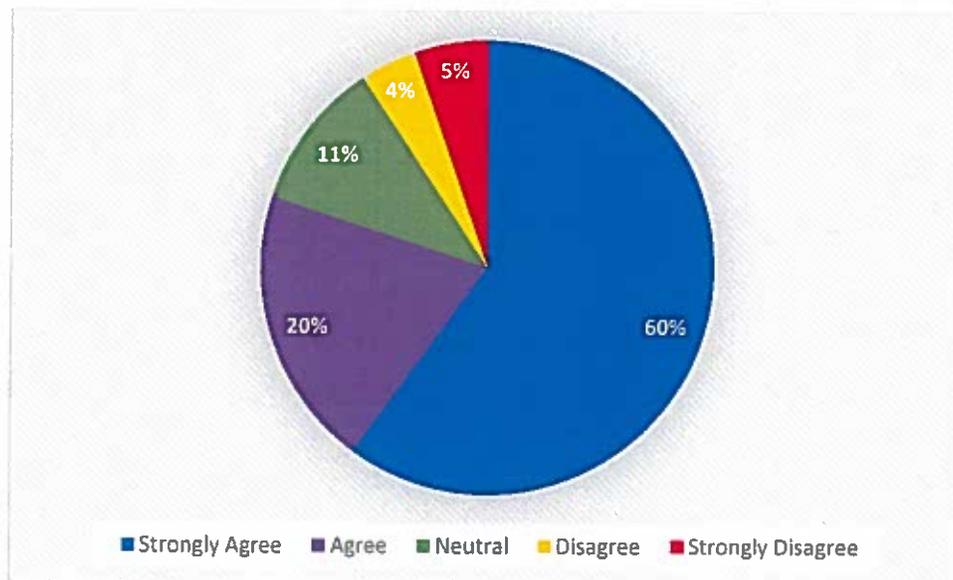
#	Responses	Date
1	Lake Center Sub Area - complete streets for Portage Rd. corridor (bike lanes/bike paths, sidewalks, green strips, tree planting, benches, slower speeds (implement traffic calming if speed limit can't be directly reduced), unique street lighting, shephard's hook planters, wayfinding signs, signage for Lake Center district. etc.	9/30/2015 6:09 PM
2	Round-about on Portage Road (Osterhout intersection).	9/30/2015 10:57 AM
3	Complete sidewalk to New crosswalk south of Forest Frive.	9/29/2015 12:31 PM
4	Please consider plowing all of the park paths and bikeways so we may use them year around.	9/29/2015 8:47 AM
5	To explaine answer to above question, instead of trying to take more property from homeowners whos houses already lie on portage road in front of gourdneck lake where the road narrows, a path could be diverted down Vickery to where Weaver Dr dead ends and brought along to where is come back to Portage rd, South of Charles St.	9/29/2015 8:19 AM
6	more trails, increased bike connectivity, protected bike lanes (starting on main routes)	9/28/2015 2:44 PM
7	US131 and Center Street interchange	9/28/2015 8:25 AM
8	It would be good to find a way to put bike lanes on Portage road to connect Bacon Ave, Forest Drive and others. The sidewalks are insufficient, and only on one side.	9/28/2015 8:04 AM
9	See above	9/27/2015 3:11 PM
10	Bike lanes/sharrows linking disconnected dead ends / "cul de sacs" in on-road bikeways; on-road bike lanes on Lovers Lane where they don't exist now	9/27/2015 9:43 AM
11	No	9/23/2015 4:07 PM
12	Development of any new trails, bikeways and sidewalks (East Central Trailway) should be evaluated in terms of their functionality in making the community more accessible to non-motorized transportation rather than for purely recreational purposes. We have an excellent recreational system now and it should be maintained but any additional non-motorized routes should be highly functional in getting to work, school, shopping and other essential destinations. The exception is the new Ellison Preserve, which needs to be made accessible through trails in order to be a useful addition to the parks system.	9/23/2015 12:01 PM
13	none	9/23/2015 10:07 AM
14	need bike path to south end of cityl	9/22/2015 9:59 PM
15	Martin Luther King, Jr. Drive	9/22/2015 1:03 PM
16	Osterhout between Westnedge & Portage Rd resurfacing necessary 2015-2016	9/20/2015 4:14 PM
17	None should be added because I can afford any more tax increases. This year was horrible!	9/17/2015 5:49 PM
18	Traffic signal at Portage Road and Osterhout Ave.	9/17/2015 11:44 AM
19	A sidewalk needs to be constructed as soon as possible on the west side of the road between Forest Driveand Ames Street so the new crosswalk can be accessed that was built the summer of 2014. Another suggestion is to install "No turn on red when pedestrians present" at busy intersections, such as the Sears Drive and Romence intersection. My final suggestion is to suggestion is to build a walking/bike path on the north side of Center Ave. between Oakland Drive and Westnedge.	9/15/2015 9:35 PM
20	Portage Central School traffic congestion AM and PM	9/13/2015 8:37 AM
21	none	9/12/2015 2:32 PM

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22	Improve bikeway to facilitate crossing of US-131.	9/11/2015 5:19 PM
23	Improvements to the Haverhill neighborhood roadways	9/10/2015 9:54 PM
24	Better blinking light at Romance/Moorsbridge crosswalk for walkers to West Middle	9/10/2015 12:38 PM
25	Remarking all bike trails with 1/10th mile location markers and including GPS coordinates at the marker signs for those who are using smart phone navigation. Use GPS tags to highlight various Nature and Historic points of interest along the bikeways. Including this feature in the Portage smart phone app would allow automatic push notification of these features. Parking expansion of Celery Flats allowing access to overflow lot from main parking and redesigning main parking to be larger and more practical. connect the new Eliason bikeway to Schrier Park and South Westnedge Park. Connect Ramona Park to bikeway system.	9/10/2015 8:30 AM
26	Continued bikeway all the way around the marsh that begins at Allengan and W Centre Ave.	9/9/2015 2:44 PM
27	There should be a sidewalk on the west side of a Portage Road between Ames and Forest Drive. The new crossing area is inaccessible.	9/9/2015 11:09 AM
28	Sidewalks are also needed on Portage Road near Gourdneck Lake from Oosterhout to City Limit.	9/9/2015 10:44 AM
29	Repave Neighborhood Streets as some are getting bad, Repave Constitution, Repave Martin Luther King Jr. Dr.	9/9/2015 9:09 AM
30	Real bike lanes that PROTECT bicyclists.	9/9/2015 8:54 AM
31	Apply pressure to Crossroads Mall to fix their streets	9/9/2015 2:40 AM
32	Possible roundabout installed at the 12th St./Centre Ave intersection.	9/8/2015 10:03 PM
33	Connect SPLL to the existing bike path system.	9/8/2015 8:15 PM
34	1. Install a stop light at Melody/Westnedge intersection. Someone will be killed at this intersection unless a major improvement is made. People routinely drive double the speed limit thru this area and use the left turn lane as a passing lane to go around vehicle that are actually driving something close to the speed limit. 2. Overhaul W. Milham/Oakland Dr intersection. It is poorly aligned and is a major headache. 3. Improve E. Centre/Westnedge intersection. It is poorly aligned and is a mess during peak traffic times. 4. Eliminate railroad that runs parallel to Shaver Rd/Westnedge. It causes major traffic disruptions. I realize this is probably out of City control but attempts should be made to convince the railroad to move their line. 5. Overhaul Portage Rd/Kilgore/194 intersection. 6. A major improvement to the reflective properties of lane striping on the asphalt on Westnedge is a MUST. It is almost impossible to see the striping during rainy evenings. 7. Force all commercial property owners to install street-number signage on their marquee signs. If looking for a particular address that is not direction on the street frontage, it is very difficult to find that address/business. This is a simple thing with minimal cost to the property owners that could greatly help citizens and visitors.	9/8/2015 7:11 PM
35	Add a bike path (preferably) or lane on Milham near PHHS/PNMS	9/7/2015 5:14 PM
36	Reconstruction of M L King Drive	9/5/2015 11:42 AM
37	bike path bridge over oakland dr...similiar to Milham	9/4/2015 8:47 AM
38	Expand the video/camera vehicle presence detectors to all City of Portage traffic signal systems.	9/4/2015 8:41 AM
39	Realignment of Vanderbilt & Shaver Rd intersection; bikeway between Melody & Vanderbilt (curb area)	9/3/2015 10:49 AM
40	None	8/27/2015 2:15 PM

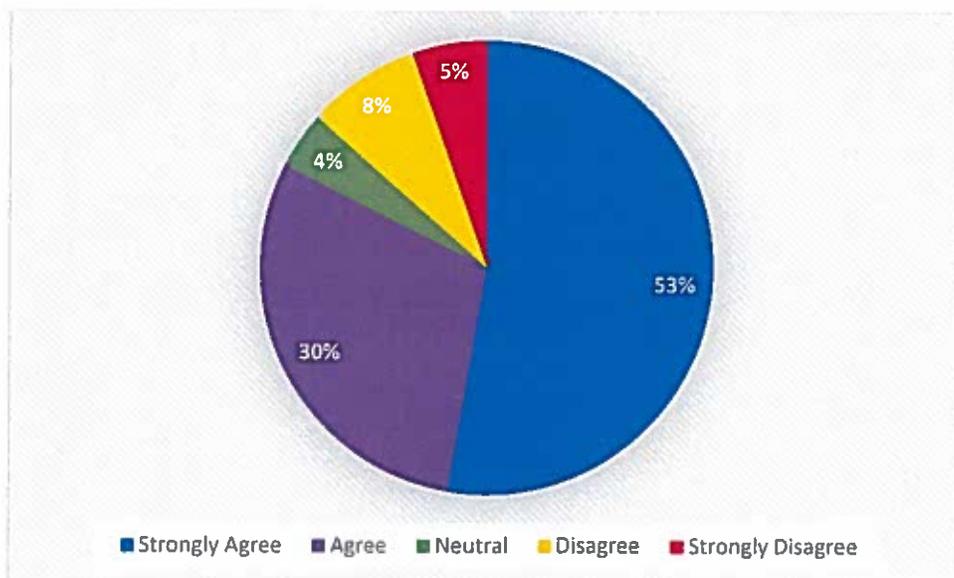
Q3 In the Streets category of the current CIP, “Complete Street” elements such as sidewalks, crosswalks or pedestrian refuge islands, shared shoulder bikeways, etc. will be included in major and local street reconstruction projects where practical, as an effort to further support active lifestyles and alternative modes of transportation. Please indicate if you agree with the inclusion of Complete Street elements with major and local street reconstruction projects (select one):

Answered: 75 Skipped: 0



Q4 In the Streets category of the current CIP, enhancements to local streets such as sidewalk repairs, drainage improvements, restoration of the public right-of-way (“curb lawn”), street lights, street trees, etc. will be included in major and local street reconstruction projects, where practical, as an effort to improve neighborhood quality. Please indicate if you agree with the inclusion of local street enhancements with local street reconstruction projects (select one):

Answered: 74 Skipped: 1



2016-2026 Capital Improvement Program Survey

Q5 Are there any recommended revisions to the above capital improvement projects in the water and/or sewer categories that should be considered for the next 10-year CIP (i.e., 2016-2026 CIP)? Please indicate revisions to proposed projects below.

Answered: 21 Skipped: 54

#	Responses	Date
1	There is no need to spend money on projects that would provide unwanted services to an area. Especially small areas.	9/29/2015 4:47 PM
2	Recommend strong restraint in sanitary sewer decisions. Existing character of street and neighborhood are very important to quality of life. Angling Road is a quiet neighborhood, with gorgeous, mature trees, moderate sized homes, no large sewer users. Many properties have street frontage in excess of the standard 80-foot assessment, which means big bucks that city has to pay. Large addition to city debt is not desirable.	9/29/2015 3:20 PM
3	All of Weaver not just north of Charles	9/28/2015 8:26 PM
4	Postpone Angling Road project, not economically feasible for only 48 properties.	9/27/2015 9:26 PM
5	no	9/27/2015 3:12 PM
6	Unsure of specifics except to say I hope these projects reduce flooding on roads/property during heavy rains	9/27/2015 9:44 AM
7	Why is Angling Road being considered? There is no new housing development on Angling Road to justify this improvement.	9/23/2015 4:13 PM
8	Drop Angling Road from the CIP, if trees next to the road will need to be cut down, sewer mains will not work for that section of Angling Road.	9/23/2015 2:51 PM
9	It seems early to be replacing Shaver water mains. They went in about 2000 when Shaver road improvements were made identifying it as an industrial corridor and putting in the boulevard. Shouldn't water mains last more than 15-20 years?	9/23/2015 12:01 PM
10	need to make new tower, Now and move up iron removal plant	9/22/2015 10:01 PM
11	No	9/17/2015 5:50 PM
12	NA	9/17/2015 11:44 AM
13	None	9/12/2015 2:32 PM
14	Prioritize Construction of a larger replacement Haverhill water tower facility	9/10/2015 9:55 PM
15	I do not have expertise in this area. Lakes and waterways need to be protected.	9/9/2015 11:10 AM
16	none	9/9/2015 10:45 AM
17	NA	9/9/2015 9:09 AM
18	None at this time	9/9/2015 2:42 AM
19	Why should I pay for "sewer" fees on water that I put on my lawn? You encourage citizens to maintain a nice, weed-free lawn yet penalize us for watering by charging high water/sewer rates when the water we put on our lawns never goes thru the sewer treatment facility. We've had water/sewer bills of \$700. Those who live on lakes are allowed to draw water directly from the lake to water their lawns. I would be willing to pay for installation of a separate meter for our sprinkler system if the City allowed. OR... I would put in a separate well strictly for watering my yard, separate from the City system, if the City allowed. Something needs to change with this system.	9/8/2015 7:11 PM
20	N/A	9/4/2015 8:41 AM
21	None	8/27/2015 2:15 PM

2016-2026 Capital Improvement Program Survey

Q6 Are there any capital improvement projects in the water and/or sewer categories that should be considered for inclusion in the next 10-year CIP (i.e., 2016-2026 CIP)? Please indicate new project proposals below.

Answered: 13 Skipped: 62

#	Responses	Date
1	Ensure drainage in Portage Rd. corridor is addressed.	9/30/2015 6:10 PM
2	Replace water main on Lakeview dr.	9/22/2015 10:01 PM
3	No	9/17/2015 5:50 PM
4	NA	9/17/2015 11:44 AM
5	None	9/12/2015 2:32 PM
6	Prioritize Construction of a larger replacement Haverhill water tower facility	9/10/2015 9:55 PM
7	Anyway to get away from the overpriced city water system, i.e. start drilling wells.	9/9/2015 2:45 PM
8	none	9/9/2015 10:45 AM
9	NA	9/9/2015 9:09 AM
10	None	9/9/2015 2:42 AM
11	Water main extension to the areas of Archwood, Cliffwood, Wetherbee, Weaver, South Shore Drive, Angling Road, Ramona Park Plat, amongst others	9/8/2015 10:05 PM
12	N/A	9/4/2015 8:41 AM
13	None	8/27/2015 2:15 PM

2016-2026 Capital Improvement Program Survey

Q7 Are there any recommended revisions to the above capital improvement projects in the police and/or fire categories that should be considered for the next 10-year CIP (i.e., 2016-2026 CIP)? Please indicate revisions to proposed projects below.

Answered: 20 Skipped: 55

#	Responses	Date
1	Whatever is needed to keep the public safety officers safe on the job.	9/29/2015 8:48 AM
2	Increase staffing, Portage to provide its own ambulance service for continuity of care and generate revenue	9/28/2015 8:29 PM
3	Increased staff, Portage to provide ambulance transport and primary treatment should've kept within the public safety realm of the city	9/28/2015 8:18 PM
4	No, they are already do a great job on getting the right amount of people here.	9/27/2015 3:12 PM
5	Sharing the cost and use of expensive equipment that is seldom used with contiguous municipalities, like aerial apparatus should be considered.	9/23/2015 12:01 PM
6	No	9/17/2015 5:50 PM
7	No	9/17/2015 11:44 AM
8	none	9/12/2015 2:32 PM
9	Increase funding at the expense of expense costs	9/10/2015 9:55 PM
10	Don't see the need to renovate the police or fire station.	9/9/2015 2:46 PM
11	If you don't have it already, pet CPR equipment should be purchased.	9/9/2015 11:13 AM
12	none	9/9/2015 10:47 AM
13	NA	9/9/2015 9:09 AM
14	None	9/9/2015 2:42 AM
15	Less enclosed vehicles, more bikes and personal interaction. I have no clue who my neighborhood officers are. Only see a car pass by once in a while. Make contact. More community policing.	9/8/2015 8:45 PM
16	Equipment can be replaced if damaged, people cannot. The City needs to spend whatever is necessary in the area of personal protective equipment for Police and Fire personnel... at any cost. Also, crime in the City is becoming a concern. Many times I hear on our Police scanner that Dispatch has no one available to respond to a call. Perhaps an increase in staffing levels should be considered. We love Portage, in part, due to it being a safe place to live and raise our families. We are feeling less safe/secure in recent years. We feel we are headed in the wrong direction in this matter.	9/8/2015 7:11 PM
17	An emphasis should be placed on better protective equipment for public safety officers.	9/6/2015 5:46 PM
18	Consolidated dispatch should be a priority.	9/4/2015 8:43 AM
19	N/A	9/4/2015 8:42 AM
20	None	8/27/2015 2:15 PM

2016-2026 Capital Improvement Program Survey

Q8 Are there any capital improvement projects in the the police and/or fire categories that should be considered for inclusion in the next 10-year CIP (i.e., 2016-2026 CIP)?Please indicate new project proposals below.

Answered: 13 Skipped: 62

#	Responses	Date
1	Have you found a use for the empty court facility?	9/23/2015 12:01 PM
2	No	9/17/2015 5:50 PM
3	No	9/17/2015 11:44 AM
4	none	9/12/2015 2:32 PM
5	n/a	9/10/2015 9:55 PM
6	Complete the upgrade to digital communications for all first responders.	9/10/2015 8:30 AM
7	Video surveillance equipment for police officers should be state of the art to protect the police personnel and the general public.	9/9/2015 11:13 AM
8	none	9/9/2015 10:47 AM
9	NA	9/9/2015 9:09 AM
10	None	9/9/2015 2:42 AM
11	Addition of a new Emergency Warning Siren for the northwest quadrant of the city. You can't hear the tornado warning siren in the Westfield Park area of the city.	9/5/2015 11:44 AM
12	N/A	9/4/2015 8:42 AM
13	None	8/27/2015 2:15 PM

2016-2026 Capital Improvement Program Survey

Q9 Are there any recommended revisions to the above capital improvement projects in the public facilities and/or parks and recreation categories that should be considered for the next 10-year CIP (i.e., 2016-2026 CIP)? Please indicate revisions to proposed projects below.

Answered: 22 Skipped: 53

#	Responses	Date
1	Prioritize Lakeview Park and direct some of the activities that are currently mostly funneled to Ramona Park to Lakeview Park.	9/30/2015 6:14 PM
2	Lakeview Park needs updating. How about a water feature?	9/29/2015 8:49 AM
3	ensure all parks and recreation facilities EXCEED the ADA minimum requirements so that people of all ages and abilities are fully included; parents with strollers, grandparents, etc all benefit from universal design.	9/28/2015 5:13 PM
4	disc golf course, permanent year round farmers market facility should be added	9/28/2015 2:45 PM
5	Eliason Nature Preserve is a great addition.	9/28/2015 8:05 AM
6	no	9/27/2015 3:12 PM
7	I am opposed to a city dog park. This brings health and liability issues to the city and ties up park facilities while it benefits only a small segment of the citizens. I have dogs but would not use a public dog park.	9/23/2015 12:09 PM
8	Put swings back in our parks, kids love them	9/19/2015 3:17 PM
9	No	9/17/2015 5:50 PM
10	No	9/17/2015 11:44 AM
11	Hoping restoration of water in millennium park in summer months is included	9/12/2015 9:03 PM
12	None	9/12/2015 2:32 PM
13	Allocate more funds towards parks and recreation	9/10/2015 9:56 PM
14	Don't want to see new municipal buildings if what we have is working.	9/9/2015 2:48 PM
15	none	9/9/2015 10:48 AM
16	NA	9/9/2015 9:10 AM
17	replace the sand at west lake preserve playground with rubber or woodchips. the sand is gross.	9/9/2015 8:59 AM
18	None	9/9/2015 2:43 AM
19	Eliason should be moved up in priority	9/8/2015 10:52 AM
20	N/A	9/4/2015 8:48 AM
21	Complete work on trails (especially at Eliason)	9/4/2015 8:44 AM
22	None	8/27/2015 2:15 PM

2016-2026 Capital Improvement Program Survey

Q10 Are there any capital improvement projects in the public facilities and/or parks and recreation categories that should be considered for inclusion in the next 10-year CIP (i.e., 2016-2026 CIP)? Please indicate new project proposals below.

Answered: 19 Skipped: 56

#	Responses	Date
1	The City should invest in improving pedestrian and bicycle access to Lakeview Park for area residents, businesses, and visitors. e.g. improved walkway/sidewalk to and from Lakeview Park, consistent lighting for Lakeview Park/Lake Center central business area, explore purchase of Mavcon property for City promenade per the Lake Center subarea plan, etc.	9/30/2015 6:14 PM
2	Bandshell/Presentation stage for Lakeview Park	9/29/2015 12:35 PM
3	Please snow plow all of the walking paths in the parks and walkways. So many people use them! Icy paths are not safe for walkers.	9/29/2015 8:49 AM
4	provide seperate pedestrian and bicycle paths in the heavy traffic area between Milham Road and Celery Flats	9/27/2015 7:16 PM
5	General Comment: Your percentages on this survey add up to 63%. What is the remaining 37% of the CIP spent on? Is it debt service? If so, I would be targeting no more than 25% of the CIP be tied up in interest payments. In order to do this the City might need to stretch out the timeline on non-essential projects (trails, parks, street enhancements), and focus spending on essential infrastructure (water, roads and needed public safety) to limit bonding.	9/23/2015 12:09 PM
6	No	9/17/2015 5:50 PM
7	No	9/17/2015 11:44 AM
8	None	9/12/2015 2:32 PM
9	Remarking all bike trails with 1/10th mile location markers and including GPS coordinates at the marker signs for those who are using smart phone navigation. Use GPS tags to highlight various Nature and Historic points of interest along the bikeways. Including this feature in the Portage smart phone app would allow automatic push notification of these features. Parking expansion of Celery Flats allowing access to overflow lot from main parking and redesigning main parking to be larger and more practical. connect the new Eliason bikeway to Schrier Park and South Westledge Park. Connect Ramona Park to bikeway system. Addition of CCTV cameras in and around parks parking areas and main trails. This should be monitored or at least accesable wirelessly via smart tablets used by the Park Rangers.	9/10/2015 8:34 AM
10	none	9/9/2015 10:48 AM
11	NA	9/9/2015 9:10 AM
12	Port-a-potty/water fountain at Eliason Preserve. bring back the Portage summer entertainment series (SES) and Celery Flats Teas.	9/9/2015 8:59 AM
13	None	9/9/2015 2:43 AM
14	Increase security at parks and trails. We've heard of a woman being attacked on a City trail. This cannot happen. Perhaps security cameras at strategic locations along trails, etc. would be a wise investment.	9/8/2015 7:11 PM
15	I'd be for any expansions of trail system - one of the best things about Portage!	9/7/2015 5:17 PM
16	continued project focus on the city center and visible identification of such	9/4/2015 8:49 AM
17	Install a splash pad(s), bike rentals at the Celery Flats, expand the Ramona water sport rentals, blanket the city with a free or low cost MAN(wifi) - maybe initially test at the parks, place all playground equipment on a 5-10 year replacement lifecycle, provide more park services in the Lexington-Green and other under-served areas, provide multiple playscapes at all parks to allow for ages 2+.	9/4/2015 8:48 AM
18	Replace heating & air conditioning system in the Portage Senior Center Bldg.; Safer connection between the Senior Center & the Library for people	9/3/2015 10:53 AM
19	None	8/27/2015 2:15 PM

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Revenues and Expenditures (000)

	Fiscal Year										Total
	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	
REVENUES AND OTHER SOURCES											
Property tax	3,995	4,035	4,075	4,116	4,157	4,199	4,241	4,283	4,326	4,369	41,796
PPT reimbursement	118	118	118	118	118	118	118	118	118	118	1,180
Interest	15	15	15	15	40	50	50	60	60	60	380
Proceeds from Capital Improvement bonds - general	3,609	3,168	4,826	2,317	5,478	2,692	970	524		2,618	26,202
Proceeds from Capital Improvement bonds - utility	3,030	665	2,560	1,625	3,205	1,100	5,400	1,860			19,445
Major Street Fund	1,200	1,500	1,400	1,500	1,700	1,400	1,400	1,400	1,400	1,400	14,300
Municipal Street Fund	1,523	1,526	1,540	1,533	1,547	1,529	1,543	1,524	955	924	14,144
Sanitary Sewer Fund	80	80	80	80	80	80	80	80	80	80	800
Water Fund	275	210	4,130	100	360	100	885	220	50	210	6,540
General Fund - for debt service	448		919			34			128		1,529
Total city revenues and sources	14,293	11,317	19,663	11,404	16,685	11,302	14,687	10,069	7,117	9,779	126,316
MAP - 21 Funding	956	800	800	925	800	1,000	1,000	1,000	1,000	1,000	9,281
LDFA funds		1,000									1,000
Other Revenue	370		0	40	100	40	0	0	0	0	550
Special Assessments/bonds-Water and Sewer only	320	80	30	0	75	0	0	0	0	0	505
Total Revenues and Sources	15,939	13,197	20,493	12,369	17,660	12,342	15,687	11,069	8,117	10,779	137,652
EXPENDITURES											
Streets	4,258	4,756	4,066	4,103	6,506	4,295	4,125	4,164	3,946	5,621	45,840
Sidewalks and Bikeways	100	839	200	340	90	93	100	80	170	163	2,175
Water	2,060	460	7,405	1,675	2,060	700	5,835	1,370		160	21,725
Sanitary Sewer	1,710	525	295	203	1,605	450	400	660			5,645
Police	485	228	217	994	667	170	220	470	170	179	3,009
Fire	1,463	321	3,033	994	1,675	948	418	366	118	452	9,788
Public Facilities	530	688	304	159	279	85	113	82	96	609	2,945
Parks and Recreation	707	486	130	248	260	720	272	262	135	169	3,389
Debt Service	4,626	4,894	4,843	4,647	4,518	4,881	4,204	3,615	3,482	3,426	43,136
Total Expenditures	15,939	13,197	20,493	12,369	17,660	12,342	15,687	11,069	8,117	10,779	137,652

CAPITAL IMPROVEMENT PROJECT SUMMARY

Project Expenditures (\$000)

Project Number/Title	Fiscal Year										Total
	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	
1 Major Street Reconstruction Program	2,733	3,101	2,746	2,783	3,866	2,280	2,805	2,844	2,626	2,631	28,415
Rockford, Schuring to Romence	231										231
Shaver, Vanderbilt to West Centre	1,534										1,534
Angling, Squire Heath to Romence	230										230
Old Kilgore, South Westnedge to Kilgore	164										164
Portage, Mandigo to Osterhout	247										247
Vanderbilt, Hampton Creek to Angling	307										307
2 Local Street Reconstruction Program	920	1,320	1,320	1,320	1,320	1,320	1,320	1,320	1,320	1,320	12,800
3 West Centre Avenue/Cooley Drive Improvements	450				530						980
4 Railroad Crossings Upgrades	115				95						210
5 Accessible Pedestrian Signal Installation	40										40
6 Portage Road/Lakeview Drive Intersection Improvements		310									310
7 Local Street Calming Program		25									25
8 South Westnedge Avenue Traffic Signal System Upgrade					695						695
9 I-94 Improvements, east city limits to Portage Road						695					695
10 Vincent Drive/Oakland Drive Intersection Improvements										1,670	1,670
TOTALS	4,258	4,756	4,066	4,103	6,506	4,295	4,125	4,164	3,946	5,621	45,840
Other Revenues	270										270
Federal Transportation Funds	956	800	800	800	800	1,000	1,000	1,000	1,000	1,000	9,156
Municipal Street Fund	1,328	1,446	1,510	1,533	1,472	1,529	1,543	1,524	1,505	1,486	14,877
Capital Improvement Bonds	1,104	1,760	1,056	1,020	3,384	1,066	882	940	741	2,435	14,387
City Share Cash	600	750	700	750	850	700	700	700	700	700	7,150

STREETS

CAPITAL IMPROVEMENT PROJECT SUMMARY STREETS

Funding Sources (\$000)

Project Number/Title	Federal Transportation	Other Revenues	Other Financing	Municipal Str. Fund	Build. Auth. Bonds	CIP Bonds	Util Cap Imp Bondus (Water)	CIP Fund	Total
1 Major Street Reconstruction Program <i>Rockford, Schuring to Romence Shaver, Vanderbilt to West Centre Angling, Squire Heath to Romence Old Kilgore, South Westmedge to Kilgore Portage, Mandigo to Osterhout Vanderbilt, Hampton Creek to Angling</i>	9,156			2,077		10,152		7,030	28,415
2 Local Street Reconstruction Program				12,800					12,800
3 West Centre Avenue/Coolley Drive Improvements		230				750			980
4 Railroad Crossings Upgrades						115		95	210
5 Accessible Pedestrian Signal Installation		40						40	40
6 Portage Road/Lakeview Drive Intersection Improvements						310			310
7 Local Street Calming Program								25	25
8 South Westmedge Avenue Traffic Signal System Upgrade						695			695
9 I-94 Improvements, east city limits to Portage Road						695			695
10 Vincent Drive/Oakland Drive Intersection Improvements						1,670			1,670
TOTALS	9,156	270		14,877		14,387		7,150	45,840

CAPITAL IMPROVEMENT PROJECT SUMMARY

SIDEWALKS AND BIKEWAYS

Project Expenditures (\$000)

Project Number/Title	Fiscal Year											Total		
	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26				
1 Sidewalk Improvements	50		50		50		50		50		50		50	250
2 Portage Bikeway Trail System Improvements	50	44	60	50	40	53	50	40	120				123	630
3 South 12th Street Sidewalk, Norfolk Circle to West Milham Avenue	380													380
4 Portage Road Sidewalk, Mandigo Avenue to 1,700 feet north	375													375
5 Bikeway Improvements	40			40		40		40					40	200
6 West Centre Avenue Sidewalk, Oakland Drive 500 feet west			90											90
7 East Central Trailway				250										250
TOTALS	100	839	200	340	90	93	100	80	170	163	2,175			125
MAP - 21 Funding				125										
Federal/State Grants														
Capital Improvement Bonds	100	380	200	175	50	53	100	80	170	123	1,351			
City Share Cash		459		40	40	40				40	699			

CAPITAL IMPROVEMENT PROJECT SUMMARY

SIDEWALKS AND BIKEWAYS

Funding Sources (\$000)

Project Number/Title	SAFE/TEA- LU Funding	Fed/State Grants	Other Revenues	S/A's & S/A Bonds	Building Authority	CIP Bonds	Other Financing	CIP Fund	Total
1 Sidewalk Improvements						250			250
2 Portage Bikeway Trail System Improvements						506		124	630
3 South 12th Street Sidewalk, Norfolk Circle to West Milham Avenue						380			380
4 Portage Road Sidewalk, Mandigo Avenue to 1,700 feet north								375	375
5 Bikeway Improvements								200	200
6 West Centre Avenue Sidewalk, Oakland Drive 500 feet west		125				90		90	90
7 East Central Trailway						125			250
TOTALS		125				1,351		699	2,175

WATER

CAPITAL IMPROVEMENT PROJECT SUMMARY

Project Expenditures (\$000)

Project Number/Title	Fiscal Year											Total	
	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26			
1 Shaver Road Water Main Replacement	1,350			250	1,000								2,600
2 Chopin Water Main Extension	320												320
3 Cliffwood Avenue/Archwood Drive Water Main	150												150
4 Mozart Water Main Extension	140												140
5 Storm Drainage Improvements Program	100	100	50	50									300
6 Winter Forest Drainage Improvements		300											300
7 Oakland Drive/Rosewood Ave Watermain Replacement		60											60
8 Northwest Water Storage Facility			6,000										6,000
9 Idaho Ave, Oregon Ave to South Westledge Ave Replacement			500										500
10 Romence Road Water Main Replacement to Constitution			450										450
11 Lake Connection Elimination Program			275										275
12 South Westledge Ave Relief Storm Sewer			75	675									750
13 Water System Reliability Study Update			55				55						110
14 Portage Road Water Main Extension, Helen Avenue to Byrd Drive				350									350
15 Pine View Water Storage Facility Renovation				350									350
16 Consolidated Drain Rehabilitation					400								400
17 Ramona Park Water Main					350								350
18 East Millham Ave Water Main Replacement					250								250
19 SCADA System Upgrade					60								60
20 Shuman Wellfield Iron Removal Facility						650	5,000						5,650
21 Lovers Lane Water Main Abandonment						50							50
22 Schurring Road Water Main Replacement							525						525
23 East Shore Drive Water Main Replacement							310						310
24 Northeast Quadrant Well Field Development								1,200					1,200
25 Woodland Elementary School Water Main								115					115
26 East Millham Avenue Water Main Abandonment										160			160
TOTALS	2,060	460	7,405	1,675	2,060	700	5,835	1,370	160				21,725
Special Assessments	125												125
Capital Improvement Bonds	1,710	300	2,325	1,625	1,750	650	5,000	1,200					14,560
Other Financing (LDFA bonds for water tower)			1,000										1,000
City Share Cash	225	160	4,080	50	310	50	835	170					6,040

CAPITAL IMPROVEMENT PROJECT SUMMARY

WATER

Funding Sources (\$000)

Project Number/Title	BANS	Fed/State Grants	Other Revenues	S/A's & S/A Bonds	Building Authority	CIP Bonds	Other Financing	Water Fund	Total
1 Shaver Road Water Main Replacement						2,600			2,600
2 Chopin Water Main Extension				65		190		65	320
3 Cliffwood Avenue/Archwood Drive Water Main				40		70		40	150
4 Mozart Water Main Extension				20		100		20	140
5 Storm Drainage Improvements Program								300	300
6 Winter Forest Drainage Improvements						300			300
7 Oakland Drive/Rosewood Ave Watermain Replacement							1,000	60	60
8 Northwest Water Storage Facility						1,100		3,900	6,000
9 Idaho Ave, Oregon Ave to South Westnedge Ave Replacement						500			500
10 Romence Road Water Main Replacement to Constitution						450			450
11 Lake Connection Elimination Program						275			275
12 South Westnedge Ave Relief Storm Sewer						675		75	750
13 Water System Reliability Study Update								110	110
14 Portage Road Water Main Extension, Helen Avenue to Byrd Drive						350			350
15 Pine View Water Storage Facility Renovation						350			350
16 Consolidated Drain Rehabilitation						400			400
17 Ramona Park Water Main						350			350
18 East Millham Ave Water Main Replacement								250	250
19 SCADA System Upgrade								60	60
20 Shuman Wellfield Iron Removal Facility						5,650			5,650
21 Lovers Lane Water Main Abandonment								50	50
22 Schuring Road Water Main Replacement								525	525
23 East Shore Drive Water Main Replacement								310	310
24 Northeast Quadrant Well Field Development						1,200			1,200
25 Woodland Elementary School Water Main								115	115
26 East Millham Avenue Water Main Abandonment								160	160
TOTALS				125		14,560	1,000	6,040	21,725

CAPITAL IMPROVEMENT PROJECT SUMMARY

Funding Sources (\$000)

SANITARY SEWER

Project Number/Title	BANS				Other				Sewer			
	Fed/State Grants	Other Revenues	S/A Bonds	S/A's & Build Auth Bonds	CIP Bonds	Municipal Str. Fund	Sewer Fund	Total				
1 Angling Rd Sanitary Sewer Squire Heath to Romence Rd			165		990	165		1,320				
2 Cliffwood Avenue/Archwood Drive Sanitary Sewer			30		210	30		270				
3 Norfolk Circle Sanitary Sewer Replacement					120			120				
4 Weaver Drive, Charles Street to north end Sanitary Sewer			50		215	50		315				
5 Wetherbee Avenue, Portage Rd to Woodlawn Drive Sanitary Sewer			30		150	30		210				
6 Romence Road, West of Angling Road to west end			30		235	30		295				
7 Ramona Park Plat Sanitary Sewer			75		800	75		950				
8 Lift Station Renovations					420			420				
9 Trunk Sewer Condition Assessment					175			175				
10 South Westmedge Ave Sanitary Sewer Lead Installation					60			60				
11 SCADA System Upgrade					450			450				
12 Pump Station Mechanical Upgrades					400			400				
13 Zylman Avenue, South Sprinkle Road to Deep Point Drive					660			660				
TOTALS			380		4,885	380		5,645				

CAPITAL IMPROVEMENT PROJECT SUMMARY

POLICE

Funding Sources (\$000)

Project Number/Title	SAFETEA-LU Funding	Fed/State Grants	Other Revenues	S/A's & S/A Bonds	Gen'l. Ob. Bonds	CIP Bonds	Other Financing	CIP Fund	Total
1 Police Vehicles								1,996	1,996
2 Radio Infrastructure Equipment Replacement						156			156
3 Crash/Crime/Fire Scene Illustrator						85			85
4 Mobile Digital Surveillance								25	25
5 Public Safety Facility Improvements						97			97
6 Mobile Computer / Mobile Video Replacement Project						350			350
7 9-1-1 Lifeline Equipment Phone and Radio Equipment Replacement						300			300
TOTALS						988		2,021	3,009

CAPITAL IMPROVEMENT PROJECT SUMMARY

Project Expenditures (\$000)

Project Number/Title	Fiscal Year											
	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26		
1 Replace 2001 Sutphen Aerial Tower	1,000											
2 Fire Station No. 2 Facility Improvements	100	250	3,000									
3 Replace Two Rescue Units	110			120								
4 Replace Battalion Chief Vehicle	85			89			130					140
5 Training Officer Vehicle	49			55			60					98
6 Replace Fire Marshal Vehicle	49			55			60					66
7 Fire Station No. 3 Facility Improvements	47			55			60					66
8 Fire Station No. 1 Facility Improvements	23	38				50						
9 Replace Thermal Imaging Cameras		33	33						75			
10 Replace 2002 Pumper/Squad Vehicle				600								
11 Personal Protective Equipment				75	75							
12 Replace 1998 Aerial Apparatus (E-1)					1,600							
13 Mobile Computer/Mobile Video Replacement						198						
14 Self-Contained Breathing Apparatus								330				
15 Replace 2004 Fire Pumper						700						
TOTALS	1,463	321	3,033	994	1,675	948	418	366	118	452		
Federal/State Grants												
Other Revenues, Vehicle Trade In	100			40	100	40						
Capital Improvement Bonds	1,047	250	3,000	560	1,500	908	75	330	82			
City Share Cash	316	71	33	394	75	343	36	36	36			

CAPITAL IMPROVEMENT PROJECT SUMMARY FIRE

Funding Sources (\$000)

Project Number/Title	BANS	Fed/State Grants	Trad-in Revenues	S/A's & S/A Bonds	Gen'l. Ob. Bonds	CIP Bonds	Building Authority	CIP Fund	Total
1 Replace 2001 Sulphen Aerial Tower			100			900			1,000
2 Fire Station No. 2 Facility Improvements						3,350			3,350
3 Replace Two Rescue Units								500	500
4 Replace Battalion Chief Vehicle								365	365
5 Training Officer Vehicle								230	230
6 Replace Fire Marshal Vehicle								230	230
7 Fire Station No. 3 Facility Improvements						97			97
8 Fire Station No. 1 Facility Improvements						75		61	136
9 Replace Thermal Imaging Cameras								138	138
10 Replace 2002 Pumper/Squad Vehicle			40			560			600
11 Personal Protective Equipment						164		150	314
12 Replace 1998 Aerial Apparatus (E-1)			100			1,500			1,600
13 Mobile Computer/Mobile Video Replacement						198			198
14 Self-Contained Breathing Apparatus						330			330
15 Replace 2004 Fire Pumper			40			660			700
TOTALS			280			7,834		1,674	9,788

CAPITAL IMPROVEMENT PROJECT SUMMARY PUBLIC FACILITIES

Funding Sources (\$000)

Project Number/Title	SAFETEA-LU Funding	Fed/State Grants	Other Revenues	S/A's & S/A Bonds	CIP Bonds	CIP Bonds	Building Authority	CIP Fund	Total
1 Integrated Access Control and Camera System					270				270
2 Information Systems Improvements					643			132	775
3 Election Equipment					50				50
4 Senior Center Improvements					50			110	160
5 City Centre Parking/Walkway Resurface					300			35	335
6 Public Services Facility Parking and Driveway Improvements					255				255
7 City Centre Area Improvements					50				50
8 Lake Center Area Improvements					50				50
9 Cemetery Improvements					150			25	175
10 Alternative Energy Facilities Evaluation								50	50
11 Parks, Recreation and Public Services Facility Improvements					199			86	285
12 Video Training & Conferencing System								40	40
13 Building Maintenance Studies								70	70
14 City Hall Improvements					50				50
15 Phone System Upgrade								30	30
16 BS&A Replacement					300				300
TOTALS					2,367			578	2,945

CAPITAL IMPROVEMENT PROJECT SUMMARY PUBLIC FACILITIES

Funding Sources (\$000)

Project Number/Title	SAFETEA-LU Funding	Fed/State Grants	Other Revenues	S/A's & S/A Bonds	CIP Bonds	Building Authority	CIP Fund	Total
1 Integrated Access Control and Camera System					270			270
2 Information Systems Improvements					643		132	775
3 Election Equipment					50			50
4 Senior Center Improvements					50		110	160
5 City Centre Parking/Walkway Resurface					300		35	335
6 Public Services Facility Parking and Driveway Improvements					255			255
7 City Centre Area Improvements					50			50
8 Lake Center Area Improvements					50			50
9 Cemetery Improvements					150		25	175
10 Alternative Energy Facilities Evaluation								
11 Parks, Recreation and Public Services Facility Improvements					199		86	285
12 Video Training & Conferencing System							40	40
13 Building Maintenance Studies							70	70
14 City Hall Improvements					50			50
15 Phone System Upgrade							30	30
16 BS&A Replacement					300			300
TOTALS					2,367		578	2,945

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Streets

PROJECT NUMBER:

PROJECT TITLE:

Local Street Reconstruction Program

PROJECT DESCRIPTION:

Reconstruction of local streets previously strip paved, or that require a greater level of sub-base pavement rehabilitation. Projects will include localized storm drainage improvements, curb, gutter and paved shoulder replacement/repair, pavement widening for narrow streets, sidewalk repairs and gap construction, including installation of specified handicap ramps, and necessary drive approaches and lawn restoration.

FY 2016–2017: Local streets to be reconstructed include:

- Bittersweet Street, Marigold Avenue, East Melody Avenue, Barberry Avenue, Larkspur Avenue, Tumbleweed Street
- Kelve Avenue, Snowberry Court, Marfield Street, Woodland Drive, Birchton Avenue, Carlsbrook Lane, Colchester Avenue, Green Forest Drive, Kaylin Court, Leslie Street, Redstock Avenue, Sherry Drive, Starbrook Street, Tamfield Avenue

These projects include “complete street” and neighborhood enhancements such as improved crosswalk signage, pavement markings, street lighting and similar pedestrian safety improvements, which are part of the “Natural Place to Move” initiative.

PROJECT JUSTIFICATION/NEED:

Streets were last reconstructed following sanitary sewer installation in the late 1970s. Streets have received major maintenance and are reaching the end of serviceable life and need reconstruction. Reconstruction will restore structural integrity, ride quality, reduce maintenance costs and enhance safety.

PROJECT BENEFIT/IMPACT:

Decreased maintenance costs, improved ride quality, enhanced safety for motoring and pedestrian traffic.

OPERATING FUND IMPACT:

Reduction in ongoing street maintenance cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Streets

PROJECT NUMBER:

PROJECT TITLE: West Centre Avenue/Cooley Drive Improvements

PROJECT DESCRIPTION: Project to include three elements: installation of a traffic signal and related roadway improvements at Cooley Drive and West Centre Avenue; reconstruction of Cooley Drive and sidewalks on both sides of the street; realigning Cooley Drive at Old Centre Road.

PROJECT JUSTIFICATION/NEED: Development has been increasing in recent years within the Woodbridge Hills Planned Development, Greenspire Apartments and the Greenspire retail center. Traffic has continued to increase in the vicinity of this intersection and upgrades to Cooley Drive and West Centre Avenue will facilitate existing and planned development. Traffic warrants have been met for the installation of a traffic signal at West Centre Avenue/Cooley Drive intersection which will improve traffic flow and improve side street access.

- FY 2016 – 2017: Install new traffic signal and related improvements at the West Centre Avenue intersection of Cooley Drive.
- FY 2020 – 2021: Improve, widen and realign Cooley Drive.

PROJECT BENEFIT/IMPACT: Traffic signal installation will provide protected traffic movements for vehicle turning movements and pedestrians. Reconstruction of Cooley Drive will improve the function of the roadway and facilitate further redevelopment activities involving property along Cooley Drive and West Centre Avenue.

OPERATING FUND IMPACT: \$600 annual increase in maintenance and energy costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Sidewalks and Bikeways

PROJECT NUMBER:

PROJECT TITLE: Portage Road Sidewalk, Mandigo to 1,700 Feet North

PROJECT DESCRIPTION: Installation of sidewalk along the east side of Portage Road from Mandigo Avenue north 1,700 feet to connect with existing sidewalk.

PROJECT JUSTIFICATION/NEED: Portage Road is a major arterial street and services significant residential areas in the Lake Center area. The east side of Portage Road, south Osterhout Avenue has inconsistent sidewalk. The proposed sidewalk will provide for pedestrian access along the entire Portage Road corridor in the Lakes Center area.

This section of Portage Road does have continued sidewalk and has minimal shoulder width. A separate sidewalk will provide access to pedestrian users in accordance with the adopted "Complete Streets" policy.

PROJECT BENEFIT/IMPACT: This sidewalk will provide safe pedestrian access along a major street and meet complete street criteria.

OPERATING FUND IMPACT: None.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Sidewalks and Bikeways

PROJECT NUMBER:

PROJECT TITLE: West Centre Avenue Sidewalk

PROJECT DESCRIPTION: Installation of sidewalk on the south side of West Centre Avenue from Oakland Drive to approximately 500 feet west.

PROJECT JUSTIFICATION/NEED: West Centre Avenue is a major arterial street and services significant residential areas and commercial areas in the central city area. The south side of West Centre Avenue, west of Oakland Drive, has inconsistent sidewalk. The proposed sidewalk will provide for pedestrian access from developing residential areas to established commercial destinations.

A separate sidewalk will provide access to pedestrian users in accordance with the adopted "Complete Streets" policy.

PROJECT BENEFIT/IMPACT: This sidewalk will provide safe pedestrian access along a major street and meet complete street criteria.

OPERATING FUND IMPACT: None.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Water

PROJECT NUMBER:

PROJECT TITLE: Chopin Avenue Water Main Extension

PROJECT DESCRIPTION: Install water main on Chopin Avenue, extending west from Mozart Street approximately 900 feet, to service eighteen existing residences on Chopin Avenue.

PROJECT JUSTIFICATION/NEED: This project is in response to a favorable citizen survey for installation of public water main.

PROJECT BENEFIT/IMPACT: The water main will provide a public water supply to a previously unserved area of the city. Firefighting capability will be enhanced in the area with the availability of public water.

OPERATING FUND IMPACT: Nominal increase in operating costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Water

PROJECT NUMBER:

PROJECT TITLE: Cliffwood Avenue/Archwood Drive Water Main

PROJECT DESCRIPTION: Installation of new water mains in Cliffwood Avenue from South Westnedge Avenue to the east end and in Archwood Drive from Cliffwood Avenue to the south end. This project would be done in conjunction with the installation of new sanitary sewers in the Cliffwood Avenue/Archwood Drive Subdivision.

PROJECT JUSTIFICATION/NEED: The water mains in Cliffwood Avenue and Archwood Drive will provide public water to an unserved area of the city. The project is in accordance with the Water Utility Master Plan.

PROJECT BENEFIT/IMPACT: Water mains will provide this neighborhood with a needed public utility. Fire fighting capabilities will be substantially enhanced with the availability of public water.

OPERATING FUND IMPACT: Nominal increase in operating costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Water

PROJECT NUMBER:

PROJECT TITLE: Mozart Street Water Main Extension

PROJECT DESCRIPTION: Install water main on Mozart Street, extending north from Beethoven Avenue approximately 500 feet, to service seven existing residences on Mozart Street.

PROJECT JUSTIFICATION/NEED: This project is in response to a citizen petition for installation of public water main.

PROJECT BENEFIT/IMPACT: The water main will provide a public water supply to a previously unserved area of the city. Firefighting capability will be enhanced in the area with the availability of public water.

OPERATING FUND IMPACT: Nominal increase in operating costs.

IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Water

PROJECT NUMBER:

PROJECT TITLE: Consolidated Drain Rehabilitation Program

PROJECT DESCRIPTION: Soils and water quality testing, analysis, channel cleaning and rehabilitation of the existing Consolidated Drain facility.

PROJECT JUSTIFICATION/NEED: Provide appropriate functioning storm drainage facilities in accordance with the Stormwater Master Plan and Well Head Protection Plan for stormwater discharges in proximity of Winter Forest Drive, Garden Lane and Portage Creek water wells. Pretreatment and detention of stormwater prior to discharge to water bodies is required under U.S. Environmental Protection Agency Phase II regulations.

PROJECT BENEFIT/IMPACT: Continued biological treatment will minimize pollutant loading to Portage Creek and provide additional protection to the city water supply wells. Regionalized stormwater detention lessens the chances of local flooding, provides natural habitat, and eliminates the safety and aesthetic concerns of numerous smaller basins in the watershed.

OPERATING FUND IMPACT: \$1,000 increase in operating costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Sanitary Sewer

PROJECT NUMBER:

PROJECT TITLE: Cliffwood Avenue/Archwood Drive Sanitary Sewer

PROJECT DESCRIPTION: Install sanitary sewer and appurtenances in Cliffwood Avenue from South Westnedge Avenue to the east end of the plat and in Archwood Drive from Cliffwood Avenue to the south road end. This project is in conjunction with the local street reconstruction.

PROJECT JUSTIFICATION/NEED: The extension of sanitary sewers to developed and developable areas is recommended to protect the valuable groundwater resource from contamination. This area conforms to a Tier 2 impact area per the Sanitary Sewer/Street Reconstruction Policy. Proposed projects are prioritized based on environmental, land use and other factors to maximize the protection of the environment and effectively utilize available funding.

PROJECT BENEFIT/IMPACT: The project will provide sanitary sewer service to approximately 12 properties along Cliffwood Avenue and Archwood Drive and reduce the potential for groundwater contamination.

OPERATING FUND IMPACT: When connected, developed properties in the project area will generate approximately \$6,600 in annual revenue. Corresponding treatment charges paid to the City of Kalamazoo will increase expenditures by approximately \$4,000 annually.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Sanitary Sewer

PROJECT NUMBER:

PROJECT TITLE: Norfolk Circle Sanitary Sewer Replacement

PROJECT DESCRIPTION: Replace sanitary sewer and appurtenances for Norfolk Circle from 12th Street to Norfolk Circle Drive. This project is in response to a recognized deficiency in the sanitary sewer collection system.

PROJECT JUSTIFICATION/NEED: The existing sanitary sewer that serves the Norfolk Circle area was constructed in the 1970's with clay pipe material. The material is subject to root intrusion and cracking. Recent flow blockages require constant monitoring and cleaning.

PROJECT BENEFIT/IMPACT: The project will reduce the potential for sanitary sewer backups and reduce the potential for groundwater contamination.

OPERATING FUND IMPACT: Reduction in sanitary sewer maintenance costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Sanitary Sewer

PROJECT NUMBER:

PROJECT TITLE:

Trunk Sewer Condition Assessment

PROJECT DESCRIPTION:

Investigate the structural condition of the sanitary sewer trunk system through video and other nondestructive testing methods.

PROJECT JUSTIFICATION/NEED:

The city trunk sewer system was constructed in the late 1960's through the 1980's. The system consists primarily of concrete pipe and structures. It is a system requirement to assess the assets of the sewer system to anticipate replacement and rehabilitation.

PROJECT BENEFIT/IMPACT:

Investigation of the trunk sewer condition will provide data to schedule system maintenance and replacement needs as well as locate potential failure locations.

OPERATING FUND IMPACT:

Cost savings may be realized in avoiding costly repairs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Transportation and Utilities

PROJECT CATEGORY:
Sanitary Sewer

PROJECT NUMBER:

PROJECT TITLE:

Pump Station Mechanical Upgrades

PROJECT DESCRIPTION:

Replacement of control panels, pumps, motor control units and other mechanical appurtenances.

PROJECT JUSTIFICATION/NEED:

Although routine maintenance is accomplished each year on sanitary sewer pump stations, renovation is needed periodically to improve the efficiency, reliability and overall appearance of the lift stations. The larger "block" pump stations in the city were installed more than thirty years ago and are heavily used to pump sewage to the trunk sewer system. Renovation will result in the most cost effective upgrade with the least inconvenience to customers.

PROJECT BENEFIT/IMPACT:

Renovations of these facilities will improve the efficiency and reliability of the pump stations, improve overall efficiency and reliability and reduce required annual maintenance cost.

OPERATING FUND IMPACT:

Substantial reduction in maintenance cost.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Safety, Police Division

PROJECT CATEGORY:
Police

PROJECT NUMBER:

PROJECT TITLE: Radio Infrastructure Equipment Replacement

PROJECT DESCRIPTION: Replace radio voter system, receiver equipment and equipment at five tower sites, as well as the 800 MHz base equipment.

PROJECT JUSTIFICATION/NEED: Replace and upgrade aging receiver and transmitter equipment at five tower sites, replace the repeater voter system, and replace the 800 MHz base equipment. The radio equipment is over ten years old and at end of life. The manufacturer no longer supports the equipment, and replacement parts are not available.

PROJECT BENEFIT/IMPACT: Effective communications are essential in the Centr Communications Center. Given the age of the existir equipment, critical failure is possible which wi negatively impact emergency services, emergenc communication, emergency response and firefighter ar police officer safety.

OPERATING FUND IMPACT: No impact because monies for preventative maintenance are already in the operating budget.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Safety, Police Division

PROJECT CATEGORY:
Police

PROJECT NUMBER:

PROJECT TITLE: Crash/Crime/Fire Scene Illustrator

PROJECT DESCRIPTION: Replace evidence mapping total station.

PROJECT JUSTIFICATION/NEED: Upgrade and replace the evidence mapping total station. The current equipment is ten years old and outdated. Newer systems have been developed to more accurately capture and measure traffic accident scenes, fire scenes and crime scenes with laser technology. The new scanning equipment provides an exact record of the scene, replacing crime sketches and reconstruction with 3D imaging. Also, forensic scientists can accurately analyze line of sight, blood splatter, and bullet trajectories.

PROJECT BENEFIT/IMPACT: Effective mapping or illustrations of fire scenes, crime scenes and reconstruction of traffic accidents are essential in evidence collection and court presentations. The use of this equipment will significantly reduce time spent on-scene, while improving safety and minimizing traffic congestion, as well as, accurately documenting fire and crime scenes. This scanning technology provides the ideal data collection solution for accident reconstruction experts, law enforcement personnel, fire marshals and forensic scientists.

OPERATING FUND IMPACT: Standard Software Maintenance Agreement

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Safety, Fire Division

PROJECT CATEGORY:
Fire

PROJECT NUMBER:

PROJECT TITLE: Replace Sutphen Aerial Tower

PROJECT DESCRIPTION: Replace 2001 Sutphen Aerial Tower

PROJECT JUSTIFICATION/NEED: At the time of replacement, this vehicle will be 17 years old and approaching the end of its useful life. Although several items on the aerial ladder were upgraded in 2015, all other items will be 17 years old. Since these upgrades took place, additional repairs were required causing concern over the capabilities of this aerial device. Repair parts will become more difficult to obtain. Replacement of the vehicle is in accord with the Fire Department Apparatus Strategic Plan, which specifies the replacement of each fire apparatus at the end of its useful life. The new vehicle will incorporate advances in fire apparatus design and will be compliant with all current standards and ISO requirements.

PROJECT BENEFIT/IMPACT: A new aerial device will allow the Fire Division to safely perform life safety and fire suppression activities. The new vehicle will comply with all current standards and safety features.

OPERATING FUND IMPACT: Reduced maintenance and operating expenses.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Safety, Fire Division

PROJECT CATEGORY:
Fire

PROJECT NUMBER:

PROJECT TITLE: Fire Station No. 2 Facility Replacement

PROJECT DESCRIPTION: New construction of an approximate 15,000 square foot new Fire Station No. 2 facility on Oakland Drive.

FY 2016-17: Project costs include the purchase of an emergency generator for the existing station, which will be designed for reuse in the new fire station facility.

FY 2017-18: Project costs for fiscal year 2017-18 include detailed architectural design and engineering work for the new fire station facility.

FY 2018-19: Project costs include costs associated with the building of a new station.

PROJECT JUSTIFICATION/NEED: A facility audit was conducted by Paradigm Design Inc. in 2013 to evaluate needed repairs and upgrades within Fire Station No. 2. Station No. 2 is the oldest in the system and requires extensive work to ensure integrity of the structure. The evaluation recommended various repairs to the building roof, plumbing, electrical, flooring, fire suppression and alarm system. In addition to the condition of the building, the overall facility and living quarters are small and not properly sized for the operational needs of the Fire Division. In 2015, an additional feasibility study was completed by Paradigm Design to determine existing and future programming and operational needs of the Fire Division. The study determined construction of a new, larger fire station facility is warranted.

PROJECT BENEFIT/IMPACT: To ensure Fire Station facilities meet the program and operational needs of the community, while ensuring facilities are in good working order.

OPERATING FUND IMPACT: Reduce maintenance and operating costs

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Safety, Fire Division

PROJECT CATEGORY:
Fire

PROJECT NUMBER:

PROJECT TITLE: Training Officer Vehicle

PROJECT DESCRIPTION: Truck or SUV Vehicle for Training Officer

PROJECT JUSTIFICATION/NEED: This is a marked emergency response vehicle utilized primarily by the Training Officer for his daily activities, as well as an emergency response vehicle for incidents and fire investigations.

PROJECT BENEFIT/IMPACT: The new vehicle will provide the latest safety features in design advancements, and the emergency equipment that is installed will also meet the newest standards available at the time of purchase.

OPERATING FUND IMPACT: Reduced operating and maintenance costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Safety, Fire Division

PROJECT CATEGORY:
Fire

PROJECT NUMBER:

PROJECT TITLE: Replace 2002 Fire Pumper

PROJECT DESCRIPTION: Replace the 2002 Type I Fire Pumper with a new fire engine.

PROJECT JUSTIFICATION/NEED: At the time of replacement, the 2002 Fire Pumper will be 20 years old. The new fire pumper will then serve as a front-line engine responding to all fire calls city-wide and many other incidents.

PROJECT BENEFIT/IMPACT: Replacement of the vehicle is in accordance with the Fire Department Apparatus Strategic Plan, which specifies the replacement of each fire apparatus at the end of its useful life. The new vehicle will incorporate advances in fire apparatus design and will be compliant with all current standards and requirements.

OPERATING FUND IMPACT: Reduced operating and maintenance costs.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
City Clerk

PROJECT CATEGORY:
Public Facilities

PROJECT NUMBER:

PROJECT TITLE: Election Equipment

PROJECT DESCRIPTION: Purchase and implementation of new voting equipment to include ballot tabulators and disabled voter assistance devices.

PROJECT JUSTIFICATION/NEED: Election equipment in the State of Michigan is reaching the end of its useful life having been in place since 2004. Additionally, the software used to program the equipment is no longer supported. As a result, the Bureau of Elections (BOE) has engaged in a Request for Proposals (RFP) process for new election equipment. The BOE anticipates rolling out the new equipment statewide in advance of the August 2016 Primary Election. While the actual cost of the equipment is yet to be determined along with level of financial contribution from the State of Michigan, the BOE is recommending that communities identify approximately \$2,000 for each piece of voting equipment. In Portage, this amounts to 25 tabulators for a total of \$50,000 (19 tabulators for precincts and six for absentee voting).

PROJECT BENEFIT/IMPACT: The accuracy and integrity of elections and the electoral process are a basic function of government. Replacement of outdated equipment will help to preserve the ability to conduct fair and accurate elections.

OPERATING FUND IMPACT: Minimal impact on operating fund.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Parks, Recreation and Senior Citizen Services

PROJECT CATEGORY:
Public Facilities

PROJECT NUMBER:

PROJECT TITLE: Senior Center Improvements

PROJECT DESCRIPTION: FY 2016-2017: A building and property study will assist the administration in planning for program and partner expansion. Additionally, once costs are identified, future planning for funding can begin.

FY 2017-18: Architectural and electrical renovations and repairs identified in the 2013 building maintenance review to include emergency lighting upgrades, repairs to exterior wood surfaces and ceiling repair to restrooms and kitchen.

FY 2019-20: Continued preventative facility maintenance in accordance with 2013 review to include carpet and acoustical tile replacement. Interior and exterior facility painting and the replacement of parking lot asphalt and restriping also included in this phase.

FY 2024-2025: Additional improvements and renovations to include painting, lighting upgrades and kitchen and restroom renovations.

PROJECT JUSTIFICATION/NEED: Routine and preventive improvements are required to maintain appearance and efficient operation. Periodical upgrades are necessary to keep the Senior Center and parking lot in proper condition.

PROJECT BENEFIT/IMPACT: Protect and maintain the public investment in the facility to ensure that the quality and safety of the facility is maintained for citizens, city employees, and other users.

OPERATING FUND IMPACT: Use of the facility by the public has a direct correlation to the condition of the facility. The public and members defray the cost of operating the facility.

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Public Services

PROJECT CATEGORY:
Public Facilities

PROJECT NUMBER:

PROJECT TITLE: Parks, Recreation & Public Services Facility Improvements

PROJECT DESCRIPTION: FY 2017-18: Replacement of metal doors and frames throughout facility, masonry work, replacement of overhead doors and upgrades to lighting in administrative area.

FY 2018-19: Replacement of roof, insulation and flashing to portions of the facility and painting metal roof.

FY 2020-21: Demolition of original Public Services igloo salt storage building, and construction of new cold storage structure.

FY 2022-23: Carpet and ceiling tile replacement, upgrade to condensing units and fresh air handling renovations.

PROJECT JUSTIFICATION/NEED: A facility audit was conducted by Paradigm Design Inc. in 2013 to evaluate needed repairs and upgrades within the Public services facility. The completed evaluation recommended various projects to ensure the integrity of the facility.

PROJECT BENEFIT/IMPACT: Protect and maintain the public investment in the facility in order to ensure that the quality and safety of the facility is maintained for citizens, contractors and city employees.

OPERATING FUND IMPACT: Use of the facility by the public and city employees has a direct correlation to the condition of the facility. Preventative maintenance will help defray the cost of operating the facility

CAPITAL IMPROVEMENT PROJECT PROFILE

DEPARTMENT:
Technology Services

PROJECT CATEGORY:
Public Facilities

PROJECT NUMBER:

PROJECT TITLE: BS&A Software Application Replacement

PROJECT DESCRIPTION: An integrated software solution used by the city for numerous primary data processing activities such as budgeting, cash receipting, accounts payable, purchase orders, assessing, utility billing, permits, work orders and field inspections and more.

PROJECT JUSTIFICATION/NEED: The average replacement period for this type of software solution is between 10 and 15 years. This project allows the city to replace this software solution in Fiscal Year 2025-2026 at which time it will have been in service for 11 years and in need of replacement.

PROJECT BENEFIT/IMPACT: Ensures a reliable working and up-to-date integrated software solution used by the city for numerous primary data processing activities.

OPERATING FUND IMPACT: The annual software maintenance fees are estimated at \$45,000.

MATERIALS TRANSMITTED

CITY COUNCIL MEETING MINUTES FROM DECEMBER 15, 2015

The Regular Meeting was called to order by Mayor Strazdas at 7:30 p.m.

At the request of Mayor Strazdas, Pastor Ron Hansen of the Pathfinder United Methodist Church gave an invocation, and City Council and the audience recited the Pledge of Allegiance.

At the request of Mayor Strazdas, the City Clerk called the roll with the following members present: Councilmembers Richard Ford, Jim Pearson, Patricia M. Randall, Claudette Reid and Terry Urban, Mayor Pro Tem Nasim Ansari and Mayor Peter Strazdas. Also in attendance were City Manager Laurence Shaffer, City Attorney Randy Brown and City Clerk James R. Hudson.

LETTER OF RESPECT: Mayor Strazdas issued a Letter of Respect for Karen Smoots, 9920 Arabian Drive, and her company, Dry My Gloves, Inc., for being selected as a Best of MichBusiness 2015 winner.

APPROVAL OF MINUTES: Motion by Ansari, seconded by Randall, to approve the Regular Meeting Minutes of December 1, 2015, as presented. Upon a roll call vote, motion carried 6 to 0 with Mayor Strazdas abstaining.

* **CONSENT AGENDA:** Mayor Strazdas asked Councilmember Urban to read the Consent Agenda. Councilmember Reid asked that Items F.2, Martin Luther King Jr. Construction Project, F.3, Final Plan for Greenspire Apartments (Phase V), 8615 Toser Court, F.4, Health Insurance Contract Renewals, and Item F.5, Public/Private Wi-Fi Construction at Celery Flats, be removed from the Consent Agenda. Mayor Pro Tem Ansari asked that Item H.1, 2016 Fee Schedules, be removed from the Consent Agenda.

Motion by Urban, seconded by Ansari, to approve the Consent Agenda motions as amended. Upon a roll call vote, motion carried 7 to 0.

* **APPROVAL OF ACCOUNTS PAYABLE REGISTER OF DECEMBER 15, 2015:** Motion by Urban, seconded by Ansari, to approve the Accounts Payable Register of December 15, 2015. Upon a roll call vote, motion carried 7 to 0.

REPORTS FROM THE ADMINISTRATION:

* **TRAFFIC SIGNAL IMPROVEMENTS - LOVERS LANE AND EAST KILGORE ROAD:** Motion by Urban, seconded by Ansari, to approve Contract 15-5486 between the Michigan Department of Transportation and the City of Portage for traffic signal improvements along Lovers Lane and East Kilgore Road; adopt a Resolution authorizing the City Manager to sign Contract 15-5486; approve a contract amendment with Abonmarche Consultants for construction administration services at a cost not to exceed \$42,758; and authorize the City Manager to sign all other documents related to the project on behalf of the city. Upon a roll call vote, motion carried 7 to 0. Resolution recorded on page 81 of City of Portage Resolution Book No. 46.

MARTIN LUTHER KING JR. DRIVE RECONSTRUCTION PROJECT: Councilmember Reid reviewed the item and expressed a concern that approving the land division of the private road known as Martin Luther King Jr. Drive with public improvements for 6601 Constitution Boulevard could set a precedent for other commercially related roads like this and cited Ring Drive around the Crossroads Mall as an example. In recognizing the condition of Martin Luther King Jr. Drive and its importance to the commercial district, City Manager Shaffer pointed out it is one of the entryways into some very significant commercial property in the City. He noted that he is unaware of any other similarly situated properties in the City which therefore makes this situation unique. He explained that this is totally new construction of the road, will cost the citizens nothing, and the City will

only be responsible for snow plowing and future maintenance. He viewed it positively as an opportunity for a partnership to manage a long-standing challenge to the City, an opportunity for the Administration to develop relationships with the property owners in the area, and the future opportunity to do other creative things that might have benefit to Portage citizens. Discussion followed.

Mr. Shaffer deferred to T&U Director Chris Barnes, who concurred that Martin Luther King Jr. Drive is unique, that there are no other situations like this, but he did cite Merchant Place off of East Centre Avenue where a similar attempt was made, but the owners could not agree owing to the cost and explained. He added that if this request is approved, it would become a public street and the City of Portage would receive Act 51 Funds for long term maintenance. Discussion followed. Councilmembers Randall, Ford, Mayor Pro Tem Ansari and Councilmember Pearson spoke in favor of granting the request. City Manager Shaffer interjected that Constitution Blvd is scheduled for re-paving which makes this a perfect time to work on Martin Luther King Jr. Drive and explained.

Motion by Randall, seconded by Reid, to approve the Development Agreement concerning the reconstruction and dedication of Martin Luther King Jr. Drive, Portage, Michigan; approve the Martin Luther King Jr., Drive land division with public improvements for 6601 Constitution Boulevard; and adopt Resolution No. 1, approving the special assessment for properties contained within the preliminary special assessment roll, accepting the City Manager Report and requesting preparation of Resolution No. 2 for the Martin Luther King Jr. Drive Project #998-R. Upon a roll call vote, motion carried 7 to 0. Resolution recorded on page 83 of City of Portage Resolution Book No. 46.

FINAL PLAN FOR GREENSPIRE APARTMENTS (PHASE V), 8615 TOZER COURT: Councilmember Reid outlined the information on this item and asked for more information regarding the request to discharge storm water into the wetland area; the design relation; and, is there really a question of whether it will be approved by the Michigan Department of Environmental Quality and what is the process related to that.

Community Development Director Vicki Georgeau indicated that when the Final Site Plan was submitted to the Planning Commission for review, the full utility plans had not been submitted and the MDEQ may require permits; and, prior to pulling permits for construction, should the MDEQ require a permit to discharge into the wetlands, the applicant would need to provide that permit to the City, or provide documentation that permits were not required. She commented that this is pretty standard and it can sometimes take a long time to get MDEQ approval for these types of project requests. In answer to Councilmember Reid, Ms. Georgeau indicated that the City would require permits before issuing approval. She introduced Greg Dobson from American Village Builders and Rich MacDonald from the Hinman Company, who were present to answer any questions Council might have regarding the Project. Discussion followed.

Motion by Reid, seconded by Urban, to approve the Final Plan for Greenspire Apartments (Phase V), 8615 Tozer Court, subject to finalization of the storm water design and approval by the MDEQ to discharge into the wetland area. Discussion followed. Upon a roll call vote, motion carried 7 to 0. Discussion followed.

HEALTH INSURANCE CONTRACT RENEWALS: Councilmember Reid described the item and indicated that “to maintain current employer/employee cost sharing practices” is part of the request “by taking action to exempt the city from requirements of P.A. 152” and asked for an idea of the numbers involved for the taxes and fees since the proposal waives them. City Manager Shaffer explained, then deferred to Deputy City Manager Rob Boulis for the actual numbers she wanted.

Deputy City Manager Boulis provided background information on the progression of the taxes and fees and associated State cap since 2011. He broke down the non-union group taxes and fees at \$26.65 per month for Single Coverage, \$63.00 per month for Two Person Coverage and \$79.00 per month for Family Coverage, and indicated that the union group coverage amounts are similar, explained it is a fairly significant amount and that the request includes these amounts.

In answer to Councilmember Reid, Mr. Boulis conjectured that all of the additional insurance carriers, who were solicited for bids as a result of the increased premiums during the renewal process, refused to quote for the 2016 renewal because they may have either questioned the seriousness of the City to move from Blue Cross/Blue Shield, or they may have thought that they could not beat the quote from Blue Cross/Blue Shield. He explained that having only one company that provided the quote does meet the State requirement that the municipality obtain a quote every three years, but this does not mean that the City will not go for another quote before then.

Motion by Randall, seconded by Reid, to approve one-year contract renewals with Blue Cross Blue Shield of Michigan and Blue Care Network for employee health insurance; maintain current employer/employee cost sharing practices by taking action to exempt the city from requirements of P.A. 152 for the 2016 medical benefits plan year; and authorize the City Manager to execute all documents related to the contract renewals on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

PUBLIC/PRIVATE WI-FI CONSTRUCTION AT THE CELERY FLATS:

Councilmember Reid asked about the private aspect of WiFi at Celery Flats beyond the public purpose and what is the ongoing cost of the measure. City Manager Shaffer highlighted WiFi as an amenity for those who utilize wireless services and to accommodate some of the perceived future uses for the Interpretive Center. IT Director Devin Mackinder concurred and explained that the proposed software would allow the IT Department to maintain the antennas, other proposed hardware and security needs for the site. He explained that the private WiFi partition would not add significantly to the overall cost.

He explained that there are no ongoing costs unless something breaks and has to be fixed, that the life expectancy of the equipment is 7-8 years under normal usage and explained. Discussion followed regarding the appropriateness of Celery Flats as a location for WiFi as parks are places to get away from technology, and Mr. Mackinder and Mr. Shaffer spoke in support. Mayor Strazdas expressed his reservations, but indicated he was in favor of the security aspect of WiFi at Celery Flats.

Councilmember Randall concurred with Mayor Strazdas, spoke in favor of this request, and cited many of the positive possibilities that could result with the advent of WiFi at Celery Flats. Councilmember Pearson thanked Mr. Mackinder and also spoke in favor of the proposal.

In answer to Councilmember Ford, Mr. Mackinder explained that the Fiber would last 20-25 years and, when thinking about running fiber out to Celery Flats, the security cameras were one of the main security components being considered, plus some kind of emergency buttons or phones that could be used for security purposes. He indicated that once the Fiber was at the Hayloft Theatre, it would become less expensive to cross the street with fiber to the Interpretive Center, the Water Reclamation Center and the other buildings as needed and explained. Mr. Mackinder confirmed for Councilmember Ford that there is WiFi within City Hall. Discussion followed.

Councilmember Reid expressed her appreciation to Mr. Mackinder and asked for a plan to be in place in order to be able to evaluate how well this is working, both from the public side and the private side, and to look at this project as a pilot and opportunity for "good data gathering."

Motion by Randall, seconded by Reid, to the purchase of Wi-Fi hardware from Secant Technologies through the Regional Educational Media Center cooperative purchasing program in the amount of \$13,512.13; professional installation services from Secant Technologies in the amount of \$10,862; extension of the city-owned fiber infrastructure installed by the city fiber maintenance provider, Midwest Communications Services, in the amount of \$20,802, and installation of electrical equipment through Mejeur Electric LLC in the amount of \$500; for a total project cost of \$45,676.13 for the provision of public/private Wi-Fi at the Celery Flats Historical Area and authorize the City Manager to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

* **ANNUAL BS&A INTEGRATED MUNICIPAL SOFTWARE LICENSING AND MAINTENANCE FEES:** Motion by Urban, seconded by Ansari, to approve the annual licensing and software maintenance services agreement with BS&A, Incorporated, at a total cost of \$42,745 and authorize the City Manager to execute all related documents on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

* **SOUTH SHORE DRIVE SANITARY SEWER PROJECT #416-S:** Motion by Urban, seconded by Ansari, to adopt Resolution No. 2 for the South Shore Drive Sanitary Sewer Project #416-S, setting a public hearing of necessity on January 12, 2016, at 7:30 p.m. or as soon thereafter as may be heard. Upon a roll call vote, motion carried 7 to 0. Resolution recorded on page 85 of City of Portage Resolution Book No. 46.

* **NOVEMBER 2015 SUMMARY ENVIRONMENTAL ACTIVITY REPORT:** Motion by Urban, seconded by Ansari, to receive the November 2015 Summary Environmental Activity Report as information only. Upon a roll call vote, motion carried 7 to 0.

* **DEPARTMENTAL MONTHLY REPORTS:** Motion by Urban, seconded by Ansari, to receive the Departmental Monthly Reports from the various departments. Upon a roll call vote, motion carried 7 to 0.

UNFINISHED BUSINESS:

2016 FEE SCHEDULES: Mayor Pro Tem Ansari objected to the proposed increases based on the timing since it was only a couple or three months ago that Council had a surplus of about \$3.2 million and now Council is being asked to increase the fees. City Manager Shaffer referred to the proposed changes outlined in Item H.1, Communication regarding 2016 Fee Schedules, of the December 15, 2015 City Council Agenda, and indicated that he would be happy to answer any questions Council may have. Mayor Strazdas expressed his appreciation to City Manager Shaffer for keeping all increases below 10% while keeping in mind cost of living increases and wage increases. Mayor Strazdas spoke in favor of small incremental costs and discussion followed. Except for Councilmember Urban and the objections of Mayor Pro Tem Ansari, Council voiced concurrence.

Councilmember Reid asked why there was an increase of 18% in sidewalk fees and no increase in driveway approaches since they are both concrete. Mr. Barnes indicated that cost is based on projects from prior years and is an average cost of each bid item.

Motion by Randall, seconded by Ford, to adopt the 2016 Proposed Changes to Fee Schedules; proposed 2016 Charges for Documents (FOIA Fees); recommended 2016 Recreation Program Fee Revisions; Resolutions for Community Development Fees, Electrical Permits, Building Permits, Plumbing Permits and Mechanical Permits; and 2016 Special Assessment Rate Resolution. Discussion followed. Upon a roll call vote, motion carried 6 to 1. Yeas: Councilmembers Ford, Pearson, Randall, Reid and Urban and Mayor Strazdas. No: Mayor Pro Tem Ansari. Resolutions recorded on pages 91 and 97 of City of Portage Resolution Book No. 46.

* **MINUTES OF BOARDS AND COMMISSIONS MEETINGS:** City Council received the minutes of the following Boards and Commissions:

Portage Public Schools Regular Business Meeting of October 26 and November 23 and Committee of the Whole Work Session of November 9, 2015.

Portage Human Services Board of November 5, 2015.

Portage Planning Commission of November 19, 2015.

COUNCIL COMMITTEE REPORTS:

COUNTYWIDE CONSOLIDATED DISPATCH AUTHORITY: Councilmember Pearson recognized Councilmember Reid as Chair of the Finance Committee and, as Chair of the Search Committee, he reported that Jeff Troyer from Calhoun County was chosen as the Executive Director of the Countywide Consolidated Dispatch Authority. He commended City Manager Larry Shaffer for his hard work developing very good relations with leaders all over the County and his yeoman effort with him as Co-Chair of the Contract Negotiations Committee. Councilmember Reid mentioned that Mr. Troyer will begin his duties in February 2106, and that the Authority is in the process of hiring Attorneys and getting some of the other structure in place to begin developing a plan.

DISCOVER KALAMAZOO BOARD: Councilmember Randall reported on the Discover Kalamazoo Board where she and Mr. Shaffer learned a lot about the Pure Michigan Campaign, viewed new commercials for 2016 with voiceovers by Actor Tim Allen originally from Kalamazoo and a Western Michigan University Graduate.

PUBLIC MEDIA NETWORK (PMN) BOARD: Councilmember Reid reported on the Public Media Network (PMN) Board and cited the new cameras in Council Chambers mentioned by IT Director Devin Mackinder earlier as the result of the work of the Futures Committee which has purchased the existing equipment at each of the municipality members and purchased all of the new equipment at each location and will also be maintained and replaced as necessary by PMN for consistency, ease of use and increased quality.

BID TABULATIONS:

* **2016 LOCAL STREETS RECONSTRUCTION PROGRAM – TABULATION OF PROPOSALS:** Motion by Urban, seconded by Ansari, to award a contract to perform design and construction engineering services for the 2016 Local Streets Reconstruction Project to Abonmarche Consultants, Incorporated, in the amount not to exceed \$197,140 and authorize the City Manager to execute all documents related to the contract on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

* **NATURAL GAS – ALTERNATIVE GAS SUPPLIER:** Motion by Urban, seconded by Ansari, to approve a contract with Volunteer Energy Services, Inc., for the procurement of natural gas, with the option for five annual renewals, and authorize the City Manager to execute all documents on behalf of the City of Portage. Upon a roll call vote, motion carried 7 to 0.

OTHER CITY MATTERS:

STATEMENTS OF CITIZEN: Josh Weiner, Meyer C. Weiner Company, representing ownership of Village Green Properties, Crossroads Centre, Portage Centre-the stakeholders along Martin Luther King Jr. Drive, thanked all of City Council and commended Council for a well-run meeting, and commended all of Council for the mutual respect shown to one another and the succinct manner with which Council presented their thoughts. He explained that relationships do matter and agreed whole-heartedly that City Manager Larry Shaffer reached out his hand (to him), and he thanked Councilmember Randall for the introduction (to Mr. Shaffer). He noted that his Father always said reasonable people can reason together, and that is what has happened here. He thanked Chris Barnes, Chris Forth, Vicki Georgeau, Rob and City Attorney Randy Brown for working together in a short time period to produce an agreement satisfactory to all parties and explained.

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: Councilmember Urban expressed good wishes to all during the holidays and safe shopping, travels and celebrations.

Councilmember Reid touted the Portage Central High School Christmas Concert currently taking place this evening. She also mentioned a recent meeting with Dave Maturen and Brandt Iden where Al Pschola, Chair of the Committee on Appropriations, discussed the state budget process and how that impacts local government, the rural issue of adopting Generally Accepted Agricultural and Management Practices (GAAMPs) for farms and farm operations in Michigan (Note: These farm management practices are scientifically based and updated annually to utilize current technology promoting sound environmental stewardship on Michigan farms). She also quipped that they discussed “chicken” issues and found that they are not unlike those in Portage. Lastly, she expressed her support for the Michigan State University Football Team in hopes that they make it to the championship game.

Councilmember Randall wished everyone a Merry Christmas as this is a very special time for families, and wished everyone a healthy and safe New Year.

Councilmember Ford thanked Councilmember Urban for his fine effort with a very long Consent Agenda even though Council removed many of the items for a detailed consideration. He also mentioned the advent of the paperless electronic agenda that will replace the paper version soon and touted the resultant efficiencies that should be realized. He wished everyone Happy Holidays, a Happy New Year, and he concurred with Councilmember Reid saying, “Go Green!” Mayor Strazdas concurred with Councilmember Ford regarding the electronic agenda.

Councilmember Pearson thanked City Council for their teamwork and cited how productive the many Committee of the Whole Meetings were in 2015, then he wished everyone Happy Holidays and safe travels.

City Manager Shaffer acknowledged Josh Weiner and his team for the tremendous job they did putting together the agreement for Martin Luther King Jr. Drive, and indicated that he was looking forward to working on more opportunities with Mr. Weiner. He wished Mayor Strazdas and City Council all the best during the Holiday Season and thanked each of them for his or her support over the past year. He publicly acknowledged the great staff, Department Heads and team of the City of Portage, and wished all Portage citizens the very best over the holiday season.

Mayor Pro Tem Ansari announced that the City Council Goal Setting Retreat is set for Friday, January 22, 2016, from 9 a.m. until 5:00 p.m. on the campus of Western Michigan University on Oakland Drive with Jill Edelen as the facilitator – same as last year. He said the focus of the Retreat this year is reviewing the strategic priorities established in the last Council Retreat, measure progress against these priorities and make adjustments as necessary. He also mentioned the excellent job by the Parks Department on the Tree Lighting Ceremony, the large attendance at the event and expressed how proud he was for the winners of the essay contest of “Why I Love Portage,” who turned on the light switches. Finally, he wished everyone Happy Holidays and Merry Christmas.

Mayor Strazdas reflected on his recent trip to Washington, D.C., and his opportunity to advocate with our Congressman regarding some major votes, the Federal Highway Bill and more financial resources for I-94, and the embargo news relevant to Fort Custer. He reflected on the thousand people who showed up for the Tree Lighting Ceremony and thanked all who were involved. He reflected also on the collegiality of City Council and the lack of collegiality in Washington, D.C. He cited the plan for the Council Retreat and his assurances that the City Council will come together to make positive change for Portage and for Portage citizens.

ADJOURNMENT: Mayor Strazdas adjourned the meeting at 9:17 p.m.

James R. Hudson, City Clerk

*Indicates items included on the Consent Agenda.

CITY OF PORTAGE ZONING BOARD OF APPEALS

Minutes of Meeting – November 9, 2015

The City of Portage Zoning Board of Appeals meeting was called to order by Jeffrey Bright at 7:00 p.m. in the Council Chambers. Three people were in the audience.

MEMBERS PRESENT: Jeffrey Bright, Michael Robbe, John Byrnes, Phillip Schaefer, Chadwick Learned, Randall Schau, and Alexander Philipp.

MEMBERS EXCUSED: Lowell Seyburn, Glenn Smith.

IN ATTENDANCE: Jeff Mais, Zoning & Codes Administrator and Charlie Bear, Assistant City Attorney.

APPROVAL OF THE MINUTES: Learned moved and Schaefer seconded a motion to approve the September 14, 2015 minutes as submitted. Upon voice vote, the motion was approved 7-0.

NEW BUSINESS:

ZBA #15-6, Doug Lynes, on behalf of the Lake Center Business Association, 8136, 8324/8328, 8626, 8944, 9345, 9651, 10011, 10332 Portage Road and 9601 Austin Drive: Mais summarized the variance requests: a) to allow banners on municipal poles to be displayed year round where a maximum 60 days is permitted; b) to permit banners on municipal poles 13 feet from grade where a maximum 16 feet is required; c) to permit banners on private property extending over a public sidewalk; and d) a variance to erect one additional banner sign specific to the businesses at 8136, 8324/8328 Portage Road, and 9106 Austin Drive. Doug Lynes was present to answer questions. Bright inquired if the intent of the proposed signs was to help establish identity for the business corridor along Portage Road. Mr. Lynes stated yes. Learned noted these sorts of banners are seen in many other communities and in some instances the banners appeared to be in disrepair. Mais stated if the Board approved the variances city staff could address maintenance issues as a code enforcement matter. Mr. Lynes stated the banners would be regularly monitored and maintained.

The public hearing was opened. No one spoke for or against the request. The public hearing was closed.

Schau inquired who had reviewed and approved the Comprehensive Plan and Lake Center subarea plan where the banners were first identified as a placemaking tool. Mais stated the Planning Commission and City Council. Learned stated he thought a text amendment should have been considered during that review to address these sorts of placemaking banners. Schau inquired if there had been previous variance requests for the duration that banners could be displayed on municipal poles. Mais stated this was the first such request. Learned requested clarification of how long a time period the proposed banners would be displayed. Mr. Lynes replied year round. Learned inquired if the banners on municipal poles could be changed out in the future to identify individual businesses. Attorney Bear stated there had been a recent Supreme Court decision that held municipalities cannot regulate sign content, but may still regulate the manner and location in which signs are displayed and the length of time. Bright inquired what controls the city would have over the proposed banners after a variance was granted. Mais stated the city could address the maintenance of the signs but understood that variances went with the land and the applicant would retain the right to maintain the signs in perpetuity. Schaefer stated he supported the idea behind the banners but did not think a variance was the way to go about it, and thought the city should instead investigate amending the code. Byrnes inquired if the variance request was for specific poles as utility poles are sometimes removed. Mais replied yes. Learned inquired if the applicant would be willing to accept a time limit of five years to display the banners on municipal poles. Mr. Lynes replied he could but would request a ten year period. Learned moved and Robbe seconded, a motion to grant variances b) to permit banners on municipal poles 13 feet from grade where a maximum 16 feet is required; c) to permit banners on private property extending over a public sidewalk; and d) a variance to erect one additional banner sign specific to the businesses at 8136, 8324/8328 Portage Road, and 9106 Austin Drive for the following reasons there are exceptional circumstances or conditions applying to the property that do not apply generally to other properties in the same zoning district, which include the narrow right-of-way and the limitations imposed by Consumers Energy; the variance is necessary for the preservation and enjoyment of a substantial property right, the right to identify the business district with banners; the immediate practical difficulty causing the need for the variance was not created by the applicant; the variance will not be detrimental to adjacent property and the surrounding neighborhood,

and; the variance will not materially impair the intent and purpose of the Zoning Ordinance. In addition, the application and supporting material, staff report, and all comments, discussion and materials presented at this hearing be incorporated in the record of this hearing and the findings of the Board, and that action of the Board be final and effective immediately. Upon roll call vote: Phillip-Yes, Byrnes-Yes, Robbe-Yes, Bright-Yes, Learned-Yes, Schau-Yes, Schaefer-No. The motion passed 6-1.

A motion was made by Schau, seconded by Learned to grant a) a variance to allow banners on municipal poles on public property to be displayed for a five year period where a maximum 60 days is permitted for the following reasons: there are exceptional circumstances or conditions applying to the property that do not apply generally to other properties in the same zoning district, which include the unique business district on Portage Road between East Centre Avenue and East Osterhout Avenue; the variance is necessary for the preservation and enjoyment of a substantial property right, the right to promote the general business district; the immediate practical difficulty causing the need for the variance was not created by the applicant; the variance will not be detrimental to adjacent property and the surrounding neighborhood, and; the variance will not materially impair the intent and purpose of the Zoning Ordinance. In addition, the application and supporting material, staff report, and all comments, discussion and materials presented at this hearing be incorporated in the record of this hearing and the findings of the Board, and that action of the Board be final and effective immediately. Upon roll call vote: Phillip-Yes, Byrnes-Yes, Robbe-Yes, Bright-Yes, Learned-Yes, Schau-Yes, Schaefer-Yes. The motion passed 7-0.

ZBA #15-07. Gary Supp. 10745 South Westnedge Avenue: Mais summarized the request for a variance to replace an attached nonconforming 20-foot by 22-foot carport with an attached garage of the same dimensions, eight feet from the (north) side property line where a minimum 12 feet is required. Mr. Supp was available to answer questions. Robbe noted the applicant could construct a detached garage in a conforming location and that he was not in favor of the request as the Board has denied a number of similar requests where applicants have wanted a three stall garage but could not meet the side setbacks. Schau stated this request differed from others in that a carport had already been in existence in the same footprint with no problems for decades and the applicant was simply constructing an enclosed garage in the same location.

A public hearing was opened. No one spoke for or against the request. The public hearing was closed.

A motion was made by Schau, seconded by Schaefer, to grant a variance to replace an attached nonconforming 20-foot by 22-foot carport with an attached garage of the same dimensions eight feet from the side property line where a minimum 12 feet is required for the following reasons: there are exceptional circumstances or conditions applying to the property that do not apply generally to other properties in the same zoning district, which include that there has been a carport in the same footprint since the 1950's; the variance is necessary for the preservation and enjoyment of a substantial property right, the right to convert a carport into a garage using the same footprint; the immediate practical difficulty causing the need for the variance was not created by the applicant; the variance will not be detrimental to adjacent property and the surrounding neighborhood, and; the variance will not materially impair the intent and purpose of the Zoning Ordinance. In addition, the application and supporting material, staff report, and all comments, discussion and materials presented at this hearing be incorporated in the record of this hearing and the findings of the Board, and that action of the Board be final and effective immediately. Upon roll call vote: Phillip-Yes, Byrnes-Yes, Robbe-No, Bright-Yes, Learned-Yes, Schau-Yes, Schaefer-Yes. The motion passed 6-1.

OTHER BUSINESS: None.

STATEMENT OF CITIZENS: None.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Jeff Mais
Zoning & Codes Administrator