

CITY COUNCIL MEETING MINUTES FROM OCTOBER 4, 2011

The Regular Meeting was called to order by Mayor Strazdas at 7:30 p.m.

At the request of Mayor Strazdas, City Manager Maurice Evans gave the invocation and the City Council and the audience recited the Pledge of Allegiance.

The City Clerk called the roll with the following members present: Councilmembers Cory A. Bailes, Elizabeth A. Campbell, Claudette S. Reid, Terry R. Urban and Mayor Pro Tem Edward J. Sackley and Mayor Peter J. Strazdas. Councilmember Patricia M. Randall was absent with excuse. Also in attendance were City Manager Maurice S. Evans, City Attorney Randall Brown and City Clerk James R. Hudson.

APPROVAL OF MINUTES: Motion by Reid, seconded by Bailes, to approve the September 20, 2011 Regular Meeting Minutes as presented. Upon a voice vote, motion carried 5 to 0 with Councilmember Urban abstaining.

* **CONSENT AGENDA:** Mayor Strazdas asked Mayor Pro Tem Sackley to read the Consent Agenda. Motion by Sackley, seconded by Reid, to approve the Consent Agenda motions as presented. Upon a roll call vote, motion carried 6 to 0.

* **APPROVAL OF CHECK REGISTER OF OCTOBER 4, 2011:** Motion by Sackley, seconded by Reid, to approve the Check Register of October 4, 2011. Upon a roll call vote, motion carried 6 to 0.

REPORTS FROM THE ADMINISTRATION:

* **CONSUMERS ENERGY EASEMENT, 5441 SOUTH WESTNEDGE AVENUE:** Motion by Sackley, seconded by Reid, to adopt a resolution to grant an easement to Consumers Energy on city-owned property for the undergrounding of utilities on South Westnedge Avenue; place the resolution on file with the City Clerk for 28 days; and take final action on November 1, 2011. Upon a roll call vote, motion carried 6 to 0.

* **RECOMMENDED BUDGET AMENDMENTS – END OF FISCAL YEAR HOUSEKEEPING:** Motion by Sackley, seconded by Reid, to receive the communication from the City Manager recommending that City Council amend the General Appropriations Act (budget) for the fiscal year ending June 30, 2012. Upon a roll call vote, motion carried 6 to 0.

* **NONPROFIT ORGANIZATION RECOGNITION:** Motion by Sackley, seconded by Reid, to adopt the Resolution for Charitable Gaming License recognizing Silent Observer Program of Kalamazoo County, Inc., as a nonprofit organization in the City of Portage. Upon a roll call vote, motion carried 6 to 0. Resolution recorded on page 283 of City of Portage Resolution Book No. 44.

* **ANALYSIS OF ZONING CONSISTENCY (FY 2010-2011 UPDATE) – INFORMATION ONLY:** Motion by Sackley, seconded by Reid, to receive the communication from the City Manager regarding an Analysis of Zoning Consistency (FY 2010-2011 Update) as information only. Upon a roll call vote, motion carried 6 to 0.

MINUTES OF BOARDS AND COMMISSIONS: City Council received the minutes of the following Boards and Commissions:

Portage Zoning Board of Appeals of June 27, 2011.

Portage Board of Education Special and Regular of August 22, Policy Governance of August 23 and Special of August 31, 2011.

Kalamazoo County Board of Commissioners Committee of the Whole and Regular of September 6, 2011.

NEW BUSINESS:

* **BOARDS AND COMMISSIONS APPOINTMENTS:** Motion by Sackley, seconded by Reid, to appoint Austin Atkinson, Ansh Chaudhary and Nicholas Romo with terms ending June 30, 2012, to the Youth Advisory Committee; reappoint James Hoppe and Arthur Roberts and appoint Mary Lou Petruccio, current Alternate, with terms ending October 1, 2014, and appoint Mary Maisto with unfulfilled alternate term ending October 1, 2012, to the Senior Citizens Advisory Board; reappoint Angela Ilori, Marc Meulman and Nadeem Mirza with terms ending October 1, 2014, and appoint Raymond LaPoint to unfulfilled term ending October 1, 2012, and Cory Puterbaugh to unfulfilled term ending October 1, 2013, to the Human Services Board; reappoint Tim Winslow and appoint Catherine Niessink and Spencer Welling with terms ending October 1, 2014, to the Environmental Board; reappoint Susan Williams and appoint Janet Whitcomb and Jim Bennink with terms ending October 1, 2014, to the Park Board; appoint Ayesha Mangla with term ending May 31, 2012, to the Public Media Network Board; reappoint Dorie Ehrig and appoint Hamilton Scharff and Allen VanKampen with terms ending December 31, 2014, and appoint Debra Srnek with unfulfilled term ending December 31, 2012, to the Historic District Commission; and, appoint Rick Perry as Portage Public School Representative with unfulfilled term ending December 31, 2012, to the Economic Development Corporation/Tax Increment Finance Authority/Brownfield Redevelopment Authority. Upon a roll call vote, motion carried 6 to 0.

BID TABULATIONS:

* **BID RECOMMENDATION - 2012 PORTAGE SENIOR CENTER MOTOR COACH SERVICES:** Motion by Sackley, seconded by Reid, to approve the low bid from Gail Andrus Travel, LLC, for motor coach services for the 2012 Portage Senior Center travel program in the amount of \$22,400.50 and authorize the City Manager to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

* **ANNUAL SERVICE MAINTENANCE AND LICENSING FOR COMPUTER NETWORK SERVICES:** Motion by Sackley, seconded by Reid, to approve the annual Novell server maintenance and software licensing fees of \$21,245.29 provided by Novell through Mi-DEAL and authorize the City Manager to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 6 to 0.

OTHER CITY MATTERS:

STATEMENTS OF CITY COUNCIL AND CITY MANAGER: Councilmember Bailes, Mayor Pro Tem Sackley and Mayor Strazdas expressed their appreciation for the applicants who volunteered to be interviewed for the various City Council Boards and Commissions and congratulated those who were selected.

Councilmember Reid expressed her opinion that the Senior Center is an exceptional “jewel” in our community that continues to inspire.

Councilmember Urban apologized for missing the September 20, 2011 City Council Meeting as his wife was out of town and he needed to attend to a sick child who could not be left with someone else. He thanked the Administration for the Zoning Consistency Study, and requested that it be provided in chronological order for use as a tool in future zoning deliberations.

ADJOURNMENT: Mayor Strazdas adjourned the meeting at 7:41 p.m.

James R. Hudson, City Clerk

*Indicates items included on the Consent Agenda.