

CITY COUNCIL MEETING SUMMARY

December 6, 2011

PROCLAMATION

- ◆ Mayor Strazdas issued a Proclamation Recognizing Pfizer Manufacturing, Inc. for its MIOSHA Star designation.

CHECK REGISTER

- ◆ Approved the Check Register of December 6, 2011, as presented.

REPORTS FROM THE ADMINISTRATION

- ◆ Approved up to one-year contract renewals for employee health insurance offered through Blue Care Network-5 (HMO), Priority Health (HMO) and Blue Cross Blue Shield of Michigan (PPO-1 and Traditional); a one-year contract for Blue Care Network-10 (HMO) and Blue Cross Blue Shield of Michigan (PPO-2); a two-year contract for Vision Services Plan (VSP); an Amendment of the Department Head and Non-Union Health Management Program (HMP) and Personnel Rules and Regulations, and authorized the City Manager to execute all documents on behalf of the city.
- ◆ Authorized the Mayor and City Clerk to execute a two-year labor agreement between the City of Portage and the United Auto Workers.
- ◆ Referred the communication from the City Manager recommending that City Council accept the amendment to Chapter 14 of the Code of Ordinances by adding Article 8, Section 14-202 through Section 14-213, Pawnbrokers and Secondhand Dealers, for first reading and set a second reading with final adoption for December 20, 2011, back to the Administration for analysis and response consistent with the minutes of this meeting.
- ◆ Approved the third five-year contract renewal with United Water Environmental Services, Incorporated, for the provision of utility management and operation services from March 1, 2012, through February 28, 2017, and authorized the City Manager to execute all documents related to this action on behalf of the city.
- ◆ Accepted a three-year pricing agreement from ADP, Inc., to perform payroll services on behalf of the City of Portage at a first-year cost of \$29,970, a second-year cost of \$30,211 and a third-year cost of \$30,730 and authorized the City Manager to execute all documents related to the contract on behalf of the city.
- ◆ Approved the continuation of the service contract with AT&T for analog circuit data line services through November 2014 in the annual amount of \$23,196.
- ◆ Confirmed the City Manager appointments to the Local Development Finance Authority by adopting the Resolution to Appoint Members to the Local Development Finance Authority of the City of Portage.
- ◆ Authorized the matching of \$1,000 in city funds in response to the Kalamazoo County Public Art Commission request for a Gilmore Foundation grant and authorized the City Manager to execute all documents on behalf of the city.
- ◆ Granted the request to transfer ownership of the 2011 Class C Licensed Business with Dance Permit, located at 4261 W. U Avenue, Schoolcraft, MI 49087, Schoolcraft Township, Kalamazoo County, from Schnauzer's Banquet Hall and Catering Service, Inc., to EOA, LLC (Jac's Pizza), and to transfer location (Governmental Unit under MCL 436.1531(1) to 7638 South Westnedge Avenue, Portage, MI 49002, Kalamazoo County and request for New Entertainment Permit.
- ◆ Set a Special Meeting on Tuesday, January 10, 2012, beginning at 5:15 p.m. to interview board and commission applicants.
- ◆ Held a closed session immediately following the regularly scheduled City Council Meeting of December 6, 2011, to discuss an attorney/client communication.
- ◆ Received the communication from the City Manager regarding the Lexington Green Pilot Residential Inspection Program as information only.
- ◆ Received the communication from the City Manager regarding the Local Development Finance Authority Annual Report as information only.

UNFINISHED BUSINESS

- ◆ Adopted Resolution No. 2, reconfirming the sale of excess city property at 7130 South Westnedge Avenue to Jason M. Klein & Associates at a purchase price of \$370,000.

BID TABULATIONS

- ◆ Approved a contract with Border Energy, Inc., for the procurement of natural gas, with the option for three annual renewals, and authorized the City Manager to execute all documents on behalf of the City of Portage.
- ◆ Awarded a 2.5 year contract to Maurers Textile Rental Service, Incorporated, to provide employee uniform rental, maintenance and weekly laundering services in the amount of \$19,477.90 and authorized the City Manager to execute all documents related to the contract and subsequent renewals on behalf of the city.

STATEMENTS OF CITY COUNCIL AND CITY MANAGER

- ◆ Councilmember Pearson expressed support for businesses locating in Portage and used the Jac's Pizza example from the agenda to highlight his comment.
- ◆ Councilmember Urban featured the tree-lighting ceremony on Saturday as a fun family event and Councilmember Sackley concurred.
- ◆ Mayor Strazdas expressed his regrets that he could not attend the tree-lighting ceremony as he was in Washington, D.C. However, he compared the National Tree with the Portage tree-lighting ceremony and said Portage looked better. He thanked Parks personnel and the students who entered the essay contest on "Why I Love Portage" for the privilege to light all of the Portage Christmas lights at the tree-lighting ceremony.

COMPLETE MINUTES OF EACH CITY COUNCIL MEETING ARE AVAILABLE ON THE CITY WEBSITE AT PORTAGEMI.GOV, IN CITY HALL AND IN THE DISTRICT LIBRARY. MINUTES OF CITY BOARDS AND COMMISSIONS ARE AVAILABLE ON REQUEST FROM VARIOUS DEPARTMENTS.