

## CITY COUNCIL MEETING MINUTES FROM OCTOBER 9, 2012

The Regular Meeting was called to order by Mayor Strazdas at 7:30 p.m.

At the request of Mayor Strazdas, Pastor Joan Herbon of the Lord of Life Lutheran Church of Portage gave an invocation and Derrick Allard of Boy Scout Troop 285 led City Council and the audience in the Pledge of Allegiance.

The City Clerk called the roll with the following members present: Councilmembers Elizabeth A. Campbell, Jim Pearson, Patricia M. Randall, Edward J. Sackley, Terry R. Urban, Mayor Pro Tem Claudette S. Reid and Mayor Peter J. Strazdas. Also in attendance were Deputy City Manager Brian J. Bowling, City Attorney Randy Brown and City Clerk James R. Hudson.

**APPROVAL OF MINUTES:** Motion by Sackley, seconded by Reid, to approve the September 25, 2012 Regular Meeting Minutes as presented. Upon a voice vote, motion carried 7 to 0.

\* **CONSENT AGENDA:** Mayor Strazdas asked Councilmember Urban to read the Consent Agenda. Councilmember Urban asked that Item K.1, Appointment to Various Boards and Commissions, be added to the Consent Agenda. Motion by Urban, seconded by Campbell, to approve the Consent Agenda motions as amended. Upon a roll call vote, motion carried 7 to 0.

\* **APPROVAL OF ACCOUNTS PAYABLE REGISTER OF OCTOBER 9, 2012:** Motion by Urban, seconded by Campbell, to approve the Accounts Payable Register of October 9, 2012. Upon a roll call vote, motion carried 7 to 0.

### REPORTS FROM THE ADMINISTRATION:

\* **MUELLER COPPER TUBE PRODUCTS COMPANY – PA 198 TAX ABATEMENT:** Motion by Urban, seconded by Campbell, to adopt Resolution No. 1-12 setting a public hearing on the expansion of Industrial Development District No. 1 for October 23, 2012, at 7:30 p.m. or as soon thereafter as may be heard; and to adopt Resolution No. 3-12 setting a public hearing on the issuance of the Industrial Facilities Exemption Certificate for Mueller Copper Tube Products Company for real and personal property in the estimated amount of \$26.5 million for October 23, 2012, at 7:30 p.m. or as soon thereafter as may be heard. Upon a roll call vote, motion carried 7 to 0. Resolutions recorded on pages 441 and 445 of City of Portage Resolution Book No. 44.

\* **HEIGHT MODIFICATION FOR MUELLER PLASTICS, 6700 SOUTH SPRINKLE ROAD:** Motion by Urban, seconded by Campbell, to approve the height modification for Mueller Plastics, 6700 South Sprinkle Road, to allow three existing 50-foot tall silos and construction of two new 60-foot tall silos. Upon a roll call vote, motion carried 7 to 0.

\* **TRANSFER OWNERSHIP OF THE 2012 TAVERN LICENSE TO THE NEWLY CONSTRUCTED BUILDING AT 6300 SOUTH WESTNEDGE AVENUE, PORTAGE, MI 49002, KALAMAZOO COUNTY (PIZZA HUT):** Motion by Urban, seconded by Campbell, to grant the request from Trigo Pizza Company, Inc., to transfer ownership of the 2012 Tavern License to the newly constructed building at 6300 South Westnedge Avenue, Portage, MI 49002, Kalamazoo County (Pizza Hut), from the razed building at the same address. Upon a roll call vote, motion carried 7 to 0.

\* **TRANSFER OWNERSHIP OF THE 2012 CLASS C LICENSED BUSINESS FROM ESCROW TO RIVIERA MAYA, INC.:** Motion by Urban, seconded by Campbell, to grant the request from Riviera Maya, Inc., to transfer ownership of the 2012 Class C Licensed Business from escrow (Cheeseburger in Paradise, 6050 West Main Street, Kalamazoo) to 5036 South Westnedge Avenue, Portage, MI 49002, Kalamazoo County (Riviera Maya). Upon a roll call vote, motion carried 7 to 0.

\* **TRANSFER OWNERSHIP OF THE 2012 CLASS C LICENSED BUSINESS FROM APPLEBEE'S OF MICHIGAN, INC., (APPLEBEE'S) TO TSFR APPLE VENTURE, LLC:** Motion by Urban, seconded by Campbell, to grant the request to transfer ownership of the 2012 Class C Licensed Business located at 6675 South Westnedge Avenue, Portage, MI 49002, Kalamazoo County, from Applebee's of Michigan, Inc., (Applebee's) to TSFR Apple Venture, LLC. Upon a roll call vote, motion carried 7 to 0.

\* **SPECIAL MEETING WITH INVESTMENT COMMITTEE:** Motion by Urban, seconded by Campbell, to set a Special Meeting on Tuesday, October 23, 2012, beginning at 6:30 p.m. to interview applicants for the Investment Committee. Upon a roll call vote, motion carried 7 to 0.

\* **ANALYSIS OF ZONING CONSISTENCY (FY 2011-2012 UPDATE) – INFORMATION ONLY:** Motion by Urban, seconded by Campbell, to receive the communication from the City Manager regarding the Analysis of Zoning Consistency (FY 2011-2012 Update) as information only. Upon a roll call vote, motion carried 7 to 0.

\* **MINUTES OF BOARDS AND COMMISSIONS:** City Council received the minutes for the following boards and commissions:

Portage Public Schools Board of Education Policy Governance of July 17, Regular Business of August 20, and Special and Committee of the Whole of September 10, 2012.

Portage Senior Citizens Advisory Board of August 15, 2012.

Portage Human Service Board of September 6, 2012.

Portage Planning Commission of September 20, 2012.

#### **AD HOC COMMITTEE REPORT:**

**50<sup>TH</sup> ANNIVERSARY COMMITTEE OF THE WHOLE:** Mayor Strazdas reviewed the discussion at the 50<sup>th</sup> Anniversary Committee of the Whole Meeting earlier in the day. The consensus at the meeting was to let volunteers do what they want; let the Youth Advisory Committee do the three items they suggested; have the Historic District Commission organize a Train Barn tour and tour of Historic Homes; have the Planning Commission organize a Community Art Competition, if there is money, and promote a local business tie-in for the Anniversary; work with the Portage Rotary on the installation of a Peace Pole; have the Public Media Network work on the production of a video of Portage citizens' rendition of the history of Portage; have the Human Service Board look into advertising on the electronic billboards and the procurement of transportation for special events for those in need; let Former Mayor Pro Tem Vliek work with his volunteers to create a "Coffee Table Book of Portage" without the use of city dollars; and, work with the Administration on a Commemorative *Portager*; Proclamations from state representatives and the Governor, a display of historical photographs, documents and memorabilia in City Hall; the creation of a historical video collage, a winter half marathon in cooperation with the Kalamazoo Area Runners Club, a fundraising effort to support an

expanded 2013 Summer Entertainment Series, including a "50th Anniversary Concert," the "50th Anniversary Groundbreaking" event for Phase I of the Eliason Nature Preserve, Summer Series Event voucher for Board and Commission volunteers, the 50<sup>th</sup> Anniversary theme for the Memorial Day Parade, a New City Logo presentation (using the four previously presented versions to be brought back for consideration and formal action) and tagline, flowers with "50<sup>th</sup> Anniversary" theme, Portage flags along South Westnedge Avenue, and a Banner Competition among the three high schools.

#### **NEW BUSINESS:**

\* **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS:** Motion by Urban, seconded by Campbell, to reappoint Ric Perry as Portage Public School Representative and appoint Jeff Kalmbach with terms ending December 31, 2018, and appoint Eric Alburtus as Portage Public School Representative with unfulfilled term ending December 31, 2014, and Robert Kelber with unfulfilled term ending December 31, 2017, to the Economic Development Corporation/Tax Increment Finance Authority/Brownfield Redevelopment Authority; reappoint William Beck and Martha Dahlinger and appoint Christin DeJong with terms ending October 1, 2015, to the Environmental Board; reappoint Diane Durian, Raymond LaPoint and Sandra Sheppard with terms ending October 1, 2015, and appoint Ed Morgan and Amanda Woodin with unfulfilled terms ending October 1, 2014, to the Human Services Board; reappoint Patricia Berninger and Ann Perkins and appoint Trudy Riker with terms ending October 1, 2015, and reappoint Mary Maisto and appointed Monifa Jumann with Alternate terms ending October 1, 2014, to the Senior Citizens Advisory Board; reappoint Mark Reile and Katie vanLonkhuyzen and appoint Suzanne Nemeth with terms ending December 31, 2015, and appoint Jim Ebert with unfulfilled term ending December 31, 2013, to the Historic District Commission; and, appoint Doug Barrett, Karista Gallick and Tucker Webb with terms ending October 1, 2015, to the Park Board. Upon a roll call vote, motion carried 7 to 0.

#### **BID TABULATIONS:**

\* **CONTRACTED SNOWPLOW OPERATORS - RECOMMENDATION:** Motion by Urban, seconded by Campbell, to award a three-year contract to Mulder's Landscape Supply, Incorporated, to provide eight contracted seasonal snowplow operators at a cost of \$67,336 for Fiscal Year 2012-2013, \$67,336 for Fiscal Year 2013-2014 and \$70,072 for Fiscal Year 2014-2015 with the option to renew the contract for up to three years and authorize the City Manager to execute all documents related to the contract and subsequent renewals on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

\* **2012 STORM DRAINAGE IMPROVEMENTS PROJECT:** Motion by Urban, seconded by Campbell, to award a contract to the low bidder, Peters Construction Company, Incorporated, for the construction of the 2012 Storm Drainage Improvements Project in the not to exceed amount of \$147,450 and authorize the City Manager to execute all documents related to this project on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

\* **SOUTH WESTNEDGE PARK SOFTBALL FIELD IMPROVEMENTS:** Motion by Urban, seconded by Campbell, to award a contract for softball field improvements at South Westnedge Park to TJM Services, LLC, in the amount of \$29,040 and authorize the City Manager to execute all documents related to this agreement on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

\* **BID RECOMMENDATION - 2013 PORTAGE SENIOR CENTER MOTOR COACH SERVICES:** Motion by Urban, seconded by Campbell, to approve the low bid from Gail Andrus Travel, LLC, for motor coach services for the 2013 Portage Senior Center travel program in the amount of \$23,653 and authorize the City Manager to execute all documents related to this action on behalf of the city. Upon a roll call vote, motion carried 7 to 0.

**OTHER CITY MATTERS:**

**STATEMENTS OF CITY COUNCIL:** Councilmember Randall highlighted the 15<sup>th</sup> Annual Portage Invitational Cross Country Meet at West Middle School, pointed out that local restaurants have indicated that it is their biggest day of the year and thanked the organizers.

Mayor Pro Tem Reid said she was honored to present the Proclamation Honoring seventeen year old Claressa Shields, the 2012 Olympic Gold Medal Winner in Women’s Boxing, at Portage North Middle School, and invited everyone to attend the “Shindig” on Saturday, October 13, 2012, at 7 p.m. in the Hayloft Theatre located at the Celery Flats Historical Area.

Mayor Strazdas had high praise for the quality and quantity of Board and Commission applicants at the Special Meeting.

**ADJOURNMENT:** Mayor Strazdas adjourned the meeting at 7:53 p.m.

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James R. Hudson, City Clerk

\*Indicates items included on the Consent Agenda.