

# CITY COUNCIL MEETING SUMMARY

**March 13, 2012**

## **PROCLAMATION**

- ◆ Mayor Strazdas issued the 100 Years of Girl Scouting, 2012 Proclamation.

## **CHECK REGISTER**

- ◆ Approved the Check Register of March 13, 2012, as presented.

## **PUBLIC HEARING**

- ◆ Approved the Tentative Plan Amendment for The Homestead Planned Development, 3821 West Milham Avenue, subject to the conditions outlined in the January 13, 2012 Department of Community Development report: City Council approval of the request to modify the boundaries of the Van Riper historic district; consistent with the 2006 approved tentative and final plans, the access drive for the cottage offices must be moved east, shared with the theme restaurant/office, and align with future development activities planned on the north side of West Milham Avenue; when a final plan for development is submitted involving the existing historic home site, the adequacy of the screening/buffering along the east property line be evaluated and supplemental screening/buffering be required as may be necessary; removal or replacement of the sign located near the south end of the pedestrian path that connects the homestead neighborhood to the Arbutus Trail neighborhood that prohibits “non-Homestead” residents from using this path; and approved the Final Plan for the three McGillicuddy Lane land divisions.

## **REPORTS FROM THE ADMINISTRATION**

- ◆ Adopted the resolution to accept all new streets constructed within new residential plats approved by City Council during the calendar year January 1, 2011, through December 31, 2011, as public streets and adopted the resolution designating a new City of Portage Act 51 Street Administrator.
- ◆ Adopted the Resolution Authorizing Refunding of the City of Portage Capital Improvement Bonds, Series 2003, 2004 and 2005, as well as the Resolution Approving of the Undertaking to Provide Continuing Disclosure.
- ◆ Approved a contract amendment with Emergency Vehicle Products, Inc., for Fire Apparatus Maintenance and Repair through July 31, 2012, with the option of four additional one-year renewals.
- ◆ Approved the *Agreement to Locate Sign in Right-of-Way* for Davis Oil Company (4421 West Centre Avenue) and authorized the City Manager to execute the agreement on behalf of the city.

## **BID TABULATIONS**

- ◆ Awarded a contract to Fedewa, Incorporated, in the not to exceed amount of \$87,900 for the Pineview Water Tower Exterior Renovations; accepted the proposal from Dixon Engineering for testing and inspection in the amount of \$8,200; and authorized the City Manager to execute all documents related to the contracts on behalf of the city.
- ◆ Awarded a one-year contract to Michigan Pavement Markings, LLC, to provide pavement marking services in the amount to not exceed \$86,926 and authorized the City Manager to execute all documents related to this contract and subsequent renewals on behalf of the city.
- ◆ Awarded a contract for the Emergency Sanitary Sewer Lead Repair to Peters Construction Company in the not to exceed amount of \$26,212.87 with the option to renew the contract for two additional one-year periods and authorized the City Manager to execute all documents related to the contract on behalf of the city.

## **STATEMENTS OF CITY COUNCIL AND CITY MANAGER**

- ◆ Councilmember Urban highlighted the opening of the new Loaves and Fishes location and emphasized the importance of this service in the community, reflected on his training and plans for contributing to Loaves and Fishes and encouraged citizen participation in the effort.
- ◆ Councilmember Sackley recognized the passing of former Schoolcraft Public Schools Superintendent and past Schoolcraft Village President Loren Warfield and reflected on his cooperation attempts among the various municipalities.
- ◆ City Manager Evans indicated that the City of Portage website at [www.portagemi.gov](http://www.portagemi.gov) received the Sunny Award which is a top award for transparency in government websites.
- ◆ Mayor Pro Tem Reid reported on the Legislative Café and a collaboration of families, parents and children who discussed a variety of topics related to early education. She also expressed her appreciation and the enthusiasm she experienced when she attended the Regional Forensics Tournament at Portage Northern High School.
- ◆ Mayor Strazdas highlighted Item F.1, Resolutions Accepting New Public Streets and New Act 51 Street Administrator, where City Council assigned more duties to an existing employee, as has happened many times over the last few years in all city departments, which shows that the City of Portage is doing more with fewer employees. Secondly, he highlighted Item L.2, Pavement Marking Services, as a cost-savings intergovernmental effort. Lastly, he reflected on letters he received from reading a book to Moorsbridge Elementary School Fourth Graders, the enjoyment he experienced with the children and the fun he had reading their “thank you” letters.

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**COMPLETE MINUTES OF EACH CITY COUNCIL MEETING ARE AVAILABLE ON THE CITY WEBSITE AT PORTAGEMI.GOV, IN CITY HALL AND IN THE DISTRICT LIBRARY. MINUTES OF CITY BOARDS AND COMMISSIONS ARE AVAILABLE ON REQUEST FROM VARIOUS DEPARTMENTS.**