

# City Council Meeting Summary

December 18, 2012

## CHECK REGISTER

- ◆ Approved the Check Register of December 18, 2012, as presented.

## PETITIONS AND STATEMENTS OF CITIZENS

- ◆ Ed Halcomb, 9834 Woodlawn Drive, requested that Fire Station No. 3 be manned with firefighters and fire equipment twenty-four hours a day, seven days a week, for the second time, and provided a review of his life experiences as a career firefighter for the City of Portage.

## REPORTS FROM THE ADMINISTRATION

- ◆ Authorized the Mayor and City Clerk to execute the two-year replacement labor agreement with the Portage Police Officers Association in accordance with the Act 312 Arbitration Award.
- ◆ Approved one-year contract renewals for employee health insurance offered through Blue Care Network-10 (HMO plan), and Blue Cross Blue Shield of Michigan (PPO-1 and PPO-2 plans); up to a one year contract for PPOA retiree supplemental health insurance through Blue Care Network (Medicare Advantage plan) and authorized the City Manager to execute all documents on behalf of the city.
- ◆ Adopted the Proposed 2013 Charges for Documents fee schedule; the recommended fee schedules for recreation programs and park facilities for 2013; the Resolution for Community Development Fees; and the 2013 Special Assessment Rate Resolution; and approved the proposed new Arrest Warrant Processing Fee.
- ◆ Adopted the Resolution setting the dates and times for the 2013 March Board of Review sessions.
- ◆ Authorized payment to the Michigan Municipal League in the amount of \$8,554 for year 2013 membership dues.
- ◆ Received the communication from the City Manager regarding the November 2012 Summary Environmental Activity Report as information only.
- ◆ Received the Department Monthly Reports.

## COMMUNICATIONS

- ◆ Received the communication from Kalamazoo County 8<sup>th</sup> District Court Chief Judge Paul J. Brindenstine dated November 30, 2012, regarding the proposed closure of the 8<sup>th</sup> District Court South location and referred the communication to the City Manager for further discussion, investigation and a report back to City Council.
- ◆ Received the report from the Historic District Commission regarding the potential of a tour of Portage historic homes and Train Barn open house in recognition of the city's 50<sup>th</sup> Anniversary and indicated that the City Council wants the Historic District Commission to move forward with their plan.
- ◆ Received the report from the Park Board regarding the possibility of a community art competition in recognition of the city's 50<sup>th</sup> Anniversary.
- ◆ Received the report from the Planning Commission and authorized them to proceed with the idea in the report of forming a subcommittee that can establish operational details of that activity; and to communicate to them that staff time is not available to support this activity.

## AD HOC COMMITTEE REPORT

- ◆ Authorized the City Manager to negotiate with Mr. Scheifler to offer an amount to purchase the property at 117 East Center Avenue and, if an agreement is reached, to bring it before City Council in order to then have the City Manager order a Phase I Environmental Study and an appraisal of the property.

## BID TABULATIONS

- ◆ Approved the low bids for comprehensive janitorial services submitted by New Fresh Cleaning Services in the amount of \$16,560 for the Police Division Building; and LaCosta Facility Support Services in the amount of \$13,212 for City Hall, \$19,764 for the Parks, Recreation and Public Services Building, \$6,780 for the Senior Center and \$3,744 for the District Court, both for the period of January 13, 2013, to January 11, 2014, with the option of three one-year renewals and authorized the City Manager to sign all other documents related to this action on behalf of the city.

## STATEMENTS OF CITY COUNCIL AND CITY MANAGER

- ◆ Mayor Pro Tem Reid and City Council wished everyone a safe, Merry Christmas and happy holiday season.
- ◆ Councilmember Pearson also encouraged everyone to hug their children not once, but twice, whether they have been naughty or nice.

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**COMPLETE MINUTES OF EACH CITY COUNCIL MEETING ARE AVAILABLE ON THE CITY WEBSITE AT PORTAGEM1.GOV, IN CITY HALL AND IN THE DISTRICT LIBRARY. MINUTES OF CITY BOARDS AND COMMISSIONS ARE AVAILABLE ON REQUEST FROM VARIOUS DEPARTMENTS.**