

# City Council Meeting Summary

June 11, 2013

## ACCOUNTS PAYABLE REGISTER

- ◆ Approved the Accounts Payable Register of June 11, 2013, as presented.

## PETITIONS AND STATEMENTS OF CITIZENS

- ◆ Keshona Tomorrow, representing Rite Aid, 1915 West Centre Avenue, introduced the new Wellness format being rolled out at Rite Aid and explained. She also invited City Council to the Ribbon-cutting Ceremony on Friday at 10:30 a.m.

## REPORTS FROM THE ADMINISTRATION

- ◆ Ordered notice to applicable property owners that all water and/or sewer charges remaining unpaid as of June 30, 2013, will be transferred to the 2013 city tax roll and assessed against the property for which the services were furnished.
- ◆ Accepted for first reading the proposed amendment to the City of Portage Code of Ordinances by adding Article 9, Midwest Energy Cooperative Franchise, to Chapter 14, Business, Sections 14-192 through 14-202; placed the ordinance on file for public inspection with the City Clerk; and, will consider final adoption on July 9, 2013.
- ◆ Received the communication from the Local Officers Compensation Commission.
- ◆ Approved the Sanitary Sewer Transport Agreement between the City of Portage and the Charter Township of Texas and authorized the Mayor and City Clerk to sign the agreement on behalf of the city.
- ◆ Approved entering into a Community Service Van Program Lease Agreement with the City of Kalamazoo for storage and use of a van by the City of Portage and authorized the City Manager to execute all documents on behalf of the city.
- ◆ Approved the expenditure for four (4) Chevrolet Tahoe police vehicle equipment changeovers to Emergency Vehicle Products, in an amount not to exceed \$39,604.48, and authorized the City Manager to execute all documents related to this matter on behalf of the city.
- ◆ Approved the purchase of five dual band Motorola radios for \$36,849.75 from Motorola Solutions, Inc., a sole source vendor with a state bid contract, and authorized the City Manager to execute all documents related to this action on behalf of the city.
- ◆ Adopted the Mayor's Proclamation Guidelines.

## COMMUNICATION

- ◆ Received a discussion from Planning Commissioners David Felicijan, Miko Dargitz and Paul Welch, who addressed City Council regarding the Passbook Concept; accepted the communication from the Planning Commission regarding the City of Portage 50<sup>th</sup> Anniversary Celebration of Portage Businesses – Passbook Concept and Draft Passbook; asked that the City Attorney review which has already begun be completed; that the Administration participation as outlined by the Planning Commission continue; and, that any expenditure of funds required to implement this Program come from the City Council Training, Education and Meetings Fund.

## AD HOC COMMITTEE REPORTS

- ◆ Approved the selected banner from the City Council School Committee as the winning design for the City of Portage 50<sup>th</sup> Anniversary Banner Competition.
- ◆ Received a report from Councilmember Campbell regarding the recent activities of the Ad Hoc Property Committee.

## NEW BUSINESS

- ◆ Referred potential modifications to City Manager's Employment Agreement to the City Manager Evaluation Committee for review and report back on recommendations to the City Council.

## BID TABULATIONS

- ◆ Awarded a contract to OnStaff USA to provide temporary and seasonal employment services through Fiscal Year 2013-14, in an estimated amount of \$244,753.60 with the option of two one-year renewals and authorized the City Manager to execute all documents related to the contract.
- ◆ Awarded the bid for the Westfield Park playground renovations to Play Environments, Incorporated, in the amount of \$62,400 and authorized the City Manager to execute all documents related to this action on behalf of the city.

## STATEMENTS OF CITY COUNCIL

- ◆ Councilmember Sackley indicated that he attended a meeting of the Kalamazoo County Substance Abuse Task Force yesterday and explained that in 2007-2008, the community and the region experienced some unfortunate occurrences that stimulated some interest and focus on prevention of negative behaviors and outcomes related to alcohol, illegal drugs and prescription drugs. He mentioned that the task force has been very successful and that the Portage Youth Advisory Committee has teamed up with other schools and youth groups in other communities on this. He acknowledged the continued, regular, loyal participation of representatives from the City of Portage, the City Department of Public Safety and Portage Public Schools and recognized each group for their involvement.
- ◆ Councilmember Randall invited the citizens of Portage to the Taste of Portage, June 22, 2013, 4:30 p.m. until 9:00 p.m. at the Overlander Bandshell, commemorating the 50<sup>th</sup> Anniversary of the City of Portage as a part of the Summer Entertainment Series. She noted that all of the Board and Commission Members have been invited as part of the 50<sup>th</sup> Anniversary of the City of Portage Celebration.

- ◆ Councilmember Pearson reflected on his days as a Planning Commissioner and made a point to say that the Planning Commission is strictly volunteer and without pay. He also pointed out that City Council received Item F.3, from the Local Officers Compensation Commission, a communication recommending no increase in compensation for the Mayor or the City Council. He then proudly emphasized the community service aspect of serving on City Council.
- ◆ City Manager Evans apologized for the written recommendation provided under J.2, Ad Hoc Property Committee Report, thinking it is usually a verbal report with no action taken. He also recognized Sergeant of Arms for tonight, Nathan Slavin, as a recipient of the meritorious Service Award at the Public Safety Awards Ceremony on June 3, 2013.
- ◆ Mayor Pro Tem Reid highlighted Item F.5, Community Service Van for the Portage Senior Center, received from the Kalamazoo Transit Authority (KCTA) and paid for by the recent millage passed by the voters on May 7, 2013, and expressed her appreciation to KCTA and the voters. She noted that she represented the City of Portage at the opening of the Taoist Tai Chi Society in Portage and welcomed them. She thanked all of the Police and Fire personnel for their service and supported their recognition at the Public Safety Awards Ceremony on June 3, 2013.

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**COMPLETE MINUTES OF EACH CITY COUNCIL MEETING ARE AVAILABLE ON THE CITY WEBSITE AT PORTAGEMI.GOV, IN CITY HALL AND IN THE DISTRICT LIBRARY. MINUTES OF CITY BOARDS AND COMMISSIONS ARE AVAILABLE ON REQUEST FROM VARIOUS DEPARTMENTS.**