



NOTICE OF THE **2016 JULY BOARD OF REVIEW**

PLEASE TAKE NOTICE that the City of Portage Board of Review will meet at City Hall, commencing on Tuesday, July 19, 2016 at 10:00 AM until such time as the Board completes its business. The July Board of Review can only address Clerical Errors and Mutual Mistakes of Fact related to real and personal property assessments. Poverty applications will also be considered at this time. Completed applications must be received by the City Assessor no later than Tuesday, July 12, 2016. The Board may also consider 2013 through 2016 homeowner's principal residence exemption affidavit requests where no previous affidavit was filed and denied. Applications for homeowner's principal residence exemption affidavit must be completed prior to the meeting and include an accurately filed homeowner's principal residence exemption affidavit. **The July Board of Review is prohibited from hearing disputes related to Property Valuation.**

The meeting will be held at Portage City Hall, 7900 South Westnedge Avenue, Portage, Michigan 49002.

Any Clerical Errors or Mutual Mistakes of Fact that need to be presented to the Board can be scheduled by calling (269) 329-4433 or by stopping by the Assessor's Office prior to the meeting.

City of Portage Board meetings are open to all without regard to race, color, national origin, sex or disability. Individuals with disabilities requiring auxiliary aids or services must contact the City of Portage giving five business days' notice by writing or calling.

Edward K. VanderVries, MMAO (4), PPE
City Assessor