



TO: THE RESIDENTS AND PROPERTY OWNERS OF THE CITY OF PORTAGE AND ALL INTERESTED PERSONS.

The City of Portage Planning Commission will conduct a public hearing on the following application at the meeting on **Thursday, February 4, 2016** in the Council Chambers of Portage City Hall, 7900 South Westnedge Avenue at 7:00 p.m. (or as soon thereafter as may be heard) on the following:

- **Height Modification:** Trade Centre Holdings, LLC is requesting a height modification to construct an approximate 105,000 square foot, five-story office building to a height of 78-feet (top of mechanical screening wall on roof of building) on property addressed as 650 Trade Centre Way. The office building is proposed within the Trade Centre Commercial Planned Development which includes an approximate 20 acre tract of land located along the north side of Trade Centre Way and zoned CPD, commercial planned development.

All interested persons are welcome to attend the public hearing and comment on the proposed application. Written comments may also be submitted to the Department of Community Development prior to 12:00 noon the day of the public hearing. A copy of the application is available for review between the hours of 8 a.m. and 5 p.m. Monday through Friday in the Department of Community Development, Portage City Hall, 7900 South Westnedge Avenue, Portage, Michigan, 49002. Contact the Department of Community Development at 329-4477 for additional customer assistance.

January 20, 2016