Electrical Permit Information

The Electrical Code
The State of Michigan, including the City of Portage, is governed by the State of Michigan Electrical Code. The Electrical Code consists of the 2008 National Electrical Code with Michigan Part Eight technical amendments. Provisions for one and two family dwellings are included in the 2009 State of Michigan Residential Code.

Is an electrical permit required?
Yes. A person shall not equip a building with electrical conductors or equipment or make an alteration of, change in, or addition to, electrical conductors or equipment without receiving a permit to do the work described. Work should not be started until a permit has been issued.
Electrical permits are not required for the following:

- Repairs and maintenance: Minor repair work, including the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles.
- Radio and television transmitting stations: Provisions of the code do not apply to electrical equipment used for radio and television transmission, but do apply to equipment and wiring for power supply and to the installation of towers and antennas.
- Temporary testing systems: A permit is not required for the installation of any temporary system required for the testing or servicing of electrical equipment or apparatus.

Who can perform electrical work?
To obtain electrical permits, an applicant shall be an electrical contractor or specialty contractor licensed by a municipality or by the State Electrical Administrative Board; or a homeowner performing electrical work in a single family home and accompanying outbuildings owned and occupied, or to be occupied, by the person performing the installation.

Electrical Permit Application
The electrical permit application can be printed for your use. Simply complete the application and bring or mail it (along with the applicable fees) to the Department of Community Development for processing.

ELECTRICAL PERMIT APPLICATION

CITY OF
PORTAGE
A Place for Opportunities to Grow

Project Address: _____
Owner Name:_____ Phone:_____
Address:_____
City:_____ State:_____ Zip:_____
Description of Work: _____
_____
Utility Company: _____ Energy Request #: _____
Date for Inspection: _____

Contractor Name: _____ Phone: _____
Address:_____
City:_____ State:_____ Zip:_____
Contractor License #:_____ Issued By:_____ Exp. Date:_____
Portage Contractor Registration #:_____
Work. Comp. Carrier (or reason for exemption):_____
Fed. I.D. # (or reason for exemption):_____
MESC # (or reason for exemption):_____

Licensee Personal Signature: _____ Date: _____
(no agent's signature)

Base Fee	1	EA @	$45.00	45.00
Temporary Service		EA @	$10.00	
Services up to 200 Amps		EA @	$10.00	
Services 201 - 600 Amps		EA @	$15.00	
Services 601 - 800 Amps		EA @	$20.00	
Services 801 - 1200 Amps		EA @	$25.00	
Service over 1201 Amps		EA @	$50.00	
Service Alterations		EA @	$10.00	
Each Circuit		EA @	$ 5.00	
Adds to wire-no new circuits		EA @	$ 6.00	
Buss ducts, Feeders, Etc. per 50 feet - 1 circuit		EA @	$ 6.00	
Additional branch circuit panels (included with service)		EA @	N/C	
Fixtures-per units of 25		EA @	$ 6.00	
Motors - all sizes		EA @	$ 6.00	
Range Circuit		EA @	$ 7.00	
Oven Circuit		EA @	$ 7.00	
Dishwasher Circuit		EA @	$ 7.00	
Air Conditioner Circuit		EA @	$ 7.00	
Disposal Circuit		EA @	$ 7.00	
Clothes Dryer Circuit		EA @	$ 7.00	
Water Heater Circuit		EA @	$ 7.00	
Sign Circuit/installation		EA @	$10.00	

ELECTRICAL PERMIT APPLICATION

	_____			_____
Gasoline dispenser/pump	_____	EA @	$ 6.00	_____
Electric Space Heater Circuit	_____	EA @	$ 4 00	_____
Light and power transformer	_____	EA @	$10.00	_____
Heating - Forced Air & Water	_____	EA @	$ 5.00	_____
Smoke detectors/Fire Alarms				
(per residential dwelling/unit)	_____	EA @	$ 6.00	_____
Fire Alarm (Commercial):				
up to 10 devices	_____	EA @	$50.00	_____
11 to 20 devices	_____	EA @	$100.00	_____
over 20 devices	_____	EA @	$ 5.00	_____
Swimming Pools	_____	EA @	$15.00	_____
Circuses, Carnivals, etc.	_____	EA @	$45.00	_____
Additional Inspection	_____	HR @	$56.00	_____
Inspections outside work hours	_____	EA @	$75.00	_____
			TOTAL Charges	_____

No form executed by this department implies or provides exemption from any code or ordinance requirements.

IT IS THE APPLICANT'S RESPONSIBILITY TO CALL FOR UNDERGROUND, ROUGH-IN, SEWER, WATER, AND FINAL INSPECTIONS 24 HOURS IN ADVANCE. FAILURE TO COMPLY WILL RESULT IN UNCOVERING THE WORK AND/OR COURT ACTION. PENALTY FOR VIOLATION MAY BE A FINE OF NOT TO EXCEED FIVE HUNDRED DOLLARS ($500) OR BY IMPRISONMENT FOR NOT MORE THAN NINETY (90) DAYS, OR BOTH, AT THE DISCRETION OF THE COURT.

EXPIRATION: Permit shall expire and become null and void if the building or work authorized is not commenced within 180 days from the date of issuance, or if the building or work authorized is suspended or abandoned for a period of 180 days.

STATE LAW ACT 53: 3 WORKING DAYS BEFORE YOU DIG DIAL -
TOLL FREE **MISS DIG 1-800-482-7171.**

Section 23a of the State Construction Code Act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

HOME OWNER AFFIDAVIT (if applicable)

I Hereby certify the electrical work described on this permit shall be installed by myself in my own home in which I am living or about to occupy.

Homeowner's Signature:_____ Date: _____

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