Plumbing Permit Information

The Plumbing Code
The State of Michigan, including the City of Portage, is governed by the 2009 State of Michigan Plumbing Code. Provisions for one and two family dwellings are included in the 2009 State of Michigan Residential Code.

Is a plumbing permit required?
Yes. A plumbing permit is required for the erection, installation, enlargement, alteration, repair, removal, conversion or replacement of any plumbing system regulated by the plumbing code. Work should not be started until a plumbing permit has been issued. Plumbing permits are not required for the following:

- The stopping of leaks in drains, water, soil, waste, or vent pipes. However, if any concealed trap, drainpipe, water, soil, waste, or vent pipe becomes defective and it becomes necessary to remove and replace the drain or pipe with new material, then the work is considered new work and a permit shall be obtained and inspection made as provided in the code.
- The clearing of stoppages or the repairing of leaks in pipes, valves, or fixtures, and the removal and reinstallation of water closets, if the repairs do not involve or required the replacement or rearrangement of valves, pipes or fixtures.

Who can perform plumbing work?
To obtain plumbing permits, an applicant shall be an authorized licensed plumbing contractor in the State of Michigan; or a homeowner performing plumbing work in a single family home and accompanying outbuildings owned and occupied, or to be occupied, by the person performing the installation.

Plumbing Permit Application
The plumbing permit application can be printed for your use. Simply complete the application and bring or mail it (with the applicable fees) to the Department of Community Development for processing.

PLUMBING PERMIT

CITY OF
PORTAGE
A Place for Opportunities to Grow

Project Address: _____
Owner Name: _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____
Description of Work: _____
_____
Date for Inspection: _____

Contractor Name: _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____
Contractor License #: _____ Issued By: _____ Exp. Date: _____
Portage Contractor Registration #: _____
Work. Comp. Carrier (or reason for exemption): _____
Fed. I.D. # (or reason for exemption): _____
MESC # (or reason for exemption): _____

Licensee Personal Signature: _____ Date: _____
(no agent's signature)

Base Fee	1	EA @	$45.00	45.00
Water Closet		EA @	$ 5.00	
Bathtub		EA @	$ 5.00	
Shower		EA @	$ 5.00	
Lavatory		EA @	$ 5.00	
Sink (any type)		EA @	$ 5.00	
Laundry Tray		EA @	$ 5.00	
Dishwasher		EA @	$ 5.00	
Garbage Disposal		EA @	$ 5.00	
Floor Drain		EA @	$ 5.00	
Drinking Fountain		EA @	$ 5.00	
Automatic Washer		EA @	$ 5.00	
Water Heater		EA @	$ 5.00	
Urinal		EA @	$ 5.00	
Stacks (soil, waste, vent)		EA @	$ 3.00	
Backflow Preventors		EA @	$20.00	
Other Fixtures		EA @	$ 5.00	
Specify Other Fixtures				
Dental Chair		EA @	$ 5.00	
Building Drain		EA @	$ 5.00	
Septic Tank Sewer		EA @	$ 5.00	
Catch Basin/sump		EA @	$ 5.00	
Roof Sump/Inside		EA @	$ 5 00	
Conductor Pipe		EA @	$ 5.00	
Storm Sewer		EA @	$ 5.00	
Oil Separator Pump		EA @	$ 5.00	
Water Softeners		EA @	$ 5.00	

Grease Trap	_____	EA @	$ 5.00	_____
Sanitary Sewer - 4 inches	_____	EA @	$ 5.00	_____
Sanitary Sewer - 6+ inches	_____	EA @	$25.00	_____
Manholes	_____	EA @	$ 5.00	_____
Residential Water Dist. Lines	_____	EA @	$10.00	_____
Commercial Water Dist. Lines	_____	EA @	$25.00	_____
Water Service ¾“ to 2” lines	_____	EA @	$ 5.00	_____
Water Service 4” or larger	_____	EA @	$10.00	_____
Additional Inspection	_____	HR @	$56.00	_____
Inspection outside work hours (1 hour minimum)	_____	HR @	$75.00	_____

TOTAL Charges _____

-No form executed by this department implies or provides exemption from any code or ordinance requirements.

IT IS THE APPLICANT’S RESPONSIBILITY TO CALL FOR UNDERGROUND, ROUGH-IN, SEWER, WATER, AND FINAL INSPECTIONS 24 HOURS IN ADVANCE. FAILURE TO COMPLY WILL RESULT IN UNCOVERING THE WORK AND/OR COURT ACTION. PENALTY FOR VIOLATION MAY BE A FINE OF NOT TO EXCEED FIVE HUNDRED DOLLARS ($500) OR BY IMPRISONMENT FOR NOT MORE THAN NINETY (90) DAYS, OR BOTH, AT THE DISCRETION OF THE COURT.

EXPIRATION: Permit shall expire and become null and void if the building or work authorized is not commenced within 180 days from the date of issuance, or if the building or work authorized is suspended or abandoned for a period of 180 days.

STATE LAW ACT 53: 3 WORKING DAYS BEFORE YOU DIG DIAL -
TOLL FREE **MISS DIG 1-800-482-7171.**

Section 23a of the State Construction Code Act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

HOME OWNER AFFIDAVIT (if applicable)

I Hereby certify the plumbing work described on this permit shall be installed by myself in my own home in which I am living or about to occupy.

Homeowner’s Signature: _____ Date: _____

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