

Plumbing Permit Information

The Plumbing Code

The State of Michigan, including the City of Portage, is governed by the 2015 State of Michigan Plumbing Code. Provisions for one and two family dwellings are included in the 2015 State of Michigan Residential Code.

Is a plumbing permit required?

Yes. A plumbing permit is required for the erection, installation, enlargement, alteration, repair, removal, conversion or replacement of any plumbing system regulated by the plumbing code. Work should not be started until a plumbing permit has been issued.

Plumbing permits are not required for the following:

- The stopping of leaks in drains, water, soil, waste, or vent pipes. However, if any concealed trap, drainpipe, water, soil, waste, or vent pipe becomes defective and it becomes necessary to remove and replace the drain or pipe with new material, then the work is considered new work and a permit shall be obtained and inspection made as provided in the code.
- The clearing of stoppages or the repairing of leaks in pipes, valves, or fixtures, and the removal and reinstallation of water closets, if the repairs do not involve or required the replacement or rearrangement of valves, pipes or fixtures.

Who can perform plumbing work?

To obtain plumbing permits, an applicant shall be an authorized licensed plumbing contractor in the State of Michigan; or a homeowner performing plumbing work in a single family home and accompanying outbuildings owned and occupied, or to be occupied, by the person performing the installation.

Plumbing Permit Application

The plumbing permit application can be printed for your use. Simply complete the application and bring or mail it (with the applicable fees) to the Department of Community Development for processing.

Project Address: _____
 Owner Name: _____
 Address: _____ Phone: _____
 City: _____ State: _____ Zip: _____
 Description of Work: _____

 Date for Inspection: _____

Contractor Name: _____
 Address: _____ Phone: _____
 City: _____ State: _____ Zip: _____
 Contractor License #: _____ Issued By: _____ Exp. Date: _____
 Portage Contractor Registration #: _____
 Work. Comp. Carrier (or reason for exemption): _____
 Fed. I.D. # (or reason for exemption): _____
 MESC # (or reason for exemption): _____
 Licensee Personal Signature: _____ Date: _____
 (no agent's signature)

Base Fee	_____ 1 _____	EA @	\$50.00	_____ 50.00 _____
(covers required inspections)				
Additional Fee/Inspection	_____	EA @	\$63.00	_____
Automatic Washer	_____	EA @	\$ 5.00	_____
Backflow Preventers	_____	EA @	\$20.00	_____
Bathtub	_____	EA @	\$ 5.00	_____
Building Drain	_____	EA @	\$ 5.00	_____
Catch Basin	_____	EA @	\$ 5.00	_____
Conductor Pipe	_____	EA @	\$ 5.00	_____
Dental Chair	_____	EA @	\$ 5.00	_____
Dishwasher	_____	EA @	\$ 5.00	_____
Drinking Fountain	_____	EA @	\$ 5.00	_____
Floor Drain	_____	EA @	\$ 5.00	_____
Garbage Disposal	_____	EA @	\$ 5.00	_____
Grease Trap	_____	EA @	\$ 5.00	_____
Laundry Tray	_____	EA @	\$ 5.00	_____
Lavatory	_____	EA @	\$ 5.00	_____
Manholes	_____	EA @	\$ 5.00	_____
Oil Separator Pump	_____	EA @	\$ 5.00	_____
Other Fixture	_____	EA @	\$ 5.00	_____
(list) _____				
Roof sump/Inside	_____	EA @	\$ 5.00	_____
Sanitary Sewer 4"	_____	EA @	\$ 5.00	_____
Sanitary Sewer -6+ inches	_____	EA @	\$25.00	_____
Septic Tank Sewer	_____	EA @	\$ 5.00	_____
Shower	_____	EA @	\$ 5.00	_____
Sink (any type)	_____	EA @	\$ 5.00	_____

PLUMBING PERMIT

Stack (Soil, Waste, Vent)	_____ EA @	\$ 3.00	_____
Storm Sewer	_____ EA @	\$ 5.00	_____
Urinal	_____ EA @	\$ 5.00	_____
Water Closet	_____ EA @	\$ 5.00	_____
Water Heater	_____ EA @	\$ 5.00	_____
Water Softener	_____ EA @	\$ 5.00	_____
Water Distributing Line (Commercial)	_____ EA @	\$25.00	_____
Water Distributing Line (Residential)	_____ EA @	\$10.00	_____
Water Service ¾" to 2" lines	_____ EA @	\$ 5.00	_____
Water Service 4" or larger	_____ EA @	\$10.00	_____
TOTAL Charges			_____

 -No form executed by this department implies or provides exemption from any code or ordinance requirements.

IT IS THE APPLICANT’S RESPONSIBILITY TO CALL FOR UNDERGROUND, ROUGH-IN, SEWER, WATER, AND FINAL INSPECTIONS 24 HOURS IN ADVANCE. FAILURE TO COMPLY WILL RESULT IN UNCOVERING THE WORK AND/OR COURT ACTION. PENALTY FOR VIOLATION MAY BE A FINE OF NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) OR BY IMPRISONMENT FOR NOT MORE THAN NINETY (90) DAYS, OR BOTH, AT THE DISCRETION OF THE COURT.

 EXPIRATION: Permit shall expire and become null and void if the building or work authorized is not commenced within 180 days from the date of issuance, or if the building or work authorized is suspended or abandoned for a period of 180 days.

STATE LAW ACT 53: 3 WORKING DAYS BEFORE YOU DIG DIAL -
 TOLL FREE **MISS DIG 1-800-482-7171.**

Section 23a of the State Construction Code Act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

HOME OWNER AFFIDAVIT (if applicable)

I Hereby certify the plumbing work described on this permit shall be installed by myself in my own home in which I am living or about to occupy.

Homeowner’s Signature: _____ Date: _____

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